



Professional Agreement Invoice and Progress Report

ITD 0771 (Rev. 01-17)

Idaho Transportation Department

itd.idaho.gov

This page must be filled out monthly by the Consultant and forwarded to the Agreement Administrator with the monthly invoice. If necessary, attach additional sheets for continuation.

Key Number	Project Number ITD RP 279	Project Name ITD-Pavement Temperature	Date 7/10/2019
Agreement Administrator Trek Pallister	Progress Report Number EN3238-6	Agreement Number UI-19-02	
Consultant's Name		Report/Billing Period (From and To) 6/1/2019-6/30/2019	
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No	Authorization Number	Invoice Number No Invoice	
Describe Work Accomplished During the Month (List Major Activities that were in progress during this period and estimate the remaining time for each.) - The researchers prepared a summary of the literature review of pervious research studies and proposed models for mid-depth pavement temperature. The literature review was submitted to ITD for review. - The research team has reviewed the recent mid-depth pavement temperature provided by ITD skid crew. The ITD crew will collect more data this summer and provide to the research team to use in model development and validation.			
Summarize Work Completed to Date (Milestones Completed and Dates) (List Major Activities that were completed, including completion dates.) Please see attached GANTT chart. The researchers completed Task 1 (Literature Review) and Task 2 (Review ITD Measured Mid-Depth Pavement Temperature Data).			
List Information Required from ITD to Avoid Delays			
List Changes in Scope or Complexity that Requires a Supplemental Agreement or Time Adjustments			
Printed Name Emad Kassem	Title Principal Investigator	Consultant's Signature	

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Status Report This page must be completed by the Agreement Administrator

A completed status report must accompany all Agreement invoices recommended for payment. The requested percentage of progress measurements for this report/billing period are required.

Key Number	Program Number	Progress Report Number 6	Agreement Number UI-19-02
Agreement Time 18	Time Passed 6	Percent of Agreement Time Elapsed 33.33%	Percent of Work Completed 35%
Original Agreement Amount \$50,000.00	Supplemental(s) \$0.00	Current Agreement Amount \$50,000.00	Payments (Including this Payment) \$6,616.61
Percent of Agreement Dollars Paid 13.24%			
Prompt Payment To Subconsultant(s) Verified <input type="checkbox"/> Yes <input type="checkbox"/> No		Fixed Fee This Invoice \$	To Date \$
		Negotiated \$	
If There is a Significant Variance Between the Percentages, Please Explain			
Consultant Invoice Number No Invoice		This Payment Amount \$0.00	
Report Reviewed By			Review Date

Consultant Performance To Be Completed Monthly by the Agreement Administrator

Work planned for this period was completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Quality of work was completed satisfactory <input type="checkbox"/> Yes <input type="checkbox"/> No	Discussed performance with Consultant <input type="checkbox"/> Yes <input type="checkbox"/> No
Explain		
Performance: Describe the Consultants performance during this period		

- Progress Payment:** I certify that the Agreement provisions have been reviewed, the invoice amount checked, progress is substantiated, significant material expenses have support documentation (receipts), and the costs billed are project related and represent the work accomplished. I hereby approve the progress estimate for payment.
- Final Payment:** I certify that all work under the terms of the Agreement has been satisfactorily completed, any capital assets acquired have been delivered or value received, an affidavit of indebtedness received, and the project reviewed or audited and costs verified for work performed. I hereby approve final payment under the Agreement.

Agreement Administrator's Signature	Date	Second (Independent) Reviewer's Signature
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		Yr 2019					
		Jan	Feb	Mar	Apr	May	Jun
Task 1	Literature Review	15%	20%	35%	75%	80%	100%
Task 2	Review ITD Measured Mid-Depth Pavement Temperature Data		30%	50%	75%	100%	
Task 3	Validate Existing Mid-Depth Pavement Temperature Models						10%
Task 4	Develop Excel-Based Utility						
Task 5	Develop Recommendations/Guideline on Revised Practice for Pavement Temperature Measurement						
Task 6	Prepare Final Report						
Deliverables No.						1	2

