

2017

Annual Security & Fire Safety Report



Office of Public Safety & Security

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and republished.**

Table of Contents

Annual Security and Fire Safety Report	5
The Clery Act.....	5
Annual Security Report	5
Collection of Statistics	5
Preparation and Distribution.....	5
Campus Crime Log.....	5
University Security and Compliance Committee.....	6
Reporting Crimes and Other Emergencies.....	6
Accurate and Prompt Reporting.....	6
Voluntary Confidential Reporting	6
Pastoral and Professional Counseling	7
Monitoring and reporting of Criminal Activity	7
Important Phone Numbers.....	7
Moscow Campus	7
System-wide Assistance.....	7
Campus Law Enforcement	8
Moscow Police Department	8
Campus Security	8
Security and Access	9
Access Control Policy	9
Residential Housing Access	9
Timely Warnings and Emergency Notifications	10
Vandal Alert Notification System.....	10
Vandal Alert System Testing	10
Emergency Notifications	10
Timely Warnings	11
Emergency and Evacuation Procedures	11
Evacuation Procedures.....	11
Emergency Situations.....	11
Missing Student Notification	13
Missing Students Policy	13
Sexual Assault, Domestic Violence, Dating Violence, & Stalking.....	13
Definitions Sexual Assault.....	14

Consent	14
Domestic Violence	14
Dating Violence.....	15
Stalking.....	15
Procedures to Follow in the Event of a Sexual Assault, Relationship Violence, and/or Stalking. ...	15
Resources	16
On-Campus	16
Off-Campus	17
Changes in Academic and Living Situation.....	17
Sexual Assault, Stalking and Substance Abuse Policies	17
Amnesty Policy	17
Student Code of Conduct FSH 2300.....	18
Proscribed Conduct.....	19
Assault and Sexual Misconduct.....	19
Stalking.....	20
Substance Abuse	20
Disciplinary Process	21
Investigations	21
Hearings.....	23
Disclosure of Outcome.....	24
Sanctions	24
Sexual Harassment	27
Prevention and Awareness Programs.....	27
Awareness and Bystander Intervention	28
I Got Your Back.....	28
Green Dot.....	28
It's on US.....	28
Think About It.....	28
Safe Zone.....	28
Presentations	29
Office of Equity and Diversity	29
Annual Safety and Awareness Events.....	29
Katy Benoit Safety Forum.....	29
Campus Safety Week	29

Domestic Violence Awareness Month.....	31
Sexual Assault Awareness Month.....	31
Training for Faculty and Staff	31
Our Inclusive Workplace Training.....	31
Campus Security Authority Training	31
Threat Assessment and Management Team	32
Crime Prevention Programs Public Programs – MPD	32
Deterrence – The Campus Security Team	32
Interagency Planning, Training, and Exercises.....	33
Substance Abuse Education Programs Counseling and Testing Center	33
Alcohol and Other Drugs Program.....	33
Dean of Students Office	33
Registered Sex Offenders.....	34
Clery Act Statistics	35
Crime Statistics – Moscow	35
Arrests and Referrals.....	36
Hate Crimes.....	36
Unfounded Crimes	37
UI Centers for Higher Education.....	38
Boise.....	38
Boise Center Law Enforcement.....	38
Boise Campus Reporting Procedures	38
Important Phone Numbers.....	38
Boise Water Center Emergency Response Plan.....	39
Crime Statistics – Boise	41
Coeur d’Alene	42
Coeur d’Alene Center Law Enforcement	42
Coeur d’Alene Reporting Procedures.....	42
Important Phone Numbers.....	42
Coeur d’Alene Center Emergency Response Plan	43
Crime Statistics – Coeur d’Alene	44
Idaho Falls.....	45
Idaho Falls Center Law Enforcement.....	45
Idaho Falls Reporting Procedures	45

Important Phone Numbers.....	45
Emergency Response Policies and Procedures.....	46
Evacuation Drill Policy	47
Emergency Response Exercise	47
Emergency Response Training	47
Crime Statistics – Idaho Falls	48
Fire Safety Report.....	49
Fire Safety – Policies and Procedures	49
University Housing Fire Safety Regulations	49
Student Responsibility	49
Evacuation Procedures	50
Fire Notification Reporting Procedure	50
Fire Safety – Training	50
Residence Hall Policies	50
Fire Safety – Systems and Equipment.....	52
Fire Safety – Statistics	54
Fire Statistics – Residence Halls.....	54
Fire Statistics – On Campus Apartments and Married Student Housing	55
Fire Statistics – On Campus Fraternity and Sororities.....	57

Annual Security and Fire Safety Report

The Clery Act

In 1990, Congress enacted the Crime Awareness and Campus Security Act. This act requires all public or private postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000, 2008 and 2013. The act was renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (shortened to the Clery Act) in 1998. The Campus Sexual Violence Elimination Act, or Campus SaVE Act, became law in March 2013. The Clery Act requires higher education institutions to develop, implement, and disclose campus security and fire safety policies; alert the campus community through “timely warnings” of a serious or continuing threat to safety; develop and maintain a daily crime and fire log; develop and distribute an annual report that discloses the security and fire policies and three years of crime and fire statistics; and report the statistics to the US Department of Education annually.

Annual Security Report

This report is part of the University of Idaho's commitment to the safety and security of our campus community and complies with the U.S. Department of Education's Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. In compliance with relevant provisions of federal law, the University of Idaho is required to make policy and programmatic information available to the campus community, as well as to prospective students and employees. The University of Idaho's policy is to publish the Annual Security Report in compliance with federal law. The report is prepared by the University of Idaho's Office of Public Safety and Security.

Collection of Statistics

The collection of data includes: the Moscow Police Department, Campus Security, Moscow Volunteer Fire Department, and a variety of Campus Security Authorities, including but not limited to, Athletics, Dean of Students Office, Security Services, Human Rights Access and Inclusion, International Programs, University Housing, Advisors, and Military Programs.

Requests for crime statistics are submitted to other law enforcement agencies around the state that have jurisdiction over other University of Idaho locations.

Preparation and Distribution

Policies for preparing the annual disclosure of campus crime statistics: The University coordinates the collection and reporting of crime statistics as specified by federal law. The information is compiled into a report. Each year, enrolled students, faculty, and staff are notified via email of the website where this report can be accessed and reviewed.

- Prospective employees may access the report by following the link provided on the Human Resources website or while browsing openings through the “Jobs” web page.
- Prospective students may access the report by scrolling to the bottom of Admissions' home page.

Printed copies are available upon request by contacting: The Office of Public Safety and Security, 875 Perimeter Drive, MS 2285, Moscow, ID 83844.

Campus Crime Log

The Office of Public Safety and Security at the University of Idaho receives a daily report from the Moscow Police Department that provides the date and time, case number, nature, and address of the incident. The University of Idaho Clery Compliance Coordinator extracts the appropriate data and

creates a daily crime log that is kept on file, without the inclusion of personally identifying information about the victim(s). Any other submissions made by the campus community are also reported through the Office of Public Safety and Security.

University Security and Compliance Committee

FSH 1640.95

The University Security and Compliance Committee (USCC) is charged with ensuring the University's compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistic Act (Clery Act), and planning and facilitating activities that support a safe and secure living, learning and working experience. USCC will focus on accurate disclosure (reporting of Clery crime statistics) and implementation of best practices regarding safety policies and procedures. The USCC will conduct an annual review of all reportable crimes prior to submitting crimes statistics to the U.S. Department of Education. The committee will also perform a thorough review of the Annual Security and Fire Safety Report (ASFR) prior to its publication.

Reporting Crimes and Other Emergencies

Accurate and Prompt Reporting

95.15 – Campus Law Enforcement and Crime Reporting

All students, faculty, staff and visitors are encouraged to promptly and accurately report criminal incidents, accidents, emergencies and non-emergencies. If there is an emergency on campus, call 911. For non-emergencies and other reports, call Campus Security at 208-885-7054 on the 24/7 line, or the Office of Public Safety and Security, OPSS, 208-885-2254 during business hours.

Two online forms are available from the OPSS website under “Jeanne Clery Act”. Submitted forms are reviewed during regular business hours.

- **Clery Incident Report:** This form is designed for Campus Security Authorities (CSAs). The CSA reporting tool also has required fields so that the Office of Public Safety and Security, Dean of Students Office, Title IX Coordinator, Moscow Police Department and/or other applicable parties may obtain further information in order to properly report, investigate, and provide the necessary services if needed.
- **Silent Witness:** Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.

Voluntary Confidential Reporting

The Silent Witness form is a method of confidential reporting. Students, faculty, staff, or visitors may access this web reporting tool to report crimes or other incidents. The form is submitted electronically to OPSS. There is an option to provide contact information if the person reporting wishes to do so.

There are completely confidential resources available on and off-campus. The Counseling and Testing Center (CTC) is completely confidential, as is the Student Health Center. Alternatives to Violence of the Palouse (ATVP) is an off-campus confidential resource that can provide advocacy, support, and additional resources.

The Women's Center is a semi-confidential resource. They must report numbers of crime statistics for Clery reporting purposes, but no identifying information is recorded (names, locations, dates, details, etc.). The Women's Center can clearly explain all the available options for reporting without pressure, judgment or expectation.

There is also a confidential 24-hour hotline. If anyone sees or suspects unethical or illegal behavior, they may report their concerns anonymously by calling The Network at 1-800-775-1056.

Pastoral and Professional Counseling

The University Counseling and Testing Center provides a supportive and confidential environment for students to explore their concerns and learn new skills to deal more effectively with problems that may be interfering with their personal well-being and academic goals. Crisis appointments are also available during normal operating hours, and for after-hours crisis intervention, students may call CTC at 208-885-6716. Professional counselors at the University are encouraged, if and when they deem appropriate, to inform those they counsel of the procedures for reporting crimes voluntarily for inclusion in the annual security and fire safety report.

Monitoring and reporting of Criminal Activity

The Office of Public Safety and Security receives alerts from Whitcom dispatch on a continuous basis including the time, case number, nature and location of each incident. OPSS and MPD collaborate to determine if according to Clery geography, the crimes in the City involve any University student organizations. All other student groups are encouraged to follow instructions provided by the Office of Public Safety and Security and if criminal activity occurs contact the police or sheriff department in the local jurisdiction and submit an incident/accident report to the University.

Training for faculty and staff regarding accurate and prompt reporting is listed on page 31.

Important Phone Numbers

Moscow Campus

**EMERGENCY HELP
CHEMICAL SPILLS
FIRE/AMBULANCE**



911

*If you see
something,
SAY
something.*

Moscow Police (Non-Emergency).....208-882-COPS (2677)

24 Hour Crisis Hotline.....208-885-6716

Campus Security (24/7).....208-885-7054

Domestic Violence 24 Hour Hotline.....208-883-4357

Facilities (Office Hours).....208-885-6246

Facilities (After Hours).....208-885-7054

Campus Security (24/7) *alternative number*.....208-874-7550

System-wide Assistance

University of Idaho Emergency Updates (Active in Emergencies).....208-885-1010

Environmental Health & Safety.....208-885-6524

Hazardous Materials/Lab Safety/Building Safety/Occupational Safety

Office of Public Safety & Security.....	208-885-2254
Office of Civil Rights & Investigations.....	208-885-4285
Office of Equity and Diversity.....	208-885-2468
<i>The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.</i>	
Ombuds Office.....	208-885-7668
<i>Confidential, impartial and informal conflict resolution assistance</i>	
Violence Prevention Programs.....	208-885-6757
Counseling and Testing Center.....	208-885-6716
<i>Free and confidential counseling services for students</i>	
Dean of Students/Student Affairs.....	208-885-6757
Human Resources.....	208-885-3638
Behavior of Concern.....	208-885-2254
<i>If you see something, say something! If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from Public Safety and Security and/or Campus Security.</i>	
*Important phone numbers for: Boise – see page 39; Coeur d'Alene – see page 43; Idaho Falls – see page 46.	

