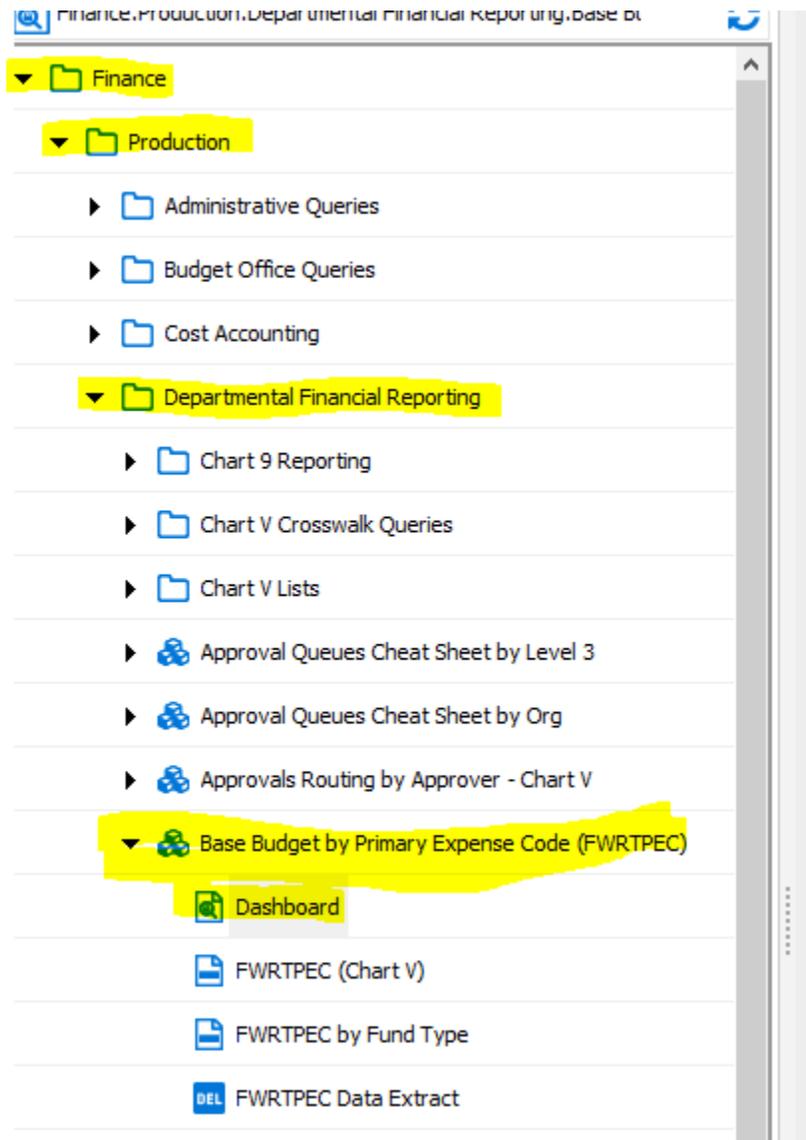
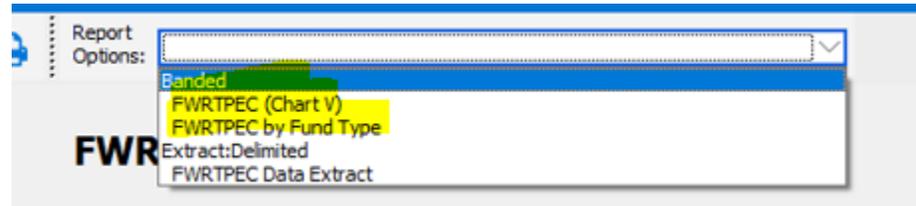


FWRTPEC Base Budget by Primary Expense Code ARGOS PDF Version

For a PDF version, please go to: *Finance.Production.Departmental Financial Reporting.Base Budget by Primary Expense Code (FWRTPEC).Dashboard*



After clicking on the Dashboard link, choose one of the banded reports at the top of the screen. The FWRTPEC (Chart V) version sorts by program code category (i.e. instruction, research, etc.) only. The FWRTPEC by Fund Type version sorts first by fund type and then by program code category:



Enter the Budget ID (FY##) and your level 3 code to see everything.

