

**Graduate Council Meeting Minutes
October 2, 2019 – 3:30-5:00 p.m.
IRIC 305**

X	Jerry McMurtry	X	Gordon Murdoch (At-Large/CALS)	X	David Tank (COS)
X	Dan Cronan (CAA)	X	Kelly Quinnett (CLASS)	X	Elowyn Yager (At-Large/ENGR)
X	Jeff Bailey (CBE)	X	Andrew Scheef (EHHS)	X	Ata Zadehgo (ENGR)
	Robert Heinse (At-Large/UWP)		Alistair Smith (CNR)	X	Jordan Hardy (GPSA)
X	Kristin Henrich (Library)	X	Daniel Strawn (CALS)	X	Connor Hill (GPSA)

- I. Approval of the minutes from September 11, 2019
 - Tank moved to approve with typographical error fixed. Seconded by Hill.
 - Approved with one abstention (Cronan).

- II. Announcements and Reports
 - A. Introduce new member – Dan Cronan (CAA)
 - Dan is a member of Landscape Architecture faculty.
 - B. LSAMP update
 - McMurtry met with universities in Alaska. There will be a recruitment opportunity for potential LSAMP students in January.
 - Q: Does STEM Education count? JM: Yes. NSF includes it.
 - C. Need 2 College Marshalls for December Commencement
 - D. Highlight Student needed for December Commencement. Please, send nominees to Lana Unger by Friday, Oct 11.

- III. Old Business
 - A. Provisional Admission Language
 - The previously approved version of this language was titled Provisional Enrollment Language. “Enrollment” was changed to “Admission” to fix an error on the previous document.
 - B. 300 Level Courses on Study Plans
 - CALS supports the use of 300 level courses outside the discipline. They feel it should be up to the committee to decide what is appropriate.
 - The courses used could not be deficiency courses.
 - Murdoch suggested language be added to limit the number of cross-listed courses, such as Wildlife / Fish courses.
 - The consensus was to allow 300 courses taken at UI on the graduate study plan, as long as they are not deficiency courses.
 - C. Transfer of 300/400 Level Courses from Other Institutions
 - The consensus is to not allow the transfer of 300/400 level courses from other institutions. There are too many unknowns from outside UI.
 - Yager asked what about a student who has to take a 300 level course at WSU? McMurtry: Under the current proposed policy, it would not be allowed.
 - Q: Is this able to be petitioned? A: Yes
 - Language will be drafted and will be brought back to a future Graduate Council meeting for discussion and vote.
 - D. 500/600 Credits on Non-Thesis Degrees
 - Civil Engineering is not in favor of allowing 500 credits on non-thesis degrees.

- Some members feel as though the lab is just another classroom. “Research is still learning.”
 - Warner gave example of student got near the end of his program and because of circumstances beyond his control, he could not finish the thesis degree. They did not want to force him to take 5-6 more credits of non-thesis in order to get the degree.
 - Civil Engineering’s concern is that a student could be funded for two years then decide to not do the thesis and switch to non-thesis at the very end.
 - Current rule is to allow no 500 credits and allow 5 credits of 599 on a non-thesis study plan. There is no rule concerning 600 credits.
 - The reason for the current rule is because the non-thesis should be course based.
 - Murdoch expressed frustration that there is no differentiation between non-thesis and thesis degrees on the diploma nor the official transcript, so a student leaves here with a non-thesis Master’s that looks exactly the same as a thesis Master’s on paper.
 - A member asked if it could be changed from 5 to 6 credits.
 - Language will be drafted to allow a maximum of 6 credits of 500/599/600 on a non-thesis degree.
- E. 500/600 Credit Limitations Follow-up – Tabled
- Engineering faculty expressed concern with reducing the number of possible research credits a student may take, since a PhD is a research degree. This change would force PhD students to take 11 courses in addition to their research. This might force departments to have to add additional courses so the PhD students can get the required number of credits.

IV. New Business

A. Curriculum Items

1. M. Architecture

- Murdoch pointed out a potential issue with language concerning 300 level courses. Cronan will discuss it with the department and make the suggested edit.
- Murdoch moved to approve with edits. Seconded by Hardy.
- Approved unanimously.

2. Landscape Architecture

- Hardy moved to approve. Seconded by Quinnett.
- Approved unanimously.

3. JD/Applied Econ

- Quinnett moved to approve. Seconded by Murdoch.
- Approved unanimously.

B. Removal of GRE Requirement from Interdisciplinary Master’s

- Proposal to remove the GRE requirement from the Interdisciplinary Master’s
- Zadehgol moved to approve. Seconded by Hill.
- Approved unanimously.

C. Posthumous Degree Policy

- Councilmembers reviewed draft language for awarding posthumous degrees and examples of such language from other institutions.
- Members suggested that specific language be written.
- Examples of things to include:
 - the student must be in good academic standing
 - the thesis and dissertation should be almost done

- the student has been registered within the last year
 - 75% of coursework should be complete for non-thesis students, or the student would have been able to complete the degree within the year
 - coursework is done for thesis/dissertation students
 - a draft of the thesis/dissertation is approved by the committee
 - Graduate Council would vote on it.
 - Members agreed that language closer to the Iowa State language would be preferable.
 - Language will be edited and brought back to a future meeting.
- D. English Proficiency Limits (attachment)
- The language proficiency timeline needs to be defined. Research shows that second language attrition begins after two years of non-use.
 - English proficiency test scores are accepted for up to two years. When does the 2 year