VISITING AND SUMMER SCHOOL CREDITS FROM OTHER LAW SCHOOLS:

With approval of the Associate Dean, students may take law courses at another ABA accredited law school and have credits earned transferred to the University of Idaho. A student must be in good standing in order to visit another law school. No more than 39 credits received from other law schools may be applied toward the total number of credits required for graduation. Additionally, a student’s last 26 semester credits must be completed in residence unless a student receives a waiver from the Associate Dean. Students are eligible to receive their financial aid from the University of Idaho when they visit another law school; however, the student remains responsible to assure that all tuition and fees are paid to the school the student is visiting.

Students desiring to visit another school must obtain the Associate Dean’s approval of courses to be taken and make arrangements for the Dean’s Office to prepare and send documentation required by the host school. Credit for courses taken at other schools will be accepted only if a student receives a grade of C or higher and will be recorded on the student’s University of Idaho transcript as a P. Grades of P will not be calculated in determining the student’s cumulative GPA or class rank. No grades from other schools will transfer.

There is a possibility that during your visit you may miss taking designated courses and prerequisites at the UI College of Law. We will assume you have studied the law school bulletin and weighed the options before deciding to be a visiting student elsewhere.

At the end of your visit you need to make arrangements for an official transcript to be sent to the UI College of Law, attn: Sande Schluetter, P.O. Box 442321, Moscow, ID 83844-2321. Please be reminded that we will only accept credits for grades of C or above. No letter grades awarded by another institution will transfer to the UI College of Law.

CREDITS FROM OTHER UNIVERSITIES (NON-LAW) OR OTHER UI COLLEGES:

After completion of the first year, as many as six (6) credit hours of graduate level (500 or higher) courses may be taken by a law student outside of the College of Law. The course must be related to the student’s course of study at the College of Law, must not duplicate course offerings at the law school, and must not duplicate other graduate or undergraduate coursework completed by the student. A student must obtain the prior written permission of the Associate Dean and the course instructor.

Credit for approved graduate level courses taken outside the College of Law will be accepted only if the student receives a grade of B or higher and will be recorded on University of Idaho transcripts as a P. Grades of P will not be calculated in determining the student’s cumulative GPA or class rank.
TRANSFER CREDIT FORM

Note: This form must be completed and signed by you and the Associate Dean before we will process your request.

Student Name: ___________________________ Date: ___________________________
UI ID #: _______________________________

VISITING AND SUMMER SCHOOL CREDITS FROM OTHER LAW SCHOOLS (INCLUDING SUMMER ABROAD):
I am seeking approval to visit _______________ during the _______________ semester(s) of _______________. Name of Law School Fall/Spring/Summer Academic year
This law school is on a _______semester _______quarter system.
(Please note that quarter credits will be converted to semester credits for purposes of calculating credits towards graduation at the UI – i.e. you will receive ¼’s of the total applicable credits.)

Please send the checked materials below to

_________________________ ___________________________
Contact Name Law School’s mailing address

Letter of Good Standing (includes specific class rank) Unofficial Transcript* Official Transcript* Unofficial Copy of LSDAS Report

* The student must order official transcripts directly from the UI Registrar’s Office.

U.S. Visit-
I will register for Law 999-01 for the term(s) noted above.

Study Abroad- In order to receive UI financial aid and credit for approved coursework, I will cooperate with the Study Abroad Office of the International Programs Office and execute necessary documents required by that office. There is a $150 Study Abroad Application fee (payable to UI Bursar) which must be paid in order to participate in the program.

I will be receiving UI financial aid during the term(s) noted above. (Note: Please keep in mind that you must be a full-time student at the school you are visiting – 10 credits per semester/5 credits for summer session – in order to receive UI financial aid. If you drop below full-time status, you may be required to reimburse a portion or all of your UI financial aid.)

CREDITS FROM OTHER UNIVERSITIES (NON-LAW) OR OTHER UI COLLEGES:
I am seeking approval to enroll in graduate-level non-law course(s) at _______________ during the _______________ semester(s) of _______________. Name of University and/or College Fall/Spring/Summer Academic year
The title and number of the course is _______________. It is being taught by _______________ for _____ credits.
Course title/number Faculty member’s name

I have read the information on both sides of this form, and understand the consequences of taking courses outside the UI College of Law.

_________________________ ___________________________ ___________________________ ___________________________
Student signature Print name legibly UI Student ID # Date

APPROVED

_________________________ ___________________________
Associate Dean’s signature Associate Dean’s signature Date

Deans Office Use Only

____ Ltr of Good Standing (including class rank) ____ LSDAS ____ Registrar’s Office ____ BAAS