Campus Law Enforcement

95.15 Campus Law Enforcement and Crime Reporting



Moscow Police Department

Police services are provided by Moscow Police Department under a contract between the Regents of the University of Idaho and the City of Moscow. The Moscow Police Department has full police authority to investigate, apprehend and arrest to enforce applicable laws and ordinances on the campus. The Moscow Police Department have jurisdiction over streets, alleys and other public areas. Fraternities and sororities are located in the City of Moscow and receive police services from the Moscow Police Department. The Moscow Police Department interacts with federal, state and local law enforcement agencies. There is a Moscow Police Department Sub-Station on the Moscow campus, located in the Idaho Commons at 875 S. Line Street.



There for you.

Campus Security

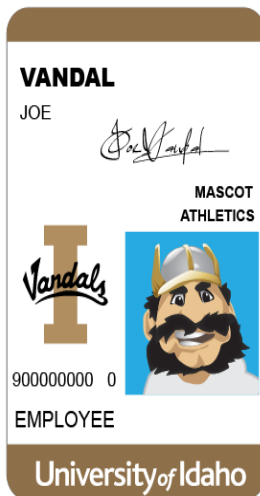
The University of Idaho Campus Security services are managed through the Office of Public Safety and Security (OPSS). The mission of the University Campus Security is to create a safe, secure campus to

provide a safe educational environment through a community approach to security, the promotion of personal safety, and awareness and the deterrence of crime. They strive to preserve this safe and

healthy environment through quality training, effective leadership, and collaboration with the Moscow Police Department. While the security personnel do not have the arrest authority of a police officer, the non-sworn, unarmed Campus Security team's core duty is to make the University safer by:

- Performing regular visible patrols of the facilities to watch for potential safety hazards and crimes;
- Checking to ensure buildings are locked and secured;
- Documenting detected problems;
- Escalating issues to the university staff that has responsibility for the area/facility or to the Moscow Police Department as directed; and
- Providing safe walk services by accompanying students, faculty, and/or staff across campus to make sure they can safely traverse the campus without fear of personal harm.

Security and Access



Access Control Policy

APM 40.28

It is the policy of the University of Idaho that after normal working hours all facilities shall be locked and secured in order to maintain the safety of both the facilities and their contents including any faculty, staff and/or students. Building card access systems provide an alternative method of controlling access to a building or area, allow for accountability in building access, and facilitate key management due to the reduced number of keys needed. Keys and cards are issued for entry to university facilities for conducting university business only. The most effective security happens when all university employees and students share in the responsibility of ensuring the safety integrity of all campus facilities.

Contractors working on university projects are required to meet with the Facilities Architecture Engineering Services department to obtain authorization for access. They are then issued the appropriate keys and card access on a temporary basis to the required areas for their work. Contractors are responsible for the security of the keys/access, their proper use, and the spaces they unlock. Access and keys issued are for official authorized University of Idaho business use only, and are the property of the University of Idaho. Keys are to be returned to Facilities when the project requiring the keys/access ends or upon request. Project retention will not be released until all keys are returned. Some funding is typically retained from contractors, attempting to ensure all punch list and manuals, etc. are completed before final payout of contract. Misuse and/or loss of the keys/access issued could result in severe disciplinary action up to and including prosecution and/or restitution to re-key all affected areas.

Residential Housing Access

Access to residential buildings is operated by University Housing and is restricted to residents, their guests, and applicable staff. The Residence Hall Handbook, and Apartment Procedures and Policies Handbook contain information on access to dormitories and on campus apartments. Access can be by card and/or key. Students will be issued a room key or room/suite access on their Vandal Cards when

they check into the residence halls. They will also receive Vandal Card access to the exterior building doors.

- Residence hall students must use their Vandal Card to enter a residence hall and their card access is restricted to their specific residence hall building and community areas.
- University Housing requires that students living in the residence halls escort guests in and out of buildings at all times. Students may not have a guest stay more than three (3) consecutive nights during the semester and is at no time allowed to give their guest card access to residence hall.
- Any resident who is locked out of his or her room or building may go to the Living Learning Community (LLC) 24-hour Desk and check out a spare key or temporary access card. Lock out keys not returned within 24 hours may result in room locks being changed and the student being charged for parts and labor.
- Moscow Police Department officers are members of the university community and are regularly in the residence halls for community-oriented policing, educational programming and to address community concerns as they arise.
- University Housing works with Campus Security to provide hall walk-throughs, safety checks and a 24-hour campus 'Safe Walk' program.

Timely Warnings and Emergency Notifications

Vandal Alert Notification System

APM 95.24 – Updated February 27th, 2015

Vandal Alert is an institution-wide, multi-modal (e-mail, voice, text message) emergency notification system. All university employees and students are enrolled automatically through employee/student database modules. Contact data/membership in Vandal Alert is updated daily through an automated process to ensure accurate membership. Students and employees are encouraged to update their Vandal Alert contact information through the Vandal Web application. Members of the greater Moscow community may also be enrolled in Vandal Alert. The Office of Public Safety and Security has overall management responsibility for Vandal Alert.

Vandal Alert System Testing

B-5. The University Emergency Manager will test the Vandal Alert System on an annual basis. Test messages may be broadcast using a single mode or may combine multiple modes of the system. Test messages will clearly state in the subject line that there is no actual threat or emergency and that the purpose of the notification is to test the system and/or response plans and capabilities. To the extent possible, system tests will be combined with emergency response drills and will include follow-up assessment and review.

Emergency Notifications

B-1. In compliance with The Jeanne Clery Act, emergency notifications will be broadcast when the university receives a confirmed report from a cognizant authority (i.e. a law enforcement authority), that a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, staff or visitors is occurring on campus. In those instances, the Executive Director of Public Safety or designee will, without delay, and taking into account the safety of the community, determine the content of the notification and broadcast the notification, unless issuing a notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Emergency

notifications will include instructions to the UI Community for protective action. When the threat no longer exists, an “all clear” alert will be broadcast. The Executive Director of Public Safety and Security or designee has the authority to broadcast Emergency Notifications to the University community using the Vandal Alert System. When appropriate, Emergency Notifications may be broadcast through other communication methods (web pages, press releases, printed and/or social media, etc.)

Timely Warnings

B-2. In compliance with The Jeanne Clery Act, timely warnings will be broadcast when a report of murder, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, or arson (Clery Act Crimes) is received by campus security authorities and, in the judgment of the institution, the crime at issue poses a serious or continuing threat to students and employees. The Executive Director of Public Safety, or designee, will broadcast timely warnings using the Vandal Alert system in a manner that is timely and will aid in the prevention of similar crimes, unless issuing a warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the threat. The intent of a timely warning is to enable people to protect themselves and/or their property. Timely warnings will be issued as soon as pertinent information is available. Timely warnings may also be made of other crimes (non-Clery) that pose a serious or continuing threat to the campus community. The Executive Director of Public Safety and Security or designee has the authority to broadcast timely warnings to the university community. When appropriate, timely warnings may be broadcast through other communication methods (web pages, press releases, printed and/or social media, etc.).

This policy also applies to the University’s Centers in Boise, Coeur d’Alene and Idaho Falls.

Emergency and Evacuation Procedures

Evacuation Procedures

35.22 – Emergency Evacuation Procedures. The Environmental Health and Safety Office has developed general emergency evacuation procedures and each department should supplement these procedures with departmental specific information. It is recommended that these procedures be posted in every department and distributed to all building occupants. Evacuation procedures for all residential buildings is under University Housing and can be found in the fire safety section of this report.

Emergency Situations

Emergencies range from severe weather to building evacuations to campus closures, and the university has a variety of methods to communicate with students, faculty, staff, visitors, and the public in the event of these possible emergencies. Depending on the situation, the university may use some or all of the following tools.

Vandal Alert is used to contact the University of Idaho community by email, text messaging and/or voice in the event of an emergency. If a timely warning or an emergency notification is sent, the Office of Public Safety and Security will utilize the Vandal Alert System to communicate pertinent information which may include but may not be limited to a description of the incident, location, and appropriate protective action to take.

The Office of Public Safety and Security Website is updated with information during actual emergencies or campus closures. The University of Idaho website platform also includes a system-wide notification message at the top of every web page in the event of an emergency or campus closing.

University of Idaho active in emergencies update line 208-885-1010. Students, faculty, and staff members may call this Active in Emergencies number for information and status updates on emergencies and campus closures.

Telephone Trees. The Office of Public Safety and Security, as well as all university units maintain and update telephone trees of contacts that are activated during emergencies.

Local News Media. University Communications and Marketing sends press releases and communicates with local media. Because our students, staff, and faculty have varying schedules, the university depends greatly on broadcast media to communicate important emergency information to our campus community before or during their commutes.

University of Idaho Emergency Response Framework (ERF)

The University of Idaho Emergency Response Framework (ERF) documents the processes required for a successful response and recovery from an emergency incident at the University of Idaho (UI).

The ERF is consistent with applicable provisions of the National Response Framework (NRF) and the National Incident Management System (NIMS). As such, the ERF will serve as a tool to improve coordination and strengthen relationships between the university, local, state, and federal entities which operate under the NRF and NIMS provisions.

Purpose: The purpose of the Emergency Response Framework is to:

- Help prepare UI employees to respond successfully to an emergency situation;
- Define clear roles, responsibilities, and authorities for those involved in managing emergencies;
- Ensure that consequences of emergencies are adequately and expediently assessed from an internal and external perspective;
- Have a clear, rapid, and coordinated system of internal and external communication in emergency situations;
- Have effective coordination between the emergency management organizations of the university and local, state, and federal authorities;
- Promote a culture throughout the university that both enables effective response in an emergency and helps prevent them through an open exchange of information about potential emergencies.

Missing Student Notification

Missing Students Policy

APM 95.34

This policy was created in 2011 and updated in 2014 to comply with the Jeanne Clery Act which requires the university to disclose the policy on reporting a missing student residing in on-campus university housing, how students can designate an emergency contact person and how the emergency contact information will be used.

- Any member of the University community who has reason to believe that a student who resides in on-campus University housing is missing should notify Campus Security at their 24/7 number at 208-885-7054.
- Any Campus Security Authority (CSA) who receives a report that a student who resides in on-campus University Housing is missing should immediately notify Campus Security by calling 208-885-7054.
- In addition to registering a general emergency contact, each student residing in on-campus University Housing has the option to register a confidential emergency contact person to be notified in the event that the student is determined to be missing for 24 hours. Students wishing to register a confidential emergency contact may do so on VandalWeb.
- If a student has identified a confidential emergency contact person, the university will notify that individual no later than 24 hours after the student is determined to be a missing student.
- The university will also notify the parent or legal guardian of any missing student under the age of 18 that is not emancipated.
- The confidential emergency contact person information will only be shared with authorized university officials and law enforcement persons in furtherance of a missing student investigation.
- The university will notify the Moscow Police Department (MPD) within 24 hours of the determination that a student is a missing student.

Sexual Assault, Domestic Violence, Dating Violence, & Stalking

The University of Idaho, through its Student Code of Conduct (FSH 2300 Article II) and the Rules of Ethical Conduct for University Employees (FSH 3170 B-2), prohibits dating violence, domestic violence, sexual assault and stalking. Any accommodations or protective measures provided by the University to a victim are protected by FERPA and the University's policies governing student records, and are therefore maintained as confidential, unless the confidentiality would impair the ability of the University to provide the accommodations or protective measures, or Title IX or Due Process requirements mandate their disclosure. The Office of Public Safety and Security maintains a daily Clery log of all incidents that occur on University of Idaho property. The log does not include personally identifying information about any victims and is publicly available upon request.

