

Professional Agreement Invoice and Progress Report

Idaho Transportation Department



This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP 262	Project Name ITD - Concrete Performance	Date 4/17/2017
Agreement Administrator Jeff Marker		Progress Report Number KLK580-3	Agreement Number UI-17-02
Consultant			Report/Billing Period (From and To) 3/1/2017 -3/31/2017
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	PSA Number	Invoice Number Invoice #3
Description of Work Accomplished During the Month The research team designed a questionnaire to be used as a survey of practice. The questionnaire is sent to the project manager to review, and once is finalized, the survey will be sent to all the district engineers/ personnel to recruit more in depth information about problems they see/have in concrete members/rails. The feedback of ITD districts will be used to finalize the selection of field visits and the experimental testing matrix. The first deliverable (literature review) has been sent to the project manager late in March 2017.			
Summary of Work Completed to Date (Milestones Completed and Dates) Please see the attached Gantt Chart			
Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity Requiring a Supplemental Agreement or Time Adjustments			
Consultant's Signature		Printed Name and Title Ahmed Ibrahim, Principal Investigator	

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Key Number	Program (Work Authority)	Progress Report Number 3	Agreement Number 2UI-17-02
Report Reviewed By			Review Date
The Following was Initiated			

Status Report

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage measurements of progress to this report are required.

Agreement Time 25 months	Time Passed 4 months	Percent of Agreement Time Elapsed 16.00%	Percent of Work Completed 8.3%
Original Agreement Amount \$150,000.00	Supplemental(s) \$0.00	Current Agreement Amount \$150,000.00	Payments (Including this Payment) \$9,477.97
Percent of Agreement Dollars Paid 06.32%			
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	Fixed Fee \$	This Invoice \$
		To Date \$	Negotiated \$
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number Invoice #3		This Payment Amount \$1,678.34	

Progress Payment: I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

Final Payment: I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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