FWRTPEC (Chart V) with EC by Fund Type

Dashboard Options: Report Options: FWRTPEC by Fund Type

University of Idaho **FWRTPEC - Chart V**

Budget ID*: Phase:

Level 2: Beginning Fund Type:

Level 3: Ending Fund Type:

* denotes a required parameter. When running report by Fund Type, values are required for beginning and end (i.e. 10 through 16, or 10 through 10).
This report can take several minutes to run.

Banded Report Delivery Options & Descriptions

Preview: This delivery option generates a preview of what the report will look like when printed.

Save: This delivery option allows the user to save the report output to your local hard drive. In a Banded report, this will be in a pdf format. A window will open up that will display the progress of the report export process. At the end of the export process, a PDF Setup window will open up where you can personalize the PDF settings for your report output. No adjustments are necessary, you can just click "OK" to complete the process and a PDF will download to the directory you specified.

Email: This delivery option allows you to email the report directly to a specified email address. You can also enter a message, although it is not required. When the recipient receives the email, it will show up as though it was emailed directly from your @uidaho.edu email.

Print: This delivery option allows you to print the output results directly from Argos, bypassing the download process. Should you need to print a report, please contact your local TSP.

Processing. Please Wait.

Preparing

12 records processed

Cancel

Opening Extract File in Excel

1. Select 'Data Extract' under Report Options (Disk) icon to save the report to your local drive.

2. Under the list of recently open workbooks, select 'Open Other Workbooks'

3. Select 'Browse' under previously searched directories

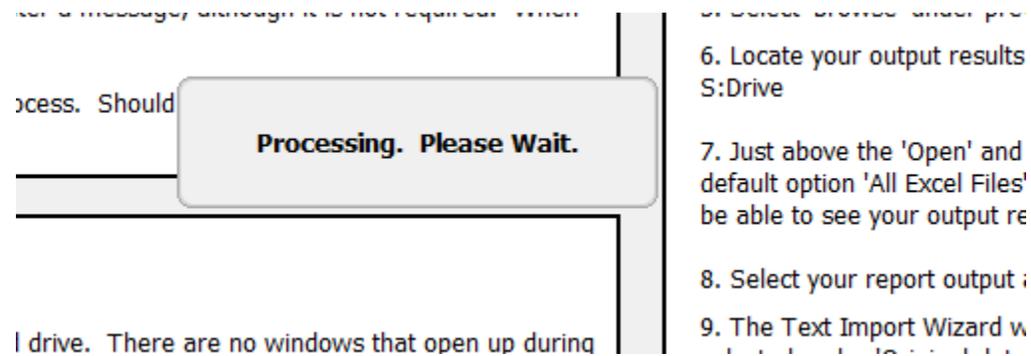
4. Select the directory where you want to save the report

5. Select 'Browse' under previously searched directories

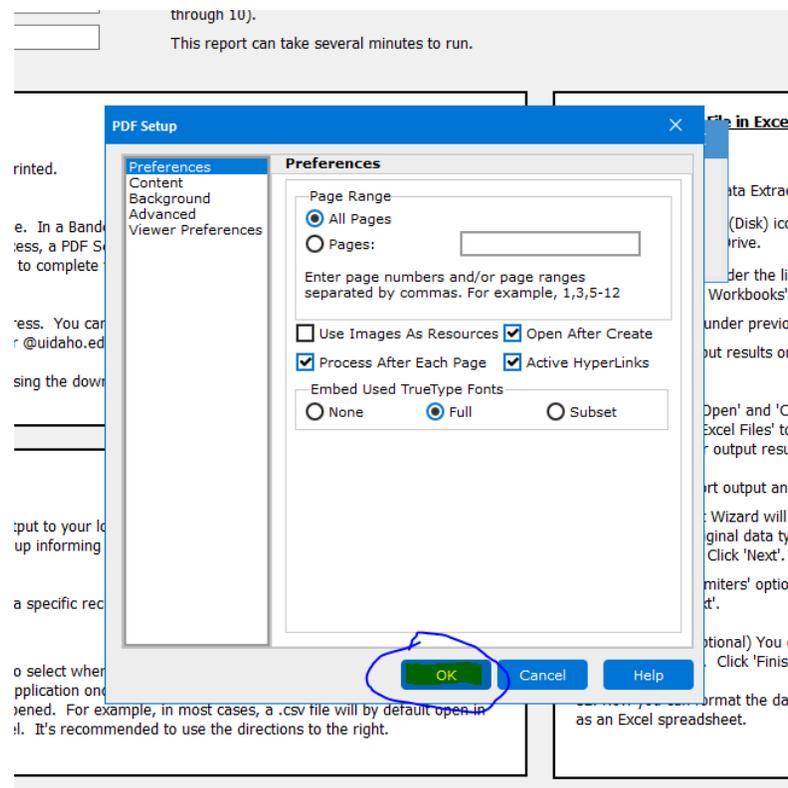
6. Locate your output results on your hard drive or S:Drive

7. Just above the 'Open' and 'Cancel' buttons, change the default option 'All Excel Files' to 'All Files'. You should be able to see your output results.