Definitions

Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) Program.

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- a. Rape – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- b. Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- c. Incest – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- d. Statutory Rape – Sexual intercourse with a person who is under the statutory age of consent.

Consent

Idaho Statute: There is no definition for consent in reference to sexual activity in Idaho's Statutes.

From UI's Student Code of Conduct: FSH 2300; A-1. Consent: as used in this code, is informed, freely given, and mutually understood. Consent requires an affirmative act or statement by each participant. If coercion, intimidation, threats and/or physical force are used, there is no consent. If a person is mentally or physically incapacitated or impaired so that the person cannot understand the fact, nature or extent of the sexual situation, there is no consent; this includes conditions due to alcohol or drug consumption or being asleep or unconscious. Whether one has taken advantage of a position of influence over another may be a factor in determining consent. Consent to any one form of sexual activity does not imply consent to any other form of sexual activity.

Domestic Violence

Idaho Statute: Idaho law, for purposes of criminal law, defines "domestic violence" in Idaho Code 18-918 as an assault or battery committed by one household member against another household member. A "household member" is "a person who is a spouse, former spouse, or a person who has a child in common regardless of whether they have been married or a person with whom a person is cohabiting, whether or not they have married or have held themselves out to be husband or wife".

Uniform Crime Reporting Definition (UCR): A felony or misdemeanor crime of violence committed: (a) by a current or former spouse or intimate partner of the victim; (b) by a person with whom the victim share a child in common; (c) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (d) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (e) by any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence

Idaho Statute: “Dating Violence” is not defined in Idaho law. However, a person in a “dating relationship” who is subjected to “physical injury, sexual abuse or forced imprisonment or the threat thereof” by the other partner in that dating relationship can file a petition with the court requesting a court issued protection order. A “dating relationship” is defined in Idaho law as a “social relationship of a romantic nature.” Idaho law lists four factors for a court to use to determine if a relationship is dating relationship: 1) the nature of the relationship; 2) the length of time the relationship has existed; 3) the frequency of interaction between the parties; and 4) the time since termination of the relationship, if applicable.

Uniform Crime Reporting Definition (UCR): Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purpose of this definition, (a) dating violence includes sexual or physical abuse or the threat of such abuse. (b) dating violence does not include acts covered under the definition of domestic violence.

Stalking

Idaho Statute: “Stalking” is defined in Idaho law as “a course of conduct that seriously alarms, annoys or harasses the victim and is such as would cause a reasonable person substantial emotional distress” or “a course of conduct such as would cause a reasonable person to be in fear of death or physical injury, or in fear of the death or physical injury of a family or household member.” Idaho law defines “course of conduct” as “repeated acts of nonconsensual contact involving the victim or a family or household member of the victim,” but not including constitutionally protected activity. Idaho law further defines “nonconsensual contact” as “any contact with the victim that is initiated or continued without the victim’s consent, that is beyond the scope of the consent provided by the victim, or that is in disregard of the victim’s expressed desire that the contact be avoided or discontinued.” Examples of nonconsensual contact contained in the law include, but is not limited to: 1) following the victim or maintaining surveillance on the victim; 2) contacting the victim in a public place or on private property; 3) appearing at the workplace or residence of the victim; 4) entering onto or remaining on property owned, leased or occupied by the victim; 5) contacting the victim by telephone or causing the victim’s telephone to ring repeatedly or continuously regardless of whether a conversation ensues; 6) sending mail or electronic communications to the victim; or 7) placing an object on, or delivering an object to, property owned, leased or occupied by the victim.

Uniform Crime Reporting Definition (UCR): Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others; or (b) suffer substantial emotional distress.

Procedures to Follow in the Event of a Sexual Assault, Relationship Violence, and/or Stalking.

1.

Get to Safety: Get to a safe place, and ask a friend to stay with you.

2. **Write Down Details:** Try to write down, or have a friend write down, everything you can remember about the incident including a physical description of the perpetrator, their identity if you know it, and the use of threats or force.
3. **Preserve Evidence:** Try to preserve all evidence of the assault. Avoid drinking, bathing, showering, douching, brushing your teeth, or changing your clothes. Evidence can be collected at an emergency room and you can decide later whether or not you want to press criminal charges. Collecting physical evidence must occur within 96 hours (4 days).
4. **Call Help:** Call the 24-hour helpline 208-883-HELP (4357) to speak with an advocate for confidential and anonymous support. This advocate can help walk you through the process of seeking medical help, preserving evidence and reporting the crime, based on what you are comfortable with.
5. **Get Medical Attention:** Your personal health is most important! Visit an emergency room or medical facility to be checked out. This includes testing for HIV and other sexually transmitted infections (STIs), as well as receiving preventative treatments (medications to prevent STIs and pregnancy and protect against HIV transmission may be offered). A nurse who is a specially trained Sexual Assault Nurse Examiner (SANE) will help you and collect evidence.

For any incidents of sexual assault, relationship violence or stalking, you have the right to notify local law enforcement or Campus Security Authority (CSA). A CSA is able to assist you in contacting and reporting to local law enforcement or campus security. However, you may also choose not to notify any law enforcement or CSA. An advocate is also able to assist with exploring all available options.

Victims have the right to seek protection, restraining or other similar lawful orders issued by a court. The university can issue “no-contact” orders between individuals, and enforce those no contact orders through the university’s disciplinary procedures. University issued no-contact orders cannot be enforced by law enforcement. Further, the University cannot enforce court orders; however, for every lawfully issued court order the institution has knowledge of, the institution will take every reasonable step to ensure that the university does not caused either party to intentionally violate the order.

Resources

On-Campus

Violence Prevention Programs.....208-885-6757

If you or someone you know has experienced a sexual assault or is in an abusive relationship, we are here to help. We are here to listen, support and provide resources and options – you should not have to face an abusive situation alone!

Student Health Clinic.....208-885-6693

In the event of a sexual assault, if you need information on how to obtain emergency contraception or STD testing, call the Student Health Clinic to set up an appointment.

Counseling and Testing Center.....208-885-6716

To meet with a counselor on campus, please contact our Counseling and Testing Center to schedule an appointment.

Off-Campus

Alternatives to Violence of the Palouse.....208-883-4357

If you need a confidential advocate to walk you through the process of getting the help you need regarding sexual assault, domestic violence or stalking, contact ATVP.

Moscow Police Department.....208-882-COPS (2677)

To report sexual assault or domestic violence, please contact MPD

National Sexual Assault Hotline.....1-800-656-HOPE (4673)

Changes in Academic and Living Situation

Whenever the university receives a report of sexual misconduct or sexual assault, complainants who are members of the university community may be referred to an advocate from the Violence Prevention Program who can serve as a resource person to the complainant to identify, explain and navigate the complainant's reporting options and the available support services. This may include but is not limited to referrals to counseling, educational support, medical treatment, and information about university processes, criminal processes, and legal assistance. The advocate may also provide assistance in rearranging class schedules, extracurricular activities, and on-campus housing/ dining arrangement (for reasons including avoiding contact with the accused student).

The advocate may also assist the complainant with working with appropriate offices to make reasonable accommodations such as but not limited to;

- issuing written instructions to the accused student restricting him or her from making contact with the complainant;
- temporarily moving the complainant – if living in university housing – to other living arrangements; or
- making alternative instructional arrangements for the accused student.

Sexual Assault, Stalking and Substance Abuse Policies

Amnesty Policy

FSH 2310

The fear of repercussions through the Student Code of Conduct may prevent students from seeking assistance in crisis situations. To address this fear the University of Idaho created this policy with student health and safety as its primary concern.

A. General. This policy aims to remove the barriers that may prevent any student from seeking emergency medical attention by providing an opportunity for the university to intervene in a caring and non-punitive manner. The goal is to reduce the potential risk of alcohol and/or drug-related injuries or deaths, and increase the likelihood that students will seek medical attention in crisis situations.

B. Policy.

B-1. A student who seeks emergency medical attention (or who has emergency medical attention sought on his/her behalf) for drug or alcohol related consumption, will not be sanctioned for violating drug and alcohol consumption prohibitions found in the Student Code of Conduct related to that incident, as long as the student completes the following requirements:

- a) participates in an initial meeting with the Dean of Students, or designee, and
- b) completes all recommendations from the Dean of Students, or designee, and
- c) submits proof of completion of all recommendations, within the time frame designated by the Dean of Students, or designee, at the initial meeting.

B-2. A bystander student who has engaged in drug or alcohol consumption and who seeks emergency medical attention for someone else or tries to actively engage in assistance for someone else for that person's drug or alcohol related consumption, will not be sanctioned for violating drug and alcohol consumption prohibitions found in the Student Code of Conduct related to his/her own consumption, but will be invited to meet with the Dean of Students.

B-3. The university will not pursue any disciplinary action related to any drug or alcohol consumption against any student who has been sexually assaulted or sexually harassed for their use of drugs or alcohol at the time of the sexual assault or sexual harassment.

B-4. Section B-1 and B-2 of this policy will only apply to a student who seeks emergency medical attention before police or university employees or agents take any official action or intervention related to the drug or alcohol consumption.

B-5. The policy does not preclude disciplinary action regarding other violations of the Student Code of Conduct.

B-6. The policy only applies to the university's student disciplinary system for violations of the Student Code of Conduct (Faculty-Staff Handbook 2300). This policy does not apply to any criminal, civil or other legal consequence for violations under Federal, State or local law.

B-7. The policy is not designed to protect or shield those students who repeatedly violate the Student Code of Conduct. The Dean of Students may assess each situation on a case-by-case basis, denying the safeguards of the Amnesty Policy if serious or repeated incidents prompt a higher degree of concern or response, which may include disciplinary action under the Student Code of Conduct.

Student Code of Conduct FSH 2300

In 2014 the Dean of Students Office, General Counsel, and a sub-committee of University Judicial Council and Faculty Senate, conducted a thorough review of all policies related to the Student Code

of Conduct. All disciplinary language from FSH 2200 Statement of Student Rights and FSH 2300 Student Code of Conduct was consolidated into FSH 2400 and updated removing redundancies in policy. For further information, contact the Dean of Students (208-885-6757).

Article I. The University of Idaho is committed to creating and maintaining a productive living-and-learning community that fosters the intellectual, personal, cultural and ethical development of its students. Self-discipline and respect for the rights and privileges of others are essential to the educational process and to good citizenship.

Proscribed Conduct

The following information on proscribed conduct is from the University of Idaho's Student Code of Conduct – FSH 2300

Article II - A. Rules and Regulations. The following list describes actions that detract from the effectiveness of a university community and for which students are subject to disciplinary action. Any student found to have committed or to have attempted to commit the following misconduct is subject to the disciplinary process outlined in FSH 2400:

Assault and Sexual Misconduct

AII – A-3. Threat of Harm or Actual Harm to a Person's Physical or Mental Health or Safety.

Living together in a university community requires respect for the rights of fellow members of that community to pursue their academic goals and to participate in lawful campus or university activities. As in any community, certain forms of responsible conduct must be adhered to in order to ensure the physical functioning and safety or security of the community.

