



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP268	Project Name ITD Pavement ME Design	Date
Agreement Administrator	Progress Report Number KLK585-1	Agreement Number UI-17-04	
Consultant's Name		Report/Billing Period (From and To)	
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorization Number	Invoice Number	
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) Work progress during this month (Sept 2017) included: This is the first progress report for this project, which started in August. During this time. Work focused on Task #1, which is essentially on literature review. This included: <ul style="list-style-type: none"> - Review of the distress prediction models for rigid pavements in the ME software. - Review the developed local calibration factors for the nearby states - Conduct Kick-off meeting with TAC members. 			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) Project just started. Work is focused on Task#1 Work Progress is estimated by about 2%			
List Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments			
Printed Name Fouad Bayomy	Title Principal Investigator	Consultant's Signature	

Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

Status Report **This page must be completed by the Agreement Administrator**

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number ITD RP268	Progress Report Number 1	Agreement Number UI-17-04
Agreement Time 23 months	Time Passed 1 month	Percent of Agreement Time Elapsed 04.35%	Percent of Work Completed 2%
Original Agreement Amount \$169,996.79	Supplemental(s) \$0.00	Current Agreement Amount \$169,996.79	Payments (Including this Payment) \$1,583.22
Percent of Agreement Dollars Paid 00.94%			
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Fixed Fee	This Invoice \$	To Date \$
Negotiated \$			
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 1		This Payment Amount \$1,583.22	
Report Reviewed By			Review Date

Consultant Performance **To Be Completed Monthly by the Agreement Administrator**

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
-------------------------------------	------	---

