

Professional Agreement Invoice and Progress Report

Idaho Transportation Department

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

| ITD RP 270 ITD MSE Walls 2/6/2018 Agreement Administrator Progress Report Number Agreement Number KLK586-1 U-1+8-01 Consultant's Name Report/Billing Period (From and To) I/B2018-1/31/2018 Inv #1 Prompt Payment To Subconsultant(s) Verified Authorization Number Inv #1 I/D A colored Pumber Inv #1 Inv #1 Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) 1. A graduate assistant has been selected and the literature review started. 2. A kick-off meeting between the PIs and the Technical Advisory Committee is planned for mid-February. Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) 1. Project started in late January, and there is nothing to report at this time. List Information Required from ITD to Avoid Delays List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments Gonsultant's Signature Printed Name Tate Consultant's Signature Summaria Tate Consultant's Signature | Key Number | Project Number | | Project Name | | Date | | | | |
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| Agreement Administrator Progress Report Number Agreement Number Consultant's Name KLK586-1 U1:8-0.1 Consultant's Name ReportRilling Period (From and To) 1/8/2018-1/31/2018 Invest Prompt Payment To Subconsultant(s) Verified Authorization Number Invest Invest Prompt Payment To Subconsultant(s) Verified Authorization Number Invest Invest 1.9 Yes No Invest Invest Invest 2.4 Authorization Number Invest Invest Invest 2.5 A kick-off meeting between the PIs and the Technical Advisory Committee is planned for mid-February. Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed. Including completion dates.) 1. Project startled in late January, and there is nothing to report at this time. List Information Required from ITD to Avoid Delays Iste Consultant's Signature | | | | | | | | | | |
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Professional Agreement Invoice and Progress Report

Idaho Transportation Department

Status Report This page must be completed by the Agreement Administrator

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

| Key Number | Program Number | | | | | F | Progress Report Number A | | | Agreement Number | | | |
|------------------------|----------------|--------------|---------------------|-------------|-----------------|-----------------------------------|------------------------------------|---|---|---------------------------------------|------------|--|--|
| | | | | | | 1 | 1 UI- | | | JI-18-01 | | | |
| Agreement Time Passed | | | | | | Percent of Agreement Time Elapsed | | | | d Percent of Work Completed | | | |
| 12 months | | | 1 month | | | 08.34% | | | | 1% | | | |
| Original Agreement | Amount | Suppleme | ental(s) | Curre | ent Agreement A | Amount | nt Payments (Including this Paymer | | | nt) Percent of Agreement Dollars Paid | | | |
| \$30,000.00 | | \$0.00 | | \$30,000.00 | | | \$5,711.62 | | | 19.04% | | | |
| Prompt Payment To | Subcons | sultant(s) V | 'erified | | | _ | Invoice To Date | | e | | Negotiated | | |
| 🗌 Yes 🗍 No | | | | | Fixed Fee | \$ | \$ | | | | \$ | | |
| If There is a Signific | cant Vari | iance Betv | ween the Percentage | ges, F | Please Explain | • | | • | | | · | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Consultant Invoice N | lumber | | | | Thi | s Paym | ent Amount | | | | | | |
| Invoice #1 \$5,71 | | | | | | 5,711.6 | 2 | | | | | | |
| Report Reviewed By | | | | | Review Date | | | | | | | | |
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Consultant Performance To Be Completed Monthly by the Agreement Administrator

| Work planned for this period was completed | Quality of work was completed satisfactory | Discussed performance with Consultant |
|--|--|---------------------------------------|
| 🗌 Yes 🗌 No | 🗌 Yes 🗌 No | 🗌 Yes 🗌 No |
| Explain | • | • |
| | | |
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| | | |
| Performance: Describe the Consultants performa | nce during this period | |
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Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

| Agreement Administrator's Signature | Date | Second (Independent) Reviewer's Signature |
|-------------------------------------|------|---|
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Development of an Inventory and Inspection database framework for MSE Walls (KLK586)

| Task | Task Description | 2018 | | | | | | | | | | | 2019 | | |
|------|--|------|-----|-----|-----|-----|-----|------|-----|------|-----|-----|------|-----|-----|
| TASK | | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb |
| 1. | Literature Survey | 2% | | | | | | | | | | | | | |
| 2. | Develop plan for MSE Walls Inventory | | | | | | | | | | | | | | |
| 3. | Collection of MSE Wall Data | | | | | | | | | | | | | | |
| 4. | Develop MSE Wall Inspection Procedures | | | | | | | | | | | | | | |
| 5. | Collect field data | | | | | | | | | | | | | | |
| 6. | Draft Report Preparation | | | | | | | | | | | | | | |
| 7. | Final Report | | | | | | | | | | | | | | |