A-3. d. Sexual misconduct, which is a broad term encompassing any non-consensual contact of a sexual nature (see Article I, Section A-1, for the definition of consent). Sexual misconduct may vary in severity, and consists of a range of behavior or attempted behavior including, but not limited to, the following examples of prohibited conduct (see APM 95.20 for more information about resources available and procedures for responding to sexual misconduct):

Unwelcome sexual conduct. This includes, but is not limited to,

1. touching an unwilling or non-consensual person's intimate parts (such as genitalia, groin, breast, buttocks, mouth, or clothing covering the same);
2. touching an unwilling or non-consensual person with one's own intimate parts;
3. forcing an unwilling or non-consensual person to touch another's intimate parts;
4. indecent exposure, which includes, but is not limited to, exposing one's own intimate parts to an unwilling or non-consensual person; and
5. voyeurism, which includes, but is not limited to, any unauthorized use of electronic or other devices to make an audio, video, or photographic record of another person without his/her prior knowledge and without his/her prior consent when such a recording is likely to cause injury or distress to the other person, or involves the other person's intimate parts or sexual conduct.

Sexual violence, which refers to physical sexual acts perpetrated against another person's will or where another person is incapable of giving consent or is incapacitated. This includes, but is not limited to,

1. rape, which includes, but is not limited to, the unwilling or non-consensual penetration of another person's bodily opening with any object or body part that is committed either by force, threat, intimidation, or through exploitation of another person's mental or physical condition (such as intoxication, age, or disability) of which the assailant was aware or should have been aware;
2. sexual assault, which is the unwilling or non-consensual penetration of any bodily opening of another person with any object or body part;
3. sexual battery; and
4. sexual coercion.

All acts of sexual violence are also forms of sexual harassment.

A-3. e. Sexual harassment, which is defined as unwelcome conduct of a sexual nature (see FSH 3205 for the requirements of the consensual relationship policy). It includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct or communication of a sexual nature when:

1. submission to or rejection of such conduct or communication is a term or condition of educational benefits, employment, academic evaluations, or other opportunities;
2. submission to such conduct or communication has the purpose or effect of substantially interfering with a student's education;
3. such conduct is sufficiently severe or pervasive as to have the effect of creating an intimidating, hostile or offensive educational environment or negatively affecting a student's educational opportunities. A single instance may be considered severe enough to merit sanctions.

A-3. f. Gender-based and sexual orientation harassment (see FSH 3215), which is defined as any act of verbal, non-verbal, or physical aggression, intimidation, or hostility based on sex, sex-stereotyping, gender, or gender-stereotyping, even if those acts do not involve conduct of a sexual nature.

Stalking

A-3. g. Stalking, which includes, but is not limited to, the persistent, severe, or pervasive harassment of another person in a manner that would cause a reasonable person to feel frightened, intimidated, threatened, harassed, or molested. This may include, but is not limited to, repeatedly contacting another person through any means (such as in person or by phone, electronic means, text messaging's, etc.), following another person, or having others contact or follow another person on your behalf. A single instance may be considered severe enough to merit sanctions.

Substance Abuse

Article II – A-7. Use and Misuse of Substances.

A-7. b. Using, possessing, manufacturing, cultivating, selling, or distributing any state or federally controlled drug, substance, or paraphernalia, including, but not limited to, marijuana, heroin, narcotics, or other controlled substances, in violation of any applicable law or university policy. Inhaling or ingesting any substance (e.g., nitrous oxide, glue, paint, etc.) that is intended to alter a student's mental state without a prescription is also prohibited. *See the University's Drug and Alcohol Prevention and Education publication (available through the Office of the Dean of Students) for more information.*

A-7. c. Consuming, possessing, manufacturing, or distributing alcoholic beverages in violation of any applicable law or university policy (see APM 80.01 for alcohol permit requirements). Alcoholic beverages may not, in any circumstance, be consumed or possessed by, or distributed to, any person under twenty-one (21) years of age. Except at permitted events pursuant to APM 80.01, alcoholic beverages may not be possessed or consumed by any student under any circumstances on campus in areas open to the general public, which areas include, but are not limited to, lounges, student union buildings, recreation rooms, conference rooms, athletic facilities, and other public areas of university-owned buildings or grounds.

Article II – B. Violation of Law and University Discipline.

B-1. university disciplinary action may be instituted against a student accused of conduct that potentially violates both the criminal law and this Code independent of the status of any civil or criminal litigation in court or criminal arrest and prosecution. When allegations include sexual harassment, sexual violence, sexual orientation, or gender-based harassment, university disciplinary action will be carried out promptly. Determinations made or sanctions imposed under this Code shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of university rules were dismissed, reduced, or resolved in favor of or against the criminal law defendant.

Disciplinary Process

The following information is from University Disciplinary Process for Alleged Violations of Student Code of Conduct – FSH 2400

The disciplinary process section of the Faculty Staff Handbook was updated in July 2014. This section outlines UI's student disciplinary system. In 2014 the Dean of Students Office, General Counsel, and a sub-committee of university Judicial Council and Faculty Senate, conducted a thorough review of all policies related to the Student Code of Conduct. All disciplinary language from FSH 2200 Statement of Student Rights and FSH 2300 Student Code of Conduct was consolidated into this policy and updated removing redundancies in policy. For further information, contact the Dean of Students 208-885-6757.

The disciplinary system consisted of the following: Student Disciplinary Review Board (SDRB), Student Appeals Committee, President, and Regents.

Investigations

Office of Civil Rights and Investigations

Report the incident as soon as possible to the Office of the Dean of Students or the Title IX coordinator. You are welcome to meet in person or send an email to report an incident of sexual misconduct. Most UI employees have a responsibility to report incidents of sexual misconduct to the Title IX coordinator or designee so disclosing to a faculty or staff member will prompt the process as well. UI will gather information and may conduct an investigation. The investigators will make a determination based on a standard of proof called "the preponderance of the evidence" (also known as more likely than not) and if the Student Code of Conduct or another UI policy was found to have been violated, the university will take appropriate action in accordance with policy and procedure.

When the university is notified of an allegation of sexual misconduct, typically two investigators will be assigned to the case. The investigators work as neutral fact-finders to gather information. The

investigators will interview the complainant (the one bringing forward the complaint or the person who experience the misconduct), the respondent (the one responding to the complaint), and any relevant witnesses. The investigators will gather evidence from those interviewed, such as photos, text messages, emails, social media communications, medical reports, police reports, etc.

The investigators aim to complete the investigation within 60 days. Factors such as complexity, a police investigation and holiday breaks can impact the 60-day timeline. A final report will be submitted to the Dean of Students Office if it is determined a UI policy violation occurred.

The Dean of Students may impose sanctions, or penalties, to the respondent if a UI policy violation occurred. Through the student disciplinary process, the respondent can request a review of the sanction at a hearing with the Student Disciplinary Review Board.

C-1. Reporting of Alleged Violations and Initial Investigation by the Dean of Students (DOS)

C-1. a. Reporting Alleged Violations. Any person who has knowledge of an alleged violation of Code should inform DOS of such alleged violation as soon as possible.

C-1. b. Initial Investigation. DOS shall receive all reports of alleged violations and investigate to determine whether the allegation is credible.

1. Students who are suspected of violations may be interviewed by DOS, but they must be informed by DOS at the beginning of such interview of the right to not speak to DOS and the reason for the interview. No form of coercion or harassment shall be used in the interview.
2. When a student is being interviewed by a third party and DOS is observing such interview, the student must be informed of the fact that DOS is observing and informed of the right to not speak to DOS.
3. DOS may speak with witnesses of the alleged incident, as well as the persons injured by the alleged violation. Any witness or other person having knowledge of the alleged violation may provide DOS with any relevant information or materials.
4. When the allegations in a student's complaint include Sexual Harassment or Gender-Based Harassment, DOS must investigate the incident and take immediate steps to protect the persons who were injured by the alleged violation in the educational setting.
5. DOS may delay fact-finding while law enforcement authorities are gathering evidence; once notified that law enforcement has completed gathering evidence, DOS must promptly resume fact finding. DOS may not await the ultimate outcome of a law enforcement investigation or the filing of charges before resuming or beginning fact finding.

C-1. c. Notice of Alleged Violation. If DOS determines that the allegation is credible, DOS shall provide the student accused of violating the Code with written notice of the allegation. Such notice shall include:

1. the alleged misconduct,
2. the section of the Code alleged to have been violated,
3. a time and date that does not conflict with the student's class schedule to meet with DOS to discuss the allegation(s),
4. a statement that the student may have an advisor present with him/her at the meeting,
5. a statement that the student does not have to speak with DOS about the allegation(s),

6. a statement that failure to show up for the meeting or to contact DOS to reschedule the meeting will be presumed to be the student's exercise of his/her right to not speak with DOS, and
7. a statement that the investigation and determination regarding the allegation will proceed regardless of whether the student speaks with DOS.

C-1. d. Meeting with DOS. The student is given an opportunity to meet with DOS regarding allegations, unless DOS has already interviewed the student (see C-1.b). Except where the student agrees otherwise, the meeting with DOS may be scheduled no sooner than 2 days after receiving notice by email.

C-1. e. Investigations & Determination. After the meeting time has passed, DOS shall continue its investigation of the allegations. DOS may speak with witnesses of the alleged incident, as well as the persons injured by the alleged violation. Any witness or other person having knowledge of the alleged violation may provide DOS with any relevant information or materials. When allegations include sexual harassment or gender based harassment, both parties should receive periodic updates from DOS. Many factors influence the time spent on investigating allegations with most being concluded within 60 days following receipt of the allegation(s).

Once the investigation is concluded, DOS shall make a finding as to whether the alleged violation occurred by a preponderance of the evidence (the "standard"). If DOS finds that the alleged violation occurred by that standard, DOS shall determine the appropriate sanction(s) and provide the student with written notice of the determination, the factual basis for the determination, any sanction(s) and information referencing this policy and timeframe.

C-1. e. 4. When allegations include sexual harassment or gender bases harassment, both parties receive a response regarding the outcome of the complaint within 10 business days following the decision.

Hearings

C-4. Student Disciplinary Review Board (SDRB) Disciplinary Hearing process: The purpose of a SDRB hearing is to determine whether, by a preponderance of the evidence (the "standard"), the student violated the Code.

C-4. g. Hearings shall be conducted in private. The following individuals are permitted at a SDRB hearing:

1. the student.
2. the student's advisor,
3. members of the SDRB panel,
4. DOS
5. DOS's advisor,
6. General Counsel,
7. persons who reported or were injured by the alleged violation, and their advisor,
8. except for the student and the persons who were injured by the alleged violation, witnesses are allowed only during their testimony,
9. any person approved by the chair.
10. the student's advisor,
11. members of the SDRB panel,
12. DOS

13. DOS's advisor,
14. General Counsel,
15. persons who reported or were injured by the alleged violation, and their advisor,
16. except for the student and the persons who were injured by the alleged violation, witnesses are allowed only during their testimony,
17. any person approved by the chair.

C-4. k.2. The SDRB panel chair will remind the student of: the right to have an advisor, the right to refuse to speak as a witness, and that the refusal to speak as a witness will have no bearing on the question of whether the student violated the Code and may not be used to conclude that a violation occurred.

C-4. k.5. DOS will have the opportunity to present any information, materials, and witnesses. When the allegations involve sexual harassment or gender-based harassment, neither the student nor his/her advisor will be permitted to directly question the persons injured by the alleged violation. Instead, questions from the student or his/her advisor may be submitted in writing to the SDRB panel chair will ask any questions determined to be relevant.

Disclosure of Outcome

C-11. Disclosure of Outcome involving Sexual Harassment and Gender Based Harassment.

C-11. a. Both parties will be notified, in writing, of the outcome of an alleged violation and any review. "Outcome" for these purposes means whether the harassment was found to have occurred. The university will only disclose information to the harassed student about the sanctions imposed when they directly relate to the harassed student, such as a sanction of no contact with the complainant.

