## **Salary and Budget Transfer Requests**

Salaries are moved fairly extensively in almost every area of the university. This puts salaries and benefits completely out of alignment at fiscal year end, and causes a tedious and unnecessary task for the budget office at the end of the year to sort out. To eliminate this problem salary transfers will be processed through the budget office beginning Oct 1<sup>st</sup>. As a result budgets will be more accurate throughout the year without any huge deficits or surpluses due to misplaced budgets for fringe benefits. In addition, the state has mentioned, but not yet mandated, that we return any unspent fringes. This new process will give us more accurate and up to date balances. This change is only for the U1 and U2 funds.

## Reallocation for 2010

This is a reminder that the reallocation will be booked by the end of October. Please refer to handout.

#### 2010 Holdback

There have been a number of scenarios discussed to achieve this year's holdbacks. The discussion included furloughs, reduction of operating, reduction of vacancies, but those are just scenarios at this point. This holdback is expected to be a reduction to the base in 2011. Also there will be a reduction to the federal stimulus (ARRA) funds given for 2011 and no stimulus funds will be given in 2012. There will be more updates in the future as more decisions are made.

## **Health Plan**

Packets for open enrollment will go out in October. There will be no premium increase for this year. Changes to the plan include a lifetime benefit of 800 dollars for hearing aids, an increase of the lifetime maximum from 1 million to 1,250,000, mental illness will now be treated the same as physical illness, removal of the 'cover one cover all' clause, children ages 25 and under will be covered as long as they receive half of their support from their parents, and other changes not mentioned in the meeting. The plan is well funded at this point. We have a surplus of 2.5 million over the required 2.7 million to cover the costs of the plan. As people get used to the plans this surplus will probably decrease, but the plan is very well funded at this point. More changes will be made to the plan in 2011.

# All funds University Budget

This handout shows pure revenues and expenditures for the university. Eventually we would like to have a report that gives us this information. It is beneficial to see information structured in this way because financial information is gradually being shown at this higher level.

## **HR Reboot**

Web Time Entry is the primary focus for the HR reboot. Currently, we are still on schedule for the Nov 15<sup>th</sup> implementation of Web Time Entry. HR is setting up a number of training sessions both for individuals and large groups. These training sessions will be in the Whitewater room at the end of October. The week

Web Time Entry goes live there will be labs set up to walk employees through the process. EPAF Overview training is also currently underway.

## Overload fee

This overload fee is 1 credit charge per every credit over 18 credits. There has been a lot of concern caused by this fee particularly from Music majors, students participating in ROTC, and other groups. A meeting will be held discussing the reasons behind the implementation of this fee, and whether they are compelling enough to continue with this fee. This fee may be removed by next year.

# **Teacher In- Service Fee-**

Once the board has approved fees we do not have authority at the university level to waive or change them. If there is a problem with one of the fees we will try to work toward a solution to change it, but we cannot make the change ourselves, as that would be a violation of Board policy. In the case of the teacher inservice fee the Board can either change the policy or make the other schools compliant with the current fee, but we may not lower the fee to stay in competition with other Idaho schools.

# **Zero Based Budgeting**

The State is requiring that our special programs have zero based budgets for 2012. All of our Special programs will be involved; Ag research, FUR, WWAMI, and IGS. As a forewarning zero based budgets will be required of the entire university by 2015.

# Breakup of the Y accounts

We want this process to be completed by the new fiscal year, July 1<sup>st</sup> 2011. As we break up these revenues the number of Y accounts affected by the provost's memo will shrink.