



## **Subaward Application Announcement – District of Idaho**

**Announcement Date: 11/1/2023**

**Competition Closing Date: 12/15/2023**

The Project Safe Neighborhoods (PSN) Team, in cooperation with the Bureau of Justice Assistance (BJA), a component of the Office of Justice Programs, U.S. Department of Justice, seeks subaward applications for its FY 2019 and FY 2023 PSN Grants. The goals of the PSN Team include decreasing gun violence in Idaho, training and coordinating local and state law enforcement in order to aggressively prosecute those who commit crimes with firearms, and working towards a successful reintegration of those members of the Idaho community who are most likely to commit future violence. The PSN Team is focusing FY 2019 and FY 2023 PSN grant funding on implementing and strengthening the National Integrated Ballistic Information Network (NIBIN) Program within the District of Idaho. Applicants are encouraged to apply for, but not limited to, funding for bullet traps, training, ammunition, and costs associated with range rental for test firing weapons.

### **Funding**

Subawards will be awarded to entities within the District of Idaho. The selected subrecipients will each receive funds either to implement the NIBIN Program or to strengthen an existing effort related to the NIBIN Program. The 2019 PSN Grant has allocated a total of \$83,796 for this effort. The 2023 PSN Grant has \$101,943 available for this program. Additionally, the PSN Team and/or BJA may provide separate support to the selected subrecipients through training, technical assistance, and workshops to better support PSN Team efforts.

### **Application Format**

Applications must be submitted using the application format attached below. If additional space is required, applicants may attach up to three additional pages (one-sided) to the application.

### **Eligibility**

The following types of organizations are eligible to submit an application for a subaward:

- Local and State law enforcement.
- Private research firms or experts.
- Colleges and universities.
- Nonfederal government agencies.
- Nonprofit organizations.

Applicants must acquire a Unique Entity Identifier (UEI) and maintain registration with the System for Award Management (SAM). The UEI is a 12-character alphanumeric identifier used as the primary means of identifying entities that have registered for federal awards in SAM. SAM is the repository for certain standard information about federal financial assistance subrecipients. To register with SAM and obtain a UEI, applicants will need an authorizing official for their organization and an Employer Identification Number (EIN). SAM registration and renewal can take as long as 10 business days to complete (or longer if not already in possession of an EIN). Information about SAM registration procedures can be found at [www.sam.gov](http://www.sam.gov).

Failure to maintain a current registration with SAM will prevent an entity from receiving 2019 PSN Grant funds.

## Contact Information for Questions

The University of Idaho is the designated fiscal agent for projects funded using 2019 PSN Grant funds. The Idaho State Police will serve as the fiscal agents for projects funded using FY 2023 grant funds. The University of Idaho and Idaho State Police are partnering to make the application of these funds as seamless as possible. Therefore, the U of I will maintain the application portal for both grants until September 30, 2024.

### 2019 Fiscal Agency Contact

Joseph De Angelis  
Associate Professor  
University of Idaho  
Email: [uofi-psngrant@uidaho.edu](mailto:uofi-psngrant@uidaho.edu)  
Phone: 208-885-6705

### 2023 Fiscal Agency Contact

Ashley Tuttle  
Management Assistant  
Idaho State Police Forensic Services  
Email: [Ashley.tuttle@isp.idaho.gov](mailto:Ashley.tuttle@isp.idaho.gov)  
Phone: 208-884-7280

## Submitting the Proposal

You may submit your proposal by email to:

Joseph De Angelis  
University of Idaho  
[uofi-psngrant@uidaho.edu](mailto:uofi-psngrant@uidaho.edu)

## Application Deadline

Proposals must be emailed no later than **12/15/2023**.

## Selection Process

The PSN Team will review the applications, select subrecipients, and inform all applicants of this decision. The fiscal agents will then contact selected grantees with information related to the completion of any required contracts and forms. Any proposed subaward is subject to prior approval from BJA before a subaward may be issued.

## Statutory Authority, Applicable CFDA Number, Allowable Uses for Award Funds

Funding for PSN is under statutory authority provided by Public Law. No. 115-141, Stat. 348, 420 and 436. The applicable Catalog of Federal Domestic Assistance (CFDA) number is 16.609.

Allowable costs (for all non-federal entities other than for-profit entities and hospitals) are those consistent with the principles set out in the Uniform Guidance 2 C.F.R. § 200, Subpart E, and those permitted by the grant program's authorizing legislation. To be allowable under federal awards, costs must be reasonable, allocable, and necessary to the project; and they must also comply with the funding statute and agency requirements. All subrecipients (including any for-profit organizations) must forgo any profit or management fee.