C-11. b. When the allegations include a crime of violence or a non-forcible sex offense (as defined by FERPA), the university will disclose to the alleged victim of such crime or offense the final results of any disciplinary proceeding conducted by the university against a student who is an alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph. The university may disclose to anyone, upon written request, the final results of a disciplinary proceeding if the university determines that the student is an alleged perpetrator of a crime of violence or a non-forcible sex offense, and, with respect to the allegation made, the student has committed a violation of the institution's rules or policies. "Final results" for these purposes means the name of the accused student, any violation found to have been committed, and any sanction imposed against the accused student by the university.

C-11. c. When the allegations include a sex offense (as defined by FERPA), both parties must be informed of the outcome of any institutional disciplinary proceeding (APM [95.20](#)). "Outcome" for these purposes means the university's final determination with respect to the alleged sex offense and any sanctions imposed

Sanctions

D-1. The following sanctions may be imposed upon any student determined to have violated the Code:

a. Warning: a written notice to the student.

b. Probation: a written reprimand accompanied by probationary period during which the student must not violate the Code in order to avoid more severe disciplinary sanctions.

c. Loss of Privileges: denial of specified privileges for a designated period of time.

d. Restitution: compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.

e. Educational Sanctions: completion of work assignments, essays, service to the University, community service, workshops, or other related educational assignments.

f. Administrative Fees: minimum of \$150.

g. Housing Suspension: separation of the student from University Housing for a definite period of time, after which the student is eligible to return. Conditions for return may be specified.

h. Housing Expulsion: permanent separation of the student from University Housing.

i. University Suspension: separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for return may be specified.

j. University Expulsion: permanent separation of the student from the University.

k. Revocation of Admission and/or Degree: Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.

l. Withholding Degree: the University may withhold awarding a degree otherwise earned until the completion of all sanctions imposed.

D-2. More than one of the sanctions listed above may be imposed for any single violation.

D-3. A student who fails to comply with the sanction(s) imposed shall have a disciplinary hold placed on his/her record until the student complies with all sanctions imposed.

D-4. Disciplinary sanctions other than suspension, expulsion or revocation or withholding of a

degree shall not be made part of the student's permanent academic record, but shall become part of the student's disciplinary record. Such sanctions shall be expunged from the student's disciplinary record seven (7) years after final disposition of the case.

D-5. The Regents of University of Idaho adopted guidelines for enforcing alcohol restrictions which include sanctions for violation of these restrictions. The sanctions below are the minimum sanctions imposed on students who have violated alcohol restrictions as described in the Code.

D-6. The university may notify parents of students under the age of 21 when a student has been found to have committed a drug or alcohol-related violation. The student will be responsible for administrative and educational costs of any and all sanctions imposed for alcohol related violations.

D-7. Sanctions imposed for alcohol related violations:

First Offense	<ul style="list-style-type: none">• Open Container or Minor in possession violations. <u>Sanction:</u> Completion of educational program• Illegal distribution of alcohol <u>Sanction:</u> Completion of community service, period of probation, and educational programs.
Second Offense	<ul style="list-style-type: none">• Without injury; or without conduct likely to lead to injury <u>Sanction:</u> Completion of a treatment and/or educational program.• With injury; or conduct likely to lead to injury. <u>Sanction:</u> Notification to the criminal justice system, strict probation, and, a treatment or educational program.
Third Offense	<ul style="list-style-type: none">• Without injury; or without conduct likely to lead to injury. <u>Sanction:</u> Referral to the appropriate administrative body of the institution for appropriate action, which must include, at least, suspension from school for one semester.• With injury; or conduct likely to lead to injury. <u>Sanction:</u> Referral to the appropriate administrative body of the institution for appropriate action, which must include, at least, referral to the criminal justice system and expulsion from the institution for one year.

E. Interim Suspension. In certain circumstances, the Dean of Students may impose an interim suspension on a student prior to completing the investigation described in C-1.e. The interim suspension is effective immediately. During the interim suspension, the student shall be denied access to residence halls and/or to the campus (including classes) and/or all other university activities or privileges for which the student might otherwise be eligible, as the Dean of Students may determine to be appropriate and as provided in the written notice.

E-1. Interim suspension may be imposed only:

- a. To ensure the safety and well-being of members of the university community or preservation of university property;
- b. To ensure the student's own physical or emotional safety and well-being; or

- c. If the student poses an ongoing threat of disruption of, or interference with, the normal operations of the university.

E-2. A student placed on interim suspension shall be given written notice of this action, which shall include:

- a. the reasons for the interim suspension, and
- b. information concerning the right to appeal the decision for interim suspension.

E-3. Interim Suspension Review Process:

- a. The student must submit a written document to DOS outlining the basis for the review and supporting documentation and/or other information.
- b. The DOS will submit all documents received, as well as DOS response, to the Chair of SDRB within 1 day of receiving the student's documents.
- c. The Chair of SDRB and at least two other SDRB members will review all submitted materials and render a decision within 3 days. This decision is a final institutional decision subject to review by the Board of Regents in accordance with C-9.

Sexual Harassment

FSH 3220

This section outlines the university's policy with regard to sexual harassment. Further information regarding sexual harassment and the federal and state laws lying behind this policy may be obtained from the Office of Civil Rights & Investigations 208-885-4285 or Dean of Students Office 208-885-6757.

A-1. The university must maintain a learning and work environment for students and employees that is fair, humane, and responsible. Sexual discrimination, including sexual harassment, interferes with the educational process and with the productivity of the faculty and staff; thus, it is inimical to the university.

A-2. Like discrimination on the basis of race, color, national origin, religion, sex, age, disability, or status as a Vietnam-era veteran, sexual harassment violates federal and state laws and the policies of the Board of Regents of the University of Idaho. It is, therefore, the policy of the University of Idaho to condemn sexual harassment.

Prevention and Awareness Programs

The Dean of Students Office, Office of Civil Rights and Investigations, Office of Equity and Diversity and/or Human Resources oversee these programs.

Awareness and Bystander Intervention



I Got Your Back

"I Got Your Back" is a campus-wide campaign that promotes Vandals taking care of each other to maintain a safe and inclusive community. The program offers a variety of trainings, events and interventions to educate students, faculty and staff on how to safely and effectively care for each other, step in when something isn't right, and offer appropriate resources. The website provides more comprehensive list of programs under the "I Got Your Back" initiative.



Green Dot

In contrast to historical approaches to violence prevention that have focused on victims and perpetrators, the Green Dot strategy is predicated on the belief that individual safety is a community responsibility and shifts the lens away from victims/perpetrators and onto bystanders. The overarching goal is to mobilize a force of engaged and proactive bystanders.



It's on US

"It's On Us" is a cultural movement aimed at fundamentally shifting the way we think and talk about sexual assault. The campaign seeks to reframe the conversation surrounding sexual assault in a way that empowers, educates, and engages college students to do something, big or small, to prevent it. A number of fraternities and student organizations recorded and posted videos online for the national campaign, "It's On Us". Each video is a group pledge to stop sexual assault using bystander intervention.



Think About It Think About It

The required safety program for first year undergraduates helps new students examine the interconnected issues of substance abuse, sexual violence, and healthy relationships. "Think About It" is an online training course which takes an advanced harm-reduction approach that resonates with students and empowers them to make healthy choices. All first-year, undergraduate UI students on the Moscow campus, under the age of 24 as of the first day of classes, are required to complete the "Think About It" program. Early completion incentives encourage students to complete the program before classes begin.



Safe Zone

Safe Zone is a program at the University of Idaho which identifies faculty, staff, and students who can provide support and resources for lesbian, gay, bisexual, transgender, and questioning (LGBTQ) students, faculty, and staff. A Safe Zone sign indicates that the person who posted it is a person who will be understanding, non-judgmental, and trustworthy. Individuals will know that they can come to this person for help, advice, or just talk with someone who is

supportive of their sexual orientation or gender identity. Safe Zone training is offered twice a

semester to campus faculty, staff, and students who wish to establish a Safe Zone in their area. Also, Safe Zone training can be provided for any department and location.

Presentations

The Violence Prevention Programs Office also offers a variety of presentations relating to interpersonal violence, often presented in partnership with Alternatives to Violence of the Palouse, our local community non-profit victim advocacy organization. Presentations on a variety of topics can be customized for classrooms, living groups, organizations and events.

Office of Equity and Diversity

The Equity and Diversity Unit offers many workshops, trainings, and events which explore various diversity issues, strive to break down social justice barriers and stereotypes, and celebrate differences and commonalities among all people and cultures. Trainings available to departments and units include:

- **Creating Inclusive Classrooms/Campus Environments** is designed for faculty members who wish to improve their cultural competence and learning strategies for effective intercultural communication.
- **Many Nations, One Family** aims to increase knowledge and understanding of the complex and rich backgrounds of the vast American Indian Nations.
- **More than Tequila & Tacos** examines the history behind Cinco de Mayo and will address stereotypes created by the misconceptions of Mexican culture.
- **Respectful Communication** provides advice about how to engage in controversy with civility. This training will address how to express different points of views without becoming polarized.
- **Safe Zone** promotes the understanding and inclusion of lesbian, gay, bisexual, transgender, queer, questioning, asexual, and ally people on campuses nationwide.
- **Stop The Hate** aims to develop and implement campus-wide strategies to reduce hate crimes and acts of bias.
- **Transgender 101** provides an introduction to transgender identities and best tips and practices for creating an inclusive campus environment for transgender and gender non-conforming students, staff, and faculty.

An annual events calendar is available on the Office of Equity and Diversity web page.

Annual Safety and Awareness Events

Katy Benoit Safety Forum

The forum assembles a group of programs that promote healthy relationships, bystander intervention, relationship violence resources and support.

Campus Safety Week

5th Annual Campus Safety Week – September 18th – 23rd, 2016

The following presentations and training were part of the University's Fifth Annual Campus Safety Week.

Sunday, September 18th

- **Green Dot Day of Action & Vandal Green Dot Bystander Training** - Full day Bystander Intervention Training to help us build a community of empowered bystanders and shift out campus culture. Albertson 101, 9:45 a.m. to 4:00 p.m.

Monday, September 19th

- **How to Respond in an Active Shooter Situation** - Moscow Police Department Campus Division training campus community members how to respond in an active shooter situation. Vandal Ballroom, 7:30 p.m. to 9:00 p.m.

Tuesday, September 20th

- **ATVP & Violence Prevention Tabling** - "No More: Commit to End Domestic & Sexual Violence" Tabling. Take the pledge to commit to "No More" or "No mas" domestic or sexual violence. Idaho Commons, 10:00 a.m. to 2:00 p.m.
- **Red Watch Band Alcohol Poisoning Bystander Training** - Red Watch Band is an alcohol bystander intervention program designed to increase awareness of what acute alcohol poisoning looks like and how to intervene to keep students safer. Crest Room, 7:00 p.m. to 8:00 p.m.

Wednesday, September 21st

- **Vandal Health Hut & Public Safety Tabling** - Information and resources on healthy relationships and campus safety resources with Vandal Health Education and Campus Safety & Security. Idaho Commons, 10:00 a.m. to 2:00 p.m.
- **QPR Training: Question, Persuade, Refer for Suicide Prevention** - QPR stands for Question, Persuade and Refer. It is an evidenced-based, one-hour training program that will help faculty, staff and students respond to someone who is in a mental health crisis and thinking about suicide. Panorama Room, 4:00 p.m. to 5:00 p.m.
- **"Lo que tú Mamá no te dijo" (Things your mother never told you)** - This workshop is a cultural discussion on sexual health, sexual decisions, healthy relationships and more. Topics of discussion include basic anatomy, contraceptives, preventative care, stress and university support. Vandal Ballroom, 5:30 p.m. to 7:00 p.m.

