

CHROME RIVER USER GUIDE

Split Image Correction

At times the OCR software in Chrome River crops/splits images in the receipt gallery. A feature exists that allows users to return the image to its original state.

 Log into Chrome River using the icon on the Launch Enterprise Applications webpage: https://support.uidaho.edu/TDClient/40/Portal/Requests/ServiceDet?ID=707

banner • sitecore • famis •		tions	
Banner Applications			
E	VandalWob	Evicions	Workflow
Supplemental Forms	Student & Staff Portal	Argos, Form Fusion, Intellecheck	Banner Workflow Client
Enterprise Administrative App	lications		
CS Gold	ORACLE		Ø
CS Gold	Doc Imaging	PeopleAdmin	Sitecore
VandalCard AdminWeb	Stellent, Capture	Job Applicant Review	Content Management System
TouchNet	CHROMERIVER		University of Idaho
TouchNet	Chrome River	25Live	iVandal
Marketplace Admin	Travel System	Conference Room Scheduling	International Programs

Issue: The image below appears as three separate attachments after uploading to the expense report, when it should contain only two images.





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Solution: Select one of the images that has been split and choose the Combine Split Up Arrow Button.

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PLANT SCIENCES		
PURCHASING CARD USE AUTHOR	IZATION FORM	
Vendor:	Date: J June 20	019
Vendor Fisher	Date: JUNE 24 INDEX	Percentage
Vendor: FLS Luc Amount: 456-75 Nu0 AS Are Grant Funds Being Used? Yes No	Date: 1 June 20 INDEX \$70 492	Percentage ICD
PURCHASING CARD USE AUTHOR Vendor: FL Amount: 455-757 Are Grant Funds Being Used? Yes If multiple indexes were used, how did you determine the percentages?	Date: 7 June 24 INDEX 570 492	Percentage ICD

A box will pop up asking you to un-crop the image or to cancel the request. Choose Un-crop.

Confirmation		×
Recombining this im associated images a single image.	age will unlink Ind restore the	all it's ∋original
	Cancel	Uncrop

The image returns to its original state. In this example it's back to two attachments.

