



# Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

**This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.**

Key Number	Project Number ITD RP 280	Project Name ITD-Gyratory Stability Index	Date 7/10/2019
Agreement Administrator Mike Santi		Progress Report Number EN3240-6	Agreement Number UI-19-03
Consultant's Name			Report/Billing Period (From and To) 6/1/2019-6/30/2019
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No		Authorization Number	Invoice Number Invoice #3
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) - The researchers continue working on the literature review of the Gyratory Stability and the use of RAP in asphalt mixtures.  - The research team is working on aggregate sieving and they have conducted ignition oven on some RAP samples. In addition, they are developing the laboratory testing program to be conducted in this study.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) Please see attached GANTT chart.			
List Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments			
Printed Name Emad Kassem		Title Principal Investigator	Consultant's Signature

# Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

**Status Report      This page must be completed by the Agreement Administrator**

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number ITD RP 280	Progress Report Number 6	Agreement Number UI-19-03
Agreement Time 24 months	Time Passed 6	Percent of Agreement Time Elapsed 25.00%	Percent of Work Completed 15%
Original Agreement Amount \$160,000.00	Supplemental(s) \$0.00	Current Agreement Amount \$160,000.00	Payments (Including this Payment) \$14,007.28
Percent of Agreement Dollars Paid 08.75%			
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Fixed Fee</b> This Invoice \$	To Date \$
		Negotiated \$	
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number Invoice #3		This Payment Amount \$10,898.35	
Report Reviewed By			Review Date

**Consultant Performance    To Be Completed Monthly by the Agreement Administrator**

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

**Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.

**Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
-------------------------------------	------	---

		Yr 2019								
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	
<b>Task 1</b>	Literature Review	15%	20%	25%	50%	70%	80%			
<b>Task 2</b>	Development of Testing Matrix and Asphalt Mixture Preparation					15%	25%			
<b>Task 3</b>	Develop Mathematical Algorithm for Calculating the GS Index									
<b>Task 4</b>	Conduct Laboratory Performance Tests					2%	5%			
<b>Task 5</b>	Develop/Modify ITD Software to Calculate GS Index									
<b>Task 6</b>	Analyze Laboratory Test Results and Develop Recommendations for the Use of GS Index and									
<b>Task 7</b>	Prepare Final Report									
<b>Deliverables No.</b>									1	

Yr 2020													
Sep	Oct	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Dec
█													
█	█												
█	█	█	█	█	█	█	█	█	█	█	█	█	█
			█	█	█	█	█	█	█	█	█	█	█
							█	█	█	█	█	█	█
								█	█	█	█	█	█
2			3					4	5		6		7