Thursday, September 22nd

- **Alcohol Screenings** - Take an alcohol screening and receive brief personalized feedback on your drinking patterns and how they compare to other students. Idaho Commons, 10:30 a.m. to 2:30 p.m.
- **OUT Lunch: Unpacking Orlando** - A conversation on national tragedies, community safety & being queer in a hostile world. TLC 229, 12:30 p.m. to 1:30 p.m.
- **Take Back the Night Rally, March, Speak Out** - Take Back the Night is a rally and march to bring awareness of interpersonal violence in our community to the forefront and to spread the message that we do not tolerate violence on our campus. Ag Sci Auditorium, 7:30 p.m.

Friday, September 23rd

- **Katy Benoit Safety Forum: Speaker Juliette Grimmer** - "Supporting Survivors and Changing Our Culture", sexual assault advocate and educator, Ms. Grimmer is the founder of Chrysalis Network, a nonprofit committed to building capacity for response to and prevention of sexual and relationship. Horizon/Aurora Rooms, 11:00 a.m. to 1:00 p.m.
- **"We Got Your Back" Suicide Awareness 5K** - Student Recreation Center, 6:00 p.m.

Domestic Violence Awareness Month

October

Domestic Violence Awareness Month is a national movement that works to bring domestic violence and its prevention to the forefront of public debate.

The following events were featured during Domestic Violence Awareness and Action week, October 17th-21st, 2017.

- Tabling and Outreach on October 18th to encourage people to tell us #WhyICare about survivors and about preventing Domestic Violence.
- Virtual Run/Walk all week including outreach at the Student Rec Center, posting mileage and support to #VandalSafety
- Green Dot Bystander Intervention Training, the evening of October 18th and 20th.

Sexual Assault Awareness Month

April

The goal is to raise public awareness about sexual violence and to educate communities and individuals on how to prevent sexual violence. University of Idaho collaborates with other organizations to provide information and resources to the campus community.

Sexual Assault Awareness 2017 featured some of the following events.

- Weekly Outreach and Tabling
- Screening of “Yeah, Maybe No” , 4/12/17, in collaboration with the CTC, LGBTQA Office & Women’s Center- a documentary about the experiences of a young gay man who is dealing with his sexual assault
- “SAAM Slam” - Sexual Assault Awareness Month Poetry Slam 4/13/17- student and university community poets of all levels and abilities. This is meant to engage voices in raising awareness of sexual violence and to foster hope as we envision of future without sexual assault.
- Clothesline Project on display 4/14-4/21
- “Vandal Men: talking for Good” workshop, in collaboration with the CTC and Women’s Center, offering a facilitated workshop for male-identified students. Participants will be guided through a conversation on elements and expressions of masculinity with an introduction to non-violent communication

Training for Faculty and Staff

Our Inclusive Workplace Training

University employees are federally mandated under Title IX to learn about their responsibilities as mandatory reporters of gender-based harassment. “Our Inclusive Workplace” training was developed in 2014. In 2015, President Chuck Staben made the completion of “Our Inclusive Workplace: Discrimination and Harassment Prevention for University of Idaho Employees” mandatory for all UI employees. All full and part time employees have completed “Our Inclusive Workplace”. New employees complete this training within 90 days of their date of hire.

Campus Security Authority Training

APM 95.14

A “Campus Security Authority” (CSA) is any designated person, paid or unpaid, who has significant responsibility for student and campus activities. Campus Security Authorities are

obligated by federal law to report Clery Act Crimes. UI's online training program for Campus Security Authorities (CSAs) was updated in 2015. The updated training is available to anyone who has an active UI account and completions are recorded through Professional Development and Learning's training management system, as well as through the Clery Compliance Coordinator.

The Office of Public Safety and Security works with College Deans and Associated Students of the University of Idaho to identify CSA's who are advisors to student groups or organizations. Annually, the Office of Public Safety and Security will notify all CSAs by email of their duties and the requirements to take the CSA computer based training course.

Threat Assessment and Management Team

As part of a larger and institution-wide commitment to a safe campus and workplace environment, the University of Idaho's Threat Assessment and Management Team is charged with developing comprehensive fact-based assessments of students, employees, or other individuals who may present a threat to the university.

The Threat Assessment and Management Team:

- Is empowered to take timely and appropriate action consistent with university policy and applicable law.
- Collaborates with the campus community in the development of preventative measures – including implementing plans and protocols for responding to credible threats and acts of violence.
- Reviews and develops threat assessment and response policies and procedures.

Crime Prevention Programs

Public Programs - MPD

In 2016, the Moscow Police Department partnered with the University of Idaho to provide 40 public programs aimed at crime prevention to various groups on campus including fraternities and sororities.

Deterrence - The Campus Security Team

The Campus Security Team:

- Provides crime deterrence through random patrols and watching for potentially hazardous situations and criminal activity.
- Works in collaboration with Moscow Police Department, Fire and Paramedics.
- Partners with the university's Facilities Department and Building Services; reporting maintenance issues, property damage and physical security concerns.

The Team Provides Complementary Services:

- Campus information
- Campus SAFEWALKs
- Jumpstarts
- Assistance with after-hour building and office lockouts
- After-hour maintenance call outs.

The Campus Security Team is on patrol 24 hours a day, 7 days a week - including holidays and academic breaks.

Interagency Planning, Training, and Exercises

In addition to planning, training, and exercising with the Moscow Police Department, and the Moscow Volunteer Fire Department, the UI Office of Public Safety and Security has representation on the Latah County Local Emergency Planning Committee (LEPC) and the North Central Healthcare Coalition. In addition, they participate in LEPC workshops and in Idaho Bureau of Homeland Security exercises.

Substance Abuse Education Programs

Counseling and Testing Center

The Counseling & Testing Center (CTC) offers intervention programs for students who violate the Student Code of Conduct. These include CHOICES, an alcohol abuse prevention and harm reduction program, and BASICS (Brief Alcohol Screening Intervention for College Students), an intervention approach to substance abuse. A marijuana education program is also available.

Alcohol and Other Drugs Program

All incoming students complete Think-About-It, a web-based alcohol/sexual assault prevention program. The University of Idaho added an Alcohol and Other Drugs (AOD) Program Coordinator in 2014 which is now housed at Vandal Health Education. Using a peer education model, outreach workshops are offered to living groups, classes, and other student clubs and organizations. Programs include Alcohol 101, Red Watch Band, Marijuana and Other Drugs, and House Party. During the 2016-2017 school year, 1,552 students attended these programs. AOD also hosts and promotes e-CHECKUP TO GO with 413 students completing in 2016-2017 and partnered with the Counseling & Testing Center to offer alcohol screenings with brief interventions throughout the year, reaching 909 students in 2016-2017. AOD leads efforts on Prescription Drug Take-Back Days, helps promote a Tobacco Free Campus, and contributes to offering more late night programming.

Campus-Community Coalition

The Campus-Community Coalition on Reducing Risk Related to Alcohol and Other Drugs Use (CCC) promotes and fosters working relationships and communication among a variety of stakeholders with the goal of improving our community's health, safety and quality of life as it relates to alcohol and other drug use. The University of Idaho is also a member of the Idaho College Health Coalition which works to improve prevention efforts regarding alcohol and prescription drug misuse.

Dean of Students Office

The Office of the Dean of Students coordinates programs in substance abuse education for students, including:

Alcohol Awareness Week

The weeklong event raises awareness about alcohol through different student activities including guest speakers and forums in student living groups and places of public assembly.

Leadership Training

Alcohol awareness and substance abuse training for athletes, fraternity/sorority leaders, residence hall officers, resident advisors and various other student groups.

New Student Orientation

Orientation for new students includes discussions on substance abuse and wellness issues.

For more information, read *Alcohol & Other Drugs Policy*, available on the Dean of Students Website.

Registered Sex Offenders

In compliance with the Clery Act of 1998, the University of Idaho is required to provide the campus community with access to the Idaho's public Sex Offender Registry. That national Sex Offender Registry is maintained by the U.S. Department of Justice. A link to the Idaho State Police Sex Offender Registry (SOR) may be accessed from the Jeanne Clery Act Page within the OPSS website. The Idaho SOR searches may be conducted by registrant's last name, city, county, zip code or map. In addition, the National Sex Offender Registry may be accessed via the Idaho State Police webpage: isp.idaho.gov/sor_id.

Clery Act Statistics

Crime Statistics - Moscow

University of Idaho, Moscow Campus												
Offense:	On Campus Property			**Residence Facilities			Non-Campus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder - Non-Negligent	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense, Rape	6	1	2	6	1	2	1	3	1	0	0	0
Sex Offense, Fondling	0	4	0	0	1	0	0	0	1	0	0	0
Sex Offense, Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offense, Statutory	0	0	0	0	0	0	0	0	1*	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	2	0	0	1	0	0	1	1	0	0	0
Burglary	3	3	1	1	2	1	2	1	1	0	0	0
Motor Vehicle Theft	2	0	1	0	0	0	0	0	0	0	1	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	1	1	1	1	0	0	0	0	0	0	1
Dating Violence	1	1	0	1	1	0	0	0	0	0	0	0
Stalking	2	5	0	1	4	0	0	0	0	0	0	0
**Crimes reported in Residential Facilities column are included in the On-Campus Category.												
*Amended July 2018 – A recent internal review of statistics and reports turned up one incident that was not previously included in the statistics for 2016.												

Arrests and Referrals

University of Idaho, Moscow Campus												
	On Campus Property			**Residential Facilities			Non Campus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
Liquor Law Violations – Arrests	23	32	23	7	16	6	6	9	5	23	6	29
Liquor Law Violations – Referred for Disciplinary	148	148	74	138	136	73	2	1	6	8	2	0
Drug Law Violations – Arrests	29	24	32	26	13	4	3	0	0	0	4	5
Drug Law Violations Referred for Disciplinary	23	37	32	22	29	24	0	0	2	2	2	2
Illegal Weapons Possession Arrests	0	1	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession – Violations Referred for Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0
**Crimes reported in the Residential Facilities column are included in the On-Campus category.												

Hate Crimes

Moscow Campus

2014	2015	2016
No hate crimes reported.	No hate crimes reported.	No hate crimes reported

Unfounded Crimes

In 2015 the United States Department of Education clarified changes made to the Clery Act by the Violence Against Women Reauthorization Act (VAWA). The Department of Education now requires disclosure of crimes formally deemed “unfounded” by sworn or commissioned law enforcement personnel.

The following table notes crimes determined to be “unfounded” for each of the three most recent calendar years. These unfounded crimes were not previously listed in the University of Idaho’s Clery crime statistics.

2014	2015	2016
There were no unfounded crimes in 2014.	There were no unfounded crimes in 2015.	There was One (1) unfounded crime in 2016.

UI Centers for Higher Education

Boise

The University of Idaho's Boise Center for Higher Education is located at the Idaho Water Center, 322 East Front Street, Boise, Idaho. The Boise Center does not have campus residences.

Boise Center Law Enforcement

The agency providing law enforcement services to the Boise Center is the Boise Police Department. The Boise Police Department has full police authority to investigate, apprehend and arrest, and to enforce applicable laws and ordinances at the center. The university does not have a contract with the Boise Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may also refer the individual to the disciplinary division of Student Affairs.

Boise Campus Reporting Procedures

Reporting Emergencies and Crimes

Step 1: Dial 911.

In most cases, such as fire, hazardous materials release, terrorist/criminal activity, or earthquake, the appropriate number to call is 911.

Or, if it is a utility failure or utility problem, call University of Idaho Boise Facilities & Operations Manager at 208-364-6137 or 208-364-6157 or the property manager, Cody Barlow with Oppenheimer Development Corporations 208-514-9367.

