

# Professional Agreement Invoice and Progress Report

Idaho Transportation Department



**This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.**

Key Number	Project Number ITD RP 261	Project Name ITD - Augment Asphalt Mix	Date 2/13/2017
Agreement Administrator Ned Parrish		Progress Report Number KLK581-1	Agreement Number UI-17-02
Consultant			Report/Billing Period (From and To) 12/15/2016 -1/31/2017
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	PSA Number	Invoice Number Invoice #1
Description of Work Accomplished During the Month - Hamza Al Alkuime, a PhD student, was hired to work on the project. - Task 1 (literature review) is in progress. The research team is currently conducting literature search to document the current tests used by various transportation agencies to evaluate cracking, rutting, and moisture damage of asphalt mixtures. - The research team had a kick-off meeting with the TAC on February 2, 2017. They provided the TAC with an overview of the project objectives, tasks, and timeline. In addition, they presented some findings from the literature review on test methods used by other states. - We received several pieces of equipment including APA Jr (\$43k), environmental chamber (\$25k), and data acquisition system (\$20k) that will be used in this project.			
Summary of Work Completed to Date (Milestones Completed and Dates) This is the first progress report. Please see attached Gantt Chart.			
Information Required from ITD to Avoid Delays None.			
List Changes in Scope or Complexity Requiring a Supplemental Agreement or Time Adjustments None.			
Consultant's Signature		Printed Name and Title Emad Kassem, Principal Investigator	

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**This page must be filled out by the Agreement Administrator.**

Key Number	Program (Work Authority)	Progress Report Number 1	Agreement Number UI-17-01
Report Reviewed By			Review Date
The Following was Initiated			

## Status Report

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage measurements of progress to this report are required.

Agreement Time 26 months	Time Passed 2 months	Percent of Agreement Time Elapsed 07.70%	Percent of Work Completed 4%
Original Agreement Amount \$169,998.97	Supplemental(s) \$0.00	Current Agreement Amount \$169,998.97	Payments (Including this Payment) \$6,988.56
Percent of Agreement Dollars Paid 04.11%			
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	<b>Fixed Fee</b>	This Invoice \$
			To Date \$
			Negotiated \$
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number Invoice #1		This Payment Amount \$6,988.56	

- Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.
- Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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