



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP268	Project Name ITD Pavement ME Design	Date 1/10/2018
Agreement Administrator	Progress Report Number KLK585-4	Agreement Number UI-17-04	
Consultant's Name		Report/Billing Period (From and To) 12/1/17-12/31/17	
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorization Number	Invoice Number 4	
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) Work progress during this month (Dec. 2017) included: - Continue working on the literature review of the distress prediction models and input parameters for rigid pavements in the ME software. Review is almost complete. - Coordinate with ITD asset management engineer to obtain cracking and faulting data - Work on deliverable #1, which to be submitted in January 2018			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) Please refer to Gantt Chart. Task #1 is almost complete. Work Progress is estimated by about 12%			
List Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments			
Printed Name Fouad Bayomy	Title Principal Investigator	Consultant's Signature	

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Status Report **This page must be completed by the Agreement Administrator**

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number ITD RP268	Progress Report Number 4	Agreement Number UI-17-04
Agreement Time 23 months	Time Passed 4	Percent of Agreement Time Elapsed 17.40%	Percent of Work Completed 12%
Original Agreement Amount \$169,996.79	Supplemental(s) \$0.00	Current Agreement Amount \$169,996.79	Payments (Including this Payment) \$15,570.36
Percent of Agreement Dollars Paid 09.16%		Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Fixed Fee
		This Invoice \$	To Date \$
		Negotiated \$	
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 4		This Payment Amount \$2,251.77	
Report Reviewed By			Review Date

Consultant Performance **To Be Completed Monthly by the Agreement Administrator**

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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