Step 2: Notify Boise's CEO and Operations Manager at the numbers below.

Boise Center – CEO.....208-364-4041
322 E. Front St., STE. 350, Boise, ID

Facilities & Operations Manager.....208-364-6137
322 E. Front St., STE 324, Boise, ID

Also available to the University of Idaho community in Boise: Two online forms are available under Security Services on the Public Safety and Security website.

- Clery Incident Report: Requires a UI log in to submit a report.
- Silent Witness: Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.

Important Phone Numbers

Emergency: 911

Reporting Crimes:

- Boise City Police Department, 333 N. Mark Stall Place, Boise ID, 208-377-6790
- Boise Center:
 - CEO Boise, 322 E. Front St., Ste. 350, Boise ID, 208-364-4002
 - Facilities and Operations Manager, 322 E. Front St., Ste. 324, Boise ID, or 208-364-6137

For Medical Treatment:

- St. Alphonsus Regional Medical Center., 1055 N. Curtis Rd., Boise ID, 208-367-3221
- St. Luke's Boise Medical Center., 190 E. Bannock St., Boise ID, 208-381-2222
- Treasure Valley Hospital, 8800 W. Emerald St., Boise ID, 208-373-5000

Reporting Assistance:

24-hour Rape Crisis Hotline – 208-345-7273 – Women's and Children's Alliance, 720 West Washington St., Boise, ID

24-hour Domestic Abuse Crisis Hotline – 208-343-7025 – Women's and Children's Alliance, 720 West Washington St., Boise, ID

Employee Assistance Program:

Crisis Services 24-hour line (800) 833-3031, or Monday-Friday 8:00 a.m. - 5:00 p.m., 800-999-1077

Other University of Idaho Moscow Phone Numbers:

- For University of Idaho Emergency Updates, call 208-885-1010
- National Poison Control call 1-800-222-1222
- Environmental Health & Safety (*Hazardous Materials/Lab Safety/Building Safety/Occupational Safety*) (208) 885-6524
- Office of Public Safety and Security 208-885-2254
- Office of Civil Rights and Investigations *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response*, 208-885-4285
- Office of Equity and Diversity *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response*, 208-885-2468
- Ombuds office Confidential, impartial and informal conflict resolution assistance, 208- 885-7668
- Violence prevention programs 208-885-0688
- Counseling and Testing Center Free and confidential counseling services for students, call 208-885-6716
- University of Idaho Boise Students have access to Boise State Student services through an MOU with BSU. Information can be found following this link:
<http://www.uidaho.edu/boise/boise-academics/student-services/health-wellness>
- Student Affairs 208-885-6757
- Human Resources 208-885-3638
- Behavior of Concern *If you see something, say something!* If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from The Office of Public Safety and Security 208-885-2254 or Call Boise Police Department at 208-377-6790.

Boise Water Center Emergency Response Plan

Idaho Water Center Emergency Handbook – September 2016

The sections of this manual describe the procedure of handling emergency situations. Most emergencies can be avoided, and it is the responsibility of every occupant of the building to help reduce the likelihood of an emergency from ever occurring.

Procedures are listed in the handbook for the following emergency situations:

- Fire and Other Incidents
- Bomb Threat
- Civil Disorder
- Crime and Security
- Earthquake
- Elevator Failure

The Idaho Water Center is equipped with certain systems which operate only in the event of an emergency. They are tested on a continuing basis to ensure the systems will function properly in an emergency. Emergency systems include automatic reporting of fire alarms, training on emergency equipment, emergency power generator, emergency lighting, elevator recall, emergency exit hardware, fire alarm pull boxes, fire extinguishers, HVAC and fire alarms, smoke and heat detectors and fire sprinkler systems.

Crime Statistics - Boise

University of Idaho, Boise Center for Higher Education									
Offense:	On Campus Property			Non-Campus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder – Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offense, Rape	0	0	0	0	0	0	0	0	0
Sex Offense, Fondling	0	0	0	0	0	0	0	0	0
Sex Offense, Incest	0	0	0	0	0	0	0	0	0
Sex Offense, Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Arrests and Referrals:	On Campus Property			Non Campus			Public Property		
Liquor Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession – Arrests	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession - Referrals	0	0	0	0	0	0	0	0	0

Hate Crimes: No hate crimes reported for 2014, 2015, and 2016.

Unfounded Crimes: No unfounded crimes reported in 2014, 2015, and 2016.

Coeur d'Alene

The University of Idaho's Coeur d'Alene Center for Higher Education is located at 1031 North Academic Way, Coeur d'Alene, Idaho. The Coeur d'Alene Center does not have any campus residences.

Coeur d'Alene Center Law Enforcement

The agency providing law enforcement services to the Coeur d'Alene Center is the Coeur d'Alene Police Department. The Coeur d'Alene Police Department has full police authority to investigate, apprehend and arrest and to enforce applicable laws and ordinances on the campus. The university does not have a contract with the Coeur d'Alene Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may also refer the individual to the disciplinary division of Student Affairs.

Coeur d'Alene Reporting Procedures

Coeur d'Alene Center – AVP/CEO of Northern Idaho.....208-667-2588
1031 N. Academic Way, Ste. 242, Coeur d'Alene ID

Also available to the University of Idaho community in Coeur d'Alene: Two online forms are available under Security Services on the Public Safety and Security website.

- Report a Crime – CSA: Requires a UI log in to submit a report.
- Report a Crime – Silent Witness: Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.

Important Phone Numbers

Emergency: 911

Reporting Crimes:

- Coeur d'Alene City Police, 3818 Schreiber Way, Coeur d'Alene, (208) 769-2320
- Coeur d'Alene Center:
 - AVP/CEO of Northern Idaho, 1031 N. Academic Way, Ste. 242, Coeur d'Alene ID, or (208) 667-2588

For Medical Treatment:

Kootenai Medical Center, 2003 Kootenai Health Way, Coeur D'Alene ID, (208) 625-4000

Reporting Assistance:

24-hour Rape Crisis Line - (208) 664-9303 – Safe Passage Violence Prevention Center, 850 N. 4th St., Coeur d'Alene, ID

Employee Assistance Program:

Crisis Services 24-hour line (800) 833-3031, or Monday-Friday 8:00 a.m. - 5:00 p.m., (800) 999-1077

Other University of Idaho Moscow Phone Numbers:

- For University of Idaho Emergency Updates, call 208-885-1010
- National Poison Control call 1-800-222-1222

- Environmental Health & Safety (*Hazardous Materials/Lab Safety/Building Safety/Occupational Safety*) (208) 885-6524
- Office of Public Safety and Security 208-885-2254
- Office of Civil Rights and Investigations *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.* 208-885-4285
- Office of Equity and Diversity *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.* 208-885-2468.
- Ombuds office confidential, impartial and informal conflict resolution assistance, 208-885-7668
- Violence prevention programs 208-885-0688
- Counseling and testing center free and confidential counseling services for students, call 208-885-6716
- Student affairs 208-885-6757
- Human resources 208-885-3638
- Behavior of concern *If you see something, say something!* If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from The Office of Public Safety and Security 208-885-2254

Coeur d'Alene Center Emergency Response Plan

UI Coeur d'Alene Harbor Center Emergency Response Plan – July 2008

The University of Idaho Coeur d'Alene Emergency Response Plan is an adjunct to the University of Idaho (Comprehensive) Emergency Management Plan, as are the other unit plans. Together they provide the overall emergency plan for the entire campus. The University of Idaho (Comprehensive) Emergency Management Plan establishes an emergency leadership and organizational structure.

Follow these important steps when there is an emergency:

- Confirm and evaluate conditions.
- Report the incident immediately.
- Follow instructions from emergency staff precisely.
- Follow this emergency response plan.
- Issue clear and consistent emergency notifications. Use all available communication tools.
- If there is no power and/or telephone systems are not functioning, emergency communications will be profoundly restricted and the University of Idaho will use messengers, radios and cellular phones.

Crime Statistics - Coeur d'Alene

University of Idaho, Coeur d'Alene Center for Higher Education									
Offense:	On Campus Property			Non-Campus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder – Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offense, Rape	0	0	0	0	0	0	0	0	0
Sex Offense, Fondling	0	0	0	0	0	0	0	0	0
Sex Offense, Incest	0	0	0	0	0	0	0	0	0
Sex Offense, Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Arrests & Referrals:	On Campus Property			Non Campus			Public Property		
Liquor Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession – Arrests	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession - Referrals	0	0	0	0	0	0	0	0	0
Hate Crimes: No hate crimes were reported for 2014, 2015 and 2016.									
Unfounded Crimes: No unfounded crimes reported in 2014, 2015 and 2016.									

Idaho Falls

The Idaho Falls Center for Higher Education is located at 1776 Science Center Drive, Suite 306, Idaho Falls, and is part of the Idaho State University/University of Idaho Center for Higher Education at University Place. The Idaho Falls Center does not have campus residences for University of Idaho students.

Idaho Falls Center Law Enforcement

The agency providing law enforcement services to the Idaho Falls Center is the Idaho Falls Police Department. The Idaho Falls Police Department has full police authority to investigate, apprehend and arrest, and to enforce applicable laws and ordinances on the campus. The university does not have a contract with the Idaho Falls Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may also refer the individual to the disciplinary division of Student Affairs.

Unique to Idaho Falls, on-site non-police or emergency security is also provided by Idaho State University Public Safety. Idaho State University's Public Safety employees do not possess arrest power.

Idaho Falls Reporting Procedures

Procedures at the Idaho Falls Center for Higher Education are official procedures of Idaho State University (ISU).

1. Campus Emergency Services: dial 282-2515.
2. In a medical or police emergency in which Public Safety cannot be reached, dial 911.
3. When calling, stay calm and carefully explain the problem and location to the Dispatcher.
4. Do not hang up until told to do so.
5. Notify the Building Coordinator of any emergency situations.
6. Keep calm. Keep others calm.

Idaho Falls Center -

AVP/CEO.....208-757-5402

1776 Science Center Dr., Idaho Falls ID

Also available to the University of Idaho community in Idaho Falls: Two online forms are available under Security Services on the Public Safety and Security website.

- Report a Crime – CSA: Requires a UI log in to submit a report.
- Report a Crime – Silent Witness: Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.

Important Phone Numbers

Emergency: 8-911 (When the call is made from an Idaho Falls campus landline.)

Reporting Crimes:

- Public Safety (208) 282-2515 Idaho Falls Center:
 - AVP/CEO Idaho Falls, 1776 Science Center Dr., Suite 306, Idaho Falls ID, or (208) 757-5400

For Medical Treatment:

Eastern Idaho Regional Medical Center, 3100 Channing Way, Idaho Falls ID, 208-529-6111

Reporting Assistance:

24-hour Crisis Hotline – (208) 251-4357 Family Services Alliance

Employee Assistance Program:

Crisis Services 24-hour line (800) 833-3031, or Monday-Friday 8:00 a.m. - 5:00 p.m., 800-999-1077

Other University of Idaho Moscow Phone Numbers:

- For University of Idaho Emergency Updates, call 208-885-1010
- National Poison Control call 1-800-222-1222
- Environmental Health & Safety (*Hazardous Materials/Lab Safety/Building Safety/Occupational Safety*) (208) 885-6524
- ISU's Office of Public Safety 208-282-2515
- Office of Civil Rights and Investigations *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.* 208-885-4285
- Office of Equity and Diversity *The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.* 208-855-2468.
- Ombuds office Confidential, impartial and informal conflict resolution assistance, 208-885-7668
- Violence prevention programs 208-885-0688
- Counseling and Testing Center free and confidential counseling services for students, call 208-885-6716
- Student Affairs 208-885-6757
- Human Resources 208-885-3638
- Behavior of concern *If you see something, say something!* If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from UI's or ISU's The Office of Public Safety and Security. ISU's number is 208-282-2515 and UI's number is 208-885-2254

Emergency Response Policies and Procedures

Policies and procedures for emergency response at University Place in Idaho Falls (which includes both UI and ISU) is under ISU's Department of Public Safety as provided for in the ISU/UI Agreement. This comprehensive Emergency Response Plan is available on the ISU website.

