CALS Dean’s Excellence Fund

This request for proposals shall be used in the initial screening process of awarding funds to enhance the student experience. Please complete this form and return to Room 10 in the Iddings Ag. Science Building. Funds may be used for any of the following reasons: Recruitment events (EX: 4-H Teen Conference or bringing prospective students to campus), undergraduate research, and student travel for professional development, conferences or competitions. Please allow 2-4 weeks for application to be processed.

Name: ________________________________________________________________

Phone: __________________________ Email: __________________________

Club/Organization/Class: _______________________________________________

Amount Requested: __________________________ Date Needed: __________________________

Are there other sources of funding?
Name of Organization: ____________________________________ How much? _______________

What budget number shall be used for this transfer?
Budget Number: ______________________________________

Please describe how this money will be used. Examples may include travel expenses, conference registration costs, event implementation, undergraduate research, etc.

______________________________________________________  ___________________
Kim O’Neill, Assistant Dean       Date

______________________________________________________  ___________________
Michael P. Parrella, Dean       Date

Within two weeks of the conclusion of the event or use of these funds, a report shall be submitted to cals-advancement@uidaho.edu. The report will include pictures, complete with captions, and a brief summary of how the funds were used.

APPROVAL - FOR USE BY CALS ADMINISTRATION

_____________________________________________  ___________________
Kim O’Neill, Assistant Dean       Date

_____________________________________________  ___________________
Michael P. Parrella, Dean       Date