


Professional Agreement Invoice and Progress Report

Idaho Transportation Department



This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP 252	Project Name ITD Idaho IT-144 & AASHTO T-84	Date 04/11/16
Agreement Administrator Ned Parrish		Progress Report Number KLK574-3	Agreement Number UI-16-01
Consultant			Report/Billing Period (From and To) 3/1/16-3/31/16
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	PSA Number	Invoice Number 2
Description of Work Accomplished During the Month			
<ul style="list-style-type: none"> (1) Literature review is ongoing; (2) A survey form was prepared and distributed to Idaho District Materials Engineers (DMEs) in early March. The data was received on March 22nd and summarized for the next meeting with the TAC; (3) Met with the TAC via a video link (Lewiston) on 3-29-16, 9:00 – 11:00 am. The main items discussed were: <ul style="list-style-type: none"> (a) Overview of the literature review completed so far, (b) Review of data provided by the DNEs so far, and (c) Selection of aggregate sources for testing. (4) Thirty aggregate sources have been identified for testing, and 100lb samples have been requested for delivery by the end of May, 2016. (5) A series of “round-robin” tests according to AASHTO T-84 on identical samples have been planned to check on the potential variability between different labs and technicians. 			
Summary of Work Completed to Date (Milestones Completed and Dates)			
<ul style="list-style-type: none"> (1) The literature review (Task 1) is about 80 percent complete. A written summary will be provided at the next TAC meeting, currently scheduled for May. (2) Task 3, “Experimental Plan” for selecting representative aggregates used for HMA in Idaho has been completed. 			
Information Required from ITD to Avoid Delays			
<ul style="list-style-type: none"> (1) A response from the Idaho DMEs agreeing to the delivery of the selected fine aggregates by the end of May. (2) Finalizing of plans for the “round-robin” series of tests on a sample of fine aggregate to be tested according to the AASHTO-T84 procedure. 			
List Changes in Scope or Complexity Requiring a Supplemental Agreement or Time Adjustments			
None expected.			
Consultant's Signature 		Printed Name and Title Sunil Sharma, Principal Investigator	

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Key Number	Program (Work Authority)	Progress Report Number 3	Agreement Number UI-16-01
Report Reviewed By			Review Date
The Following was Initiated			

Status Report

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage measurements of progress to this report are required.

Agreement Time 20 months	Time Passed 3 months	Percent of Agreement Time Elapsed 15.00%	Percent of Work Completed 15%
Original Agreement Amount \$104,097.00	Supplemental(s) \$0.00	Current Agreement Amount \$104,097.00	Payments (Including this Payment) \$2,952.00
Percent of Agreement Dollars Paid 02.84%			
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	Fixed Fee \$	This Invoice \$
		To Date \$	Negotiated \$
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number Invoice 2		This Payment Amount \$1,845.00	

- Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.
- Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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