The purpose of University Place's Emergency Response Plan (coordinated by ISU with collaboration from the Idaho Falls Emergency Management team) is to develop a simple emergency management capability that can take immediate steps to respond to the effects of an emergency, preserve life, protect property, provide assistance, and coordinate the university's continuity of academic and business operations.

The overall objective is to ensure the effective management of emergency efforts involved in preparing for and responding to situations associated with emergencies. Specifically this will include:

- Overall managing and coordinating of emergency operations includes on-scene Incident management;

- Coordinating or maintaining liaison with appropriate federal, state, and other local governmental agencies and appropriate private sector organizations;
- Requesting and allocating resources and other related support;
- Establishing priorities, and adjudicating conflicting demands for support;
- Coordinating inter-jurisdictional mutual aid;
- Activating and using communication systems;
- Preparing and disseminating emergency public information;
- Disseminating community warnings and alerts;
- Managing the movement and reception of persons in the event an evacuation is ordered;
- Collecting, evaluating and disseminating damage information and other essential data;
- Responding to requests for resources and other support;
- Restoring essential services.

Evacuation Drill Policy

1. Evacuation drills shall be conducted at least once every year at unexpected times and under varying conditions to simulate the unusual conditions that occur should an evacuation be necessary. These drills may be obstructed, (having various means of exit made temporarily unavailable) in order to familiarize occupants with secondary routes of evacuation, or unobstructed.
2. The Building Coordinator and Public Safety will schedule evacuation drills at least one week prior to the drill.
3. Evacuation drills shall involve all occupants. Everyone shall leave the building when the fire alarm sounds. Exceptions are strongly discouraged. It may be advisable to notify anyone needing special assistance prior to the planned evacuation drills.
4. In the conduct of drills, emphasis shall be placed upon orderly evacuation under proper discipline rather than upon speed. The Building Coordinator and Floor Proctors are expected to perform their assigned duties as if in an actual emergency.
5. Provisions should be made for timing and evaluating the orderliness of each drill. The Public Safety Department will provide Evacuation Drill Report forms.

Emergency Response Exercise

On May 11, 2016, Idaho State University (ISU) conducted an emergency training exercise at ISU's University Place in Idaho Falls.

Emergency Response Training

The Idaho Falls Emergency Response team attended MGT361 training provided by TEEX through FEMA on May 16, 2017 through May 18, 2017 in Pocatello, Idaho.

Crime Statistics - Idaho Falls

University of Idaho, Idaho Falls Center for Higher Education									
Offense:	On Campus Property			Non-Campus			Public Property		
	2014	2015	2016	2014	2015	2016	2014	2015	2016
Murder – Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offense, Rape	0	0	0	0	0	0	0	0	0
Sex Offense, Fondling	0	0	0	0	0	0	0	0	0
Sex Offense, Incest	0	0	0	0	0	0	0	0	0
Sex Offense, Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Arrests and Referrals:	On Campus Property			Non Campus			Public Property		
Liquor Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations – Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations – Referrals	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession – Arrests	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession - Referrals	0	0	0	0	0	0		0	0
Hate Crimes: No hate crimes were reported for 2014, 2015, 2016									
Unfounded Crimes: No unfounded crimes were reported in 2014, 2015, 2016									

Fire Safety Report

Fire Safety - Policies and Procedures

University Housing Fire Safety Regulations

Resident Handbooks

All students signing a lease agreement with University Housing receive a handbook for their residence hall or on campus apartment.

Fire Safety

Protecting the university community against fire is a major concern. It is the intent of the university to provide a reasonably safe environment for students, faculty and staff. To accomplish this, certain safeguards must be strictly adhered to, and a certain level of responsible conduct must be maintained. Fire safety regulations in force at the university are accepted standards for the State of Idaho and are not optional. Everyone within the university community is subject to the rules and regulations of the fire codes. In order to achieve compliance and thereby provide a reasonably safe, hazard-free living environment, the university requires each student to follow some basic safety rules. With your cooperation, the threat of fire can be greatly reduced.

The Building Alarms Alert the Fire Department

The Moscow Fire Department will respond automatically when an alarm sounds. Vandalism or tampering with alarms or any life-safety equipment is against the law. ALL violators will be prosecuted.

Student Responsibility

Residence Halls

- Students should read and understand the fire safety procedures posted on the back of room doors.
- Do not obstruct or damage these instructions in any way. Students will be billed to replace instructions that are defaced or removed.
- Students should locate all exits from their floor, memorize their locations, and become familiar with any "landmarks" that would aid evacuation if visibility were reduced by smoke.
- Students should locate all fire alarm pull stations on their floor and familiarize themselves with their correct operation. Students should become familiar with these regulations and the evacuation procedures.
- Fire exits, specifically marked, should not be used for any other reason except evacuation during a fire.
- At the first sound of a fire alarm, students are expected to leave the building immediately.

For students living in a Living Learning Community (LLC), you must evacuate to The Tower lawn or SRC lawn. All sidewalks within the neighborhood as well as perimeter must be clear for emergency vehicles.

All residents and visitors are required to evacuate the building immediately when a fire alarm sounds.

Evacuation Procedures

1. In the event of an emergency, sound the alarm if it is not engaged.
2. Prepare to exit. Turn off equipment, closed doors, and take only necessary items as you leave the building. Remind others to exit swiftly.
3. Evacuate the building. As you leave, check doors, hallways, and stairwells for heat and smoke. Do not open doors that are hot. Remain where you are and attempt to block smoke from entering. Call 911 and report your location.
4. Use Stairs. Never use elevators when exiting due to a fire alarm. If you are unable to use the stairs, locate a safe area (or area of refuge) and call 911.
5. Report to the assembly point outside the building.

On Campus Apartments

Residents are expected to vacate their apartment when instructed by University, Police, or Fire personnel.

Elmwood Apartment residents vacate their apartment and proceed to the opposite side of the street in even of a fire alarm.

Fire Notification Reporting Procedure

1. During a fire alarm the housing staff member must act as a liaison for the fire department.
2. The housing staff liaison will then notify the on-call housing supervisor.
3. The University Housing staff member assesses the situation and notifies the Director of University Housing.
4. Any additional notifications are made by the Housing director.
5. The staff member on call completes a fire report.
6. The Assistant to the Director is responsible for faxing fire reports to Security Services.

Fire Safety - Training

The Department of Environmental Health and Safety trains University Housing's resident directors at the beginning of the academic year. The resident directors are responsible for training their resident assistant staff.

Mandatory floor meetings are held in each residence hall at the beginning of the academic year. Fire safety information is included in the agenda for each of these meetings.

Residence Hall Policies

Residence Hall Handbook policies pertaining to portable electrical appliances, smoking and open flames.

5. Appliances.

- a. Possessing items in student rooms/suites used to cook food or to create heat that do not have an automatic shut off is prohibited.
- b. The following items are strictly prohibited regardless of automatic shut off in all interior spaces and buildings, including, but not limited to: toaster, pressure cooker, deep fryer, hot plate/heating element, open flame or gas grill of any size or kind, etc.

18. Fire Safety.

- a. Tampering with, altering, damaging, disabling, or inappropriately utilizing any fire safety equipment or creating such condition that could create a potential fire hazard, including false fire alarms and failure to evacuate during a fire alarm is prohibited.
- b. Unless approved by Housing & Residence Life staff, the following items are prohibited: live trees, wreaths, or garlands in student spaces; any live trees in community spaces must have approval from Professional Housing staff; Open flame items (even if not lit) including: candles, incense, punks, lanterns, etc.; Flammable liquids, gases, oil, etc.; motor vehicles of any type (including but not limited to Hover boards, Swagways, IO Hawks, Skywalkers, and similar devices), or associated parts for maintenance, repair, or storage; Student construction, made of wood, not coated with two coats of fire retardant paint.
- c. Cords placed under carpets or doors are prohibited.
- d. Students will not set a fire, pull or call in a false alarm, discharge or remove a fire extinguisher or hose, tamper with smoke detector, break the safety glass on the fire extinguisher case, prop fire doors, and/or leave an area through the locked fire door.

34. Smoking.

- a. Smoking any product that produces smoke/vapor, including but not limited to cigarettes, cigars, pipes, or electronic cigarettes in any Housing & Residence Life facility is strictly prohibited.

35. Weapons, Firearms, Fireworks and Explosives

Additional information regarding the University Weapon Policy can be found in APM 95.12 – Weapons.

- a. Possessing, using, or storing firearms, explosives, weapons, projectiles, explosive devices, or explosive substances within Residence Hall premises is prohibited.

Residence Halls Locations	Fire Alarm System	In Room Smoke Detectors	Corridor Smoke Detection	Fire Alarm Monitored by MFD	Fire Sprinkler System	Evacuation Drills
Wallace Complex 1080 W 6 th ST	Yes	Yes	Yes	Yes	Partial*	2
Theophilus Tower 1001 Paradise Creek ST.	Yes	Yes	Yes	Yes	Partial*	2
McConnell Hall 1020 W. 6 th St.	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 1-3	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 4	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 5	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 6	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 7	Yes	Yes	Yes	Yes	Full	2
Living & Learning Community 901 Paradise Creek Street Building 8	Yes	Yes	Yes	Yes	Full	2

***Theophilus Tower: Sprinklers in Basement.**

[illegible]

On Campus Apartments and Married Student Housing	Fire Alarm System	Bedroom Area Smoke Detectors	Living Area Smoke Detectors	Fire Extinguisher	Fire Alarm Monitored by MFD
Elmwood Apartments 627 Elm Street	Yes	Yes	Yes	Yes	No
South Hill Apartments 426 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 430 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 458 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 464 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 486 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 492 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 506 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 510 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 514 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 518 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 524 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 528 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments 1011 Deakin Ave.	No	Yes	Yes	Yes	No
South Hill Apartments 1012 Deakin Ave.	No	Yes	Yes	Yes	No
South Hill Apartments 1016 Deakin Ave.	No	Yes	Yes	Yes	No
South Hill Apartments 1020 Deakin Ave.	No	Yes	Yes	Yes	No
South Hill Vista Apts. 301 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. 303 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. 307 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. 311 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. 315 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. 319 Sweet Avenue	No	Yes	Yes	Yes	No

Fire Safety – Statistics

[illegible]

Fire Statistics - On Campus Apartments and Married Student Housing

[illegible]

[illegible]

Fire Statistics - On Campus Fraternity and Sororities

Fire Statistics 2015 On Campus Fraternity and Sororities	Number of Fires			Cause of Fire			Injuries			Deaths			Value of Property Damaged		
Years	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
Alpha Gamma Rho 745 Nez Perce Drive	0	0	0												
Sigma Chi 735 Nez Perce Drive	0	0	0												
Alpha Gamma Delta 727 Nez Perce Drive	0	0	0												
Alpha Kappa Lambda 701 Nez Perce Drive	0	0	0												
Farm House 1101 Blake Avenue	0	0	0												
Kappa Delta 514 Sweet Avenue	0	0	0												
Kappa Alpha Theta 630 Elm Street	0	0	0												
Delta Zeta 706 Elm Street	*	0	0												
Theta Chi 620 Elm Street	0	0	0												

*Delta Zeta new in 2015.