



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD 266	Project Name ITD Skid Resistance Pavement	Date 9/12/2017
Agreement Administrator James Poorbaugh		Progress Report Number KLK583-3	Agreement Number UI-17-03
Consultant's Name			Report/Billing Period (From and To) 8/1/17-8/31/17
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No		Authorization Number	Invoice Number Invoice #3
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) - The UI research team completed the literature review task and they are preparing a technical memorandum on the main findings of this task. - The UI research team along with the ITD skid crew selected field sites for skid testing in D5 and D6 to be conducted in September 2017. - The research team is analyzing the collected data from D1 and D2.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) - Pilot testing in D3 was conducted, in addition seven sites in D1 and D2 were evaluated. Also, the research team completed the literature review task.			
List Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments			
Printed Name Emad Kassem		Title Principal Investigator	Consultant's Signature

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Status Report **This page must be completed by the Agreement Administrator**

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number		Progress Report Number	Agreement Number	
			3	UI-17-03	
Agreement Time		Time Passed	Percent of Agreement Time Elapsed		Percent of Work Completed
25		3	12.00%		25.7%
Original Agreement Amount	Supplemental(s)	Current Agreement Amount	Payments (Including this Payment)		Percent of Agreement Dollars Paid
\$119,999.71	\$	\$119,999.71	\$27,504.60		22.92%
			This Invoice	To Date	Negotiated
			\$	\$	\$
If There is a Significant Variance Between the Percentages, Please Explain					
Consultant Invoice Number			This Payment Amount		
3			\$10,900.51		
Report Reviewed By				Review Date	

Consultant Performance **To Be Completed Monthly by the Agreement Administrator**

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature

Distribution: DRI (Original) - Project File

Copy - Prime Consultant

		Yr 2017								Yr 2018								Yr 2019								
		Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Task 1	Literature review	25%	50%	100%																						
Task 2	Identify and select pavement sites for evaluation	15%	30%	40%																						
Task 3	Measure skid number at different speeds	5%	15%	20%																						
Task 4	Measure the surface friction characteristics	5%	15%	20%																						
Task 5	Analyze the collected data																									
Task 6	Establish correlations at different speeds																									
Task 7	Prepare the Final report																									

Deliverable No.		1		2		3		4		5		6
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