Effort Reporting Schedule for 2012

Periodic effort reports (PARs) are produced at least ***once each academic term*** (fall, spring and summer) for ***faculty and professional staff*** in accordance with guidelines set forth in ***OMB Circular A-21 Section J10c(2)(e).*** Please see the following schedule for relevant dates. ***Please note that the Spring Academic PAR period has been shortened so that PAR certification will not be required during the non-academic year period.***

PAR Earned Period	PAR Paid Period	Payroll Numbers	PAR Creation Date	Cost Share Completion Date	Date PAR is Released to Employees	Second Notice	Third Notice	Final PAR Due Date
8/21/11-1/7/12	9/4/11-1/21/12	2011-19 to 2012-2	1/23/12	2/3/12	2/8/12	2/27/12	3/7/12	3/21/12
1/8/12-3/3/12	1/22/12-3/17/12	2012-3 to 2012-6	3/19/12	3/28/12	3/29/12	4/18/12	5/2/12	5/9/12
3/4/12-8/18/12	3/18/12-9/1/12	2012-7 to 2012-18	9/4/12	9/15/12	9/19/12	10/10/12	10/22/12	10/30/12
8/19/12-1/5/13	9/2/12-1/19/13	2012-19 to 2013-2	1/22/13	2/2/13	2/6/13	2/27/13	3/6/13	3/20/13

Effort reports (PARs) are produced ***monthly***, coinciding with two pay periods, for all other employees according to the guidelines set forth in the circular referenced above. Please see the following schedule for relevant dates if you are ***classified staff, graduate students, or temporary staff (IH) paid from more than one funding source***:

PAR Earned Period	PAR Paid Period	Payroll Numbers	PAR Creation Date	Cost Share Completion Date	Date PAR is Released to Employees	Second Notice	Third Notice	Final PAR Due Date
12/25/11-1/21/12	1/8/12-2/4/12	2012-2 to 2012-3	2/6/12	2/17/12	2/22/12	3/19/12	3/27/12	4/3/12
1/22/12-2/18/12	2/5/12-3/3/12	2012-4 to 2012-5	3/5/12	3/20/12	3/22/12	4/11/12	4/23/12	5/2/12
2/19/12-3/17/12	3/4/12-3/31/12	2012-6 to 2012-7	4/2/12	4/13/12	4/18/12	5/7/12	5/21/12	5/30/12
3/18/12-4/14/12	4/1/12-4/28/12	2012-8 to 2012-9	4/30/12	5/12/12	5/15/12	6/6/12	6/18/12	6/26/12
4/15/12-5/12/12	4/29/12-5/26/12	2012-10 to 2012-11	5/29/12	6/8/12	6/13/12	7/2/12	7/16/12	7/25/12
5/13/12-6/9/12	5/27/12-6/23/12	2012-12 to 2012-13	6/25/12	7/10/12	7/12/12	8/2/12	8/14/12	8/22/12
6/10/12-7/7/12	6/24/12-7/21/12	2012-14 to 2012-15	7/23/12	8/3/12	8/7/12	8/27/12	9/10/12	9/18/12
7/8/12-8/4/12	7/22/12-8/18/12	2012-16 to 2012-17	8/20/12	8/31/12	9/5/12	10/26/12	10/8/12	10/16/12
8/5/12-9/1/12	8/19/12-9/15/12	2012-18 to 2012-19	9/17/12	9/28/12	10/3/12	10/24/12	11/5/12	11/13/12
9/2/12-9/29/12	9/16/12-10/13/12	2012-20 to 2012-21	10/15/12	10/26/12	10/30/12	11/19/12	12/3/12	12/12/12
9/30/12-10/27/12	10/14/12-11/10/12	2012-22 to 2012-23	11/12/12	11/26/12	11/27/12	12/17/12	1/7/13	1/16/13
10/28/12-11/24/12	11/11/12-12/8/12	2012-24 to 2012-25	12/10/12	12/19/12	12/20/12	1/23/13	2/4/13	2/11/13
11/25/12-12/22/12	12/9/12-1/5/13	2012-26 to 2013-1	1/7/13	1/21/13	1/23/13	2/13/13	2/26/13	3/6/13
12/23/12-1/19/13	1/6/13-2/2/13	2013-2 to 2013-3	2/4/13	2/18/13	2/20/13	3/15/13	3/25/13	4/2/13

Created by Wendy Kerr 1/10/2012