Allowable use of PSN funding includes: salary, wage, and fringe benefits of individuals supporting the PSN project; overtime compensation of individuals supporting the PSN project; workshops and events associated with the support of the PSN project (pending appropriate prior approval); travel associated with implementation and evaluation of the PSN project; equipment purchased to support the execution of the PSN project; and printing, publication and duplication of materials that support the PSN project.

Funds for PSN may not be used for the following actions: 1) new construction; 2) any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain; 3) a renovation which will change the basic prior use of a facility or significantly change its size; 4) research and technology whose anticipated and future application could be expected to have an effect on the environment; or 5) implementation of a program involving the use of chemicals.

Indirect costs may be charged to a subaward only if: (a) The subrecipient has a current (unexpired), federally-approved indirect cost rate; or (b) The subrecipient is eligible to use, and elects to use, the “de minimis” indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 C.F.R. 200.414(f). The successful applicant will be required to provide a copy of its federally-approved indirect cost rate prior to being issued a subaward. If a successful applicant elects to use the “de minimis” indirect cost rate, written documentation will be required prior to issuing the subaward that advises of (1) the applicant’s eligibility to use the “de minimis” rate, and (2) its election to do so. (Note: No entity that ever has had a federally-approved negotiated indirect cost rate is eligible to use the “de minimis” rate.) The “de minimis” rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

## Required Certifications

Before a subaward may be issued, the successful applicant may be required to execute a certification regarding compliance with 8 U.S.C. § 1373. This is not required at the proposal stage. However, applicants are encouraged to review the sample certification for PSN to ensure their organization is eligible to receive funding. This form will be need to be signed by your organizations highest legal authority (e.g., general counsel, city attorney, chief legalofficer). A sample certification form for PSN is available at the following link: [https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/18psn\\_1373\\_subcert\\_govt.pdf](https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/18psn_1373_subcert_govt.pdf)

Additional certifications, including the form Disclosure of Lobbying Activities (SF-LLL), will be required as applicable from a successful applicant before a subaward is issued. While not required at the proposal stage, a copy of the SF-LLL form is available at the following link for review: <https://ojp.gov/funding/Apply/Resources/Disclosure.pdf>.

Failure to submit any certification required by BJA will result in ineligibility to receive a subaward and the selection of a different applicant.

## Other Information

All applications submitted for funding may be subject to the federal Freedom of Information Act (FOIA), the Privacy Act, or other applicable public records law. The University of Idaho and the Idaho State Police will be submitting successful applicant materials to BJA for prior approval before issuing a subaward.

This project is supported by Grant Numbers 2019-GP-BX-0073 and 15PBJA-23-GG-02452-GUNP awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART). Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.



## **Subaward Application – 2019 & 2023 PSN Grant Funds**

**Due Date: 12/15/2023**

*Instructions: Applicants are required to complete this application form and submit a completed copy prior to 12/15/2023. Providing complete and accurate information will expedite the application process and ensure that the PSN Team is able to evaluate the proposed project against other submitted applications fairly.*

*If applicants are unfamiliar with the NIBIN Program, additional information is available here: <https://www.atf.gov/firearms/national-integrated-ballistic-information-network-nibin>. Applications may be submitted by email to: Joseph De Angelis, University of Idaho, [uofi-psngrant@uidaho.edu](mailto:uofi-psngrant@uidaho.edu).*

### **Section A – Applicant Information**

Applicant Legal Name (Entity):

Applicant UEI Number:

Applicant EIN Number:

Entity Type:

Full Address:

Total Funds Requested:

Anticipated Start Date:

Anticipated End Date:

Applicant currently registered in the System for Award Management (SAM) database? Yes: No: In Progress: (Note: SAM registration and a UEI number are required to receive federal funds. Go to <http://sam.gov> to register.)





2. Please provide a brief budget justification narrative (by category) for the expenses identified above:

## **Section D – Compliance Information**

*Note: The compliance questions in this section are not exhaustive. Successful applicants will be informed of all applicable compliance requirements prior to the distribution of any federal funding.*

1. Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE):
  - a. Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE?
    - i. Yes
    - ii. No
  - b. Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meets the description in the question above?
    - i. Yes
    - ii. No
  - c. If yes to either of the above, on a separate sheet of paper please:
    - i. Provide a copy of each law or policy;
    - ii. Describe each practice; and
    - iii. Explain how the law, policy, or practice complies with 8 U.S.C. section 1373.

