

# Professional Agreement Invoice and Progress Report

Idaho Transportation Department



**This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.**

Key Number	Project Number ITD RP 225	Project Name ITD Prediction Models for ID Hwys	Date 4/8/2014
Agreement Administrator Ned Parrish		Progress Report Number KLK565-15	Agreement Number UI-13-01
Consultant			Report/Billing Period (From and To) 3/1/2014-3/31/2014
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	PSA Number	Invoice Number Invoice - 13
Description of Work Accomplished During the Month The project team continued finalizing the data analysis for the project and submitted the final report draft for peer review. A no-cost time extension request to extend the project until May 31, 2014 was approved by ITD. The time extension will allow for a full review of the project final report.			
Summary of Work Completed to Date (Milestones Completed and Dates) See Gantt Chart			
Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity Requiring a Supplemental Agreement or Time Adjustments			
Consultant's Signature		Printed Name and Title Ahmed Abdel-Rahim, Principal Investigator	

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Key Number	Program (Work Authority)	Progress Report Number 15	Agreement Number UI-13-01
Report Reviewed By			Review Date
The Following was Initiated			

## Status Report

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage measurements of progress to this report are required.

Agreement Time 17 months	Time Passed 15 months	Percent of Agreement Time Elapsed 88.24%	Percent of Work Completed 80%
Original Agreement Amount \$65,200.00	Supplemental(s) \$0.00	Current Agreement Amount \$65,200.00	Payments (Including this Payment) \$31,523.28
Percent of Agreement Dollars Paid 48.35%			
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	<b>Fixed Fee</b> \$	This Invoice \$
		To Date \$	Negotiated \$
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 13		This Payment Amount \$1,544.90	

**Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

**Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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ITD RP225 UI-13-01 KLK565

Task	Task Description	2013												2014		
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
1	Document the HSM crash estimation procedure	30%	30%	25%	10%	5%										
2	Project approach for site selection		20%	20%	40%	20%										
3	Document the study methodology				50%	20%	20%	10%								
4	Collect crash and roadway characteristic data				30%	20%	20%		20%							10%
5	Data analysis							25%	15%	15%	10%	10%	10%	5%		10%
6	Project final report										10%	15%	10%	25%	20%	10%