Click on the disk icon at the top of the screen to save the report or on the email icon to have it emailed to you. Once you click on “Save” or “Send”, Argos will start generating your report which will take a few minutes.



Lastly the PDF Setup box will appear. Just click okay. Your PDF should be generated.



Here's an example of the PDF.

Detail of Budget Allocations - By Fund Type
2019-JUL-01 through 2020-JUN-30

Index	Org Title	Fund	Org	Prog	Actv	Locn	Salaries	Fringe Benefits	Temporary Help	Travel	Other Expenses	\$5K or > Capital Outlay	< \$5K Non-Capital Outlay	Reserve	Trustee / Benefits	Transfer	Total
2020 - 3999 - Col of Letters, Arts & Social Sci.																	
10 - General Education																	
01 - Instruction																	
671991	Martin Institute	100000	671	01INX	671GED		\$184,425	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$184,425
697998	CLASS General Studies	100000	697	01INX	697GNL		\$143,104	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,104
706937	Lionel Hampton School of Music	100000	706	01INX	706GED		\$1,724,646	\$0	\$3,229	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,727,875
710958	Theatre Arts	100000	710	01INX	710GED		\$658,074	\$0	\$4,810	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$662,884
722970	Journalism and Mass Media	100000	722	01INX	722GED		\$733,528	\$0	\$6,012	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$739,540
722969	Journalism and Mass Media	100000	722	01INX	722IPT		\$0	\$0	\$942	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$942
741972	History	100000	741	01INX	741GED		\$732,661	\$0	\$344	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$733,005
787978	Letters, Arts & Soc Sci Dean	100000	787	01INX	787GES		\$0	\$0	\$0	\$0	\$462,372	\$0	\$0	\$0	\$0	\$0	\$462,372
787967	Letters, Arts & Soc Sci Dean	100000	787	01INX	787MSC		\$318,057	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$318,057
797990	Anthropology Lab	100000	797	01DR	797GED		\$52,000	\$0	\$3,207	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,207
799979	Modern Languages & Cultures	100000	799	01INX	799GED		\$500,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,788
827948	Psychology & Communication Studies	100000	827	01INX	827PCS		\$1,397,456	\$0	\$173	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,397,629
852966	Sociology & Anthropology	100000	852	01INX	852GED		\$1,021,432	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,021,432
865976	English	100000	865	01INX	865WRC		\$0	\$0	\$3,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,056
865975	English	100000	865	01INX	865CWP		\$115,206	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$145,206
865977	English	100000	865	01INX	865GED		\$1,558,110	\$0	\$730	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,558,840
893992	Politics and Philosophy	100000	893	01INX	893GED		\$1,007,589	\$0	\$5,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,013,036
Total - Instruction							\$10,147,076	\$0	\$27,950	\$0	\$492,372	\$0	\$0	\$0	\$0	\$0	\$10,667,398
04 - Academic Support																	
787981	Letters, Arts & Soc Sci Dean	100000	787	04DA	787ADM		\$572,616	\$0	\$2,616	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$575,232
787979	Letters, Arts & Soc Sci Dean	100000	787	04AC	787CSU		\$70,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000
Total - Academic Support							\$642,616	\$0	\$2,616	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$645,232
Total - General Education							\$10,789,692	\$0	\$30,566	\$0	\$492,372	\$0	\$0	\$0	\$0	\$0	\$11,312,630
Total - Col of Letters, Arts & Social Sci.							\$10,789,692	\$0	\$30,566	\$0	\$492,372	\$0	\$0	\$0	\$0	\$0	\$11,312,630
Grand Total:							\$10,789,692	\$0	\$30,566	\$0	\$492,372	\$0	\$0	\$0	\$0	\$0	\$11,312,630