

# Professional Agreement Invoice and Progress Report

Idaho Transportation Department



**This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.**

Key Number	Project Number ITD RP 225	Project Name ITD Prediction Models for ID Hwys	Date 3/8/2013
Agreement Administrator Ned Parrish		Progress Report Number KLK565-2	Agreement Number UI-13-01
Consultant			Report/Billing Period (From and To) 02/01/2013-02/28/2013
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No		Certification Date	PSA Number Invoice Number 1
Description of Work Accomplished During the Month Work activities during the month covered two project tasks: 1) documentation the HSM crash estimation procedure, and 2) defining the project approach for site selection for the study. The project team reviewed Idaho's crash reporting guidelines covering issues such as crash reporting threshold in Idaho compared to other neighboring states and crash assignment methodology. The project team started working on a database for available highway sections and interscotions that could be part of the calibration study.			
Summary of Work Completed to Date (Milestones Completed and Dates) See Gantt Chart			
Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity Requiring a Supplemental Agreement or Time Adjustments			
Consultant's Signature		Printed Name and Title Ahmed Abdel-Rahim, Principal Investigator	

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Key Number	Program (Work Authority)	Progress Report Number 2	Agreement Number UI-13-01
Report Reviewed By			Review Date
The Following was Initiated			

## Status Report

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage measurements of progress to this report are required.

Agreement Time 16 months	Time Passed 2 months	Percent of Agreement Time Elapsed 12.50%	Percent of Work Completed 8%
Original Agreement Amount \$65,200.00	Supplemental(s) \$0.00	Current Agreement Amount \$65,200.00	Payments (Including this Payment) \$1,588.46
Percent of Agreement Dollars Paid 02.44%			
Certification of Payment Submitted <input type="checkbox"/> Yes <input type="checkbox"/> No	Certification Date	<b>Fixed Fee</b> \$	This Invoice \$
		To Date \$	Negotiated \$
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number 1		This Payment Amount \$1,588.46	

**Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

**Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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