**Idaho SARE Program**

**Professional Development Mini-Grant Application**

**Call for Proposals Open February 12, 2024 – March 4, 2024. Notification of funding will be announced March 12, 2024.**

**The goal of the Mini-Grants Program is to:**

* Provide educational opportunities and/or the necessary tools for educators and technical advisors to increase their capacity to assist farmers and ranchers with the most current information related to sustainable agriculture practices. As of 2015, it is allowable to include producers/farmers in our audience to receive the professional development.

**The intended outcomes:**

* Increased awareness of farming practices to promote environmental, economic and social sustainability of Idaho farmers and ranchers.
* Increased knowledge and programming efforts in sustainable agriculture, such as resource conservation, integrated or organic pest management, cover crops, building healthy soils, direct marketing, food systems, and more.

**Request for Proposal:**

Name: County:

Email: Phone:

**Project Title:**

**List partners and/or collaborators:**

**Mini-Grant funds requested: $**

**Have you previously received a state SARE Mini-Grant? Yes\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_**

**1)** **Project description**

a. Provide a **brief** situation statement or justification of the need for this project.

b. Describe what you plan to do.

c. Identify the groups that will be targeted for participation in your project.

d. What actual changes in practice, behavior and decision-making do you hope the target audience will implement?

e. Evaluation plan – How will you evaluate to determine if your project has been successful? *Any project with an educational event needs to use a SARE Evaluation Form.*

**2) Budget Narrative: Explain the expenses listed**.Eligible expenses include supplies required to host extension programs including training resources, handouts, conference room rental fees, field rental fees, plot, or project inputs (like seed or fertilizer), postage, promotional expenses, laboratory analysis and equipment rental. Ineligible expenses include honorariums and food.[[1]](#footnote-1) Travel for research and extension program purposes should be applied for in a separate travel mini-grant.

1. Preference given to submittals by teams of faculty and/or projects that include agricultural professionals as one of the identified audiences.
2. All grant activities must be completed, and funds spent by **September 30,2024**.
3. Those receiving funding will need to complete an **SARE evaluation survey** and **a brief summary.**

**BUDGET RANGE**: Typically $500 - $3,000.

**Submit proposals to:** Carmen Willmore cwillmore@uidaho.edu

Questions? Please feel free to contact us. Additional information about Western SARE, including its grants program, a database of all funded projects, and many other resources in the broad area of sustainable agriculture can be found on their website, [https://www.westernsare.org](https://www.westernsare.org/).

1. The exception to this "food rule" is if participants have to travel more than 50 miles to an event or if the continuity of the event will be broken up by meals being served off-site. [↑](#footnote-ref-1)