



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP 261	Project Name ITD - Augment Asphalt Mix	Date 5/5/17
Agreement Administrator Ned Parrish	Progress Report Number KLK581-4	Agreement Number UI-17-01	
Consultant's Name		Report/Billing Period (From and To) 4/1/17-4/30/17	
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorization Number	Invoice Number Inv #4	
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) During this month, the work completed includes: - Task 1 (literature review) – The team conducted a review and documented the current tests used by various transportation agencies to evaluate cracking, rutting, and moisture damage of asphalt mixtures. The team submitted a technical memorandum with the main findings of the literature review. - Task 2 – Work is in progress to identify test sections for coring under Task 2. The research team prepared a survey that will be sent to the material engineers to select the test sections. Also, the team is working closely with Mr. Chad Clawson (ITD-D2) to identify test sections in District 2 and obtain field cores. - Task 3 – The research team obtained asphalt binders (PG 70-28, PG 64-28, PG 64-34, and PG 58-34) and aggregates (basalt) that will be used in the laboratory testing under Task 3.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) The research team completed Task 1 (literature review), and they prepared a survey that is approved by the project manager to identify test sections for coring. Please see Gantt Chart.			
List Information Required from ITD to Avoid Delays N/A			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments N/A			
Printed Name Emad Kassem	Title Principal Investigator	Consultant's Signature	

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Status Report **This page must be completed by the Agreement Administrator**

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number	Progress Report Number	Agreement Number
		4	UI-17-01
Agreement Time	Time Passed	Percent of Agreement Time Elapsed	Percent of Work Completed
26 months	5 months	19.23%	24.3%
Original Agreement Amount	Supplemental(s)	Current Agreement Amount	Payments (Including this Payment)
\$169,998.97	\$0.00	\$169,998.97	\$11,411.04
Percent of Agreement Dollars Paid			
6.72%			
Prompt Payment To Subconsultant(s) Verified	Fixed Fee	This Invoice	To Date
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	\$
Negotiated			
\$			
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number	This Payment Amount		
Invoice #4	\$1,680.72		
Report Reviewed By			Review Date

Consultant Performance **To Be Completed Monthly by the Agreement Administrator**

Work planned for this period was completed	Quality of work was completed satisfactory	Discussed performance with Consultant
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature

