



University of Idaho

TO: University of Idaho Faculty and Staff
FROM: Scott Green, President
DATE: May 29, 2020
SUBJECT: U of I Follows State into Phase 3 of Idaho Rebounds

The temperatures are edging up and we look forward to enjoying everything an Idaho summer has to offer. This year, though, we are doing so with COVID-19 safety protocols in place and at the forefront of our planning.

Gov. Brad Little announced Thursday that Idaho will continue on its path to reopen the state and revive the economy, while continuing to take proactive measures to help keep our families and neighbors healthy. He is allowing the state to enter Phase 3 of his Idaho Rebounds plan.

For the University of Idaho, Stage 3 brings few changes, but does increase our efforts to prepare for Stage 4, when most employees will come back to campus or report to your regular work location. In the meantime:

Stage 3 | May 30 to June 12

If you are able to work from home, you should continue to do so, when business functions allow. Employees unable to work from home should continue working on site. Supervisors have the discretion to create work shifts, alternating assignments or to temporarily reassign an employee to enhance safety and productivity.

- Social distancing of no less than six feet should be maintained whenever possible.
- A face covering should be used when in direct contact with other people or when social distancing is not possible.
- Some buildings may open, with the approval of the Vice President for Finance and Administration.
- In-person events can occur, following the governor's guidance: gatherings of up to 50 people where social distancing can occur.
- Travel will be permitted with supervisor approval and following the governor's guidance.

Time and Accountability

You should continue to report time worked remotely due to COVID-19. Please remember Monday, May 25, was a holiday and should not be counted as a telework day.

If you have concerns about your health and safety, as we look ahead to returning to work, Human Resources, in coordination with the Provost's Office, has created a system for streamlining and expediting accommodation requests. The [Work Flexibility Arrangement Request](#) form should be submitted to start the process.

Buildings

Buildings on the Moscow campus and across the state will remain closed to the public through Stage 3. The Student Recreation Center is planning to reopen with limited hours and safety protocols on Monday, June 8. The Children's Center will open Monday, June 1. Parents with enrolled children have been contacted.

We continue to follow CDC guidelines and to work with Idaho Public Health and Gritman Medical Center as we plan for reopening. We are closing in on the ability to provide COVID-19 testing this fall as well as using thermal scanning for university events. Everything we do to plan for re-opening our university is done with the utmost consideration for your health and safety, and that of the entire Vandal Family.

Keep Calm and Vandal On.

Scott Green

President

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