**University Gala Social & Recognition Dinner**

Bruce M. Pitman Center

Friday November 13, 2015

5:30 p.m. Pre-Social – Vandal Ballroom

6:30 p.m. Social – Vandal Ballroom

7:30 p.m. Dinner/Program – International Ballroom

**PROGRAM FLOW:**

5:15 p.m. Social/Bar open in Vandal Ballroom

5:25 p.m. First Vandal Trolley group arrives

5:30 p.m. Donor honoree pre-social begins; background music playing (TBD) (Vandal Ballroom)

5:30 p.m. Donor honoree photo shoot begins in Vandal Lounge on first floor

5:30 p.m. “Photo booth” step and repeat banner from Fox Studio outside Vandal Ballroom (until 7:05 p.m.)

6:30 p.m. Main social begins (Vandal Ballroom)

7:05 p.m. Last trolley group arrives

7:15 p.m. Background music stops

7:15 p.m. Transition guest from Vandal Ballroom to International Ballroom

7:15 p.m. Staff and student volunteers alert guests to move to International Ballroom and find seats

7:20 p.m. 1st announcement: please make your way to your seats

7:25 p.m. Final announcement: please make your way to your seats

7:28 p.m. MOC’s– Brief self-introductions, welcome hosts, overview of evening, invite everyone to eat, introduce video

7:35 p.m. International Programs Office recruitment video setting stage for event’s international theme

7:38 p.m. Dinner with background music provided by “The University of Idaho Cello Ensemble”

8:20 p.m. MOC– Scripted remarks re: international programs; introduce President Staben

8:25 p.m. President Staben – scripted remarks (5 minutes)

8:30 p.m. MOC – introduce Rich Allen, Chairman, UI Foundation

8:31 p.m. Rich Allen – scripted remarks (5 minutes)

8:36 p.m. MOC – remarks about ASB trips and introduce ASB video

8:38 p.m. ASB Spring 2015 Trip Video

8:41 p.m. MOC – introduction of the 1889 Society and inductees in attendance

 MOC – introduction of Silver and Gold Society and inductees in attendance

 MOC – introduction of President’s Circle Leadership honorees in attendance

 MOC – introduce entertainment “World Beat”

 ENTERTAINMENT by “World Beat” (10 minutes)

Vandaleer recording of Alma Mater

 MOC – Final announcements

9:15 p.m. Dessert buffet/coffee; mingling; networking; (IPO slideshow and live background or canned music TBD)

10:00 p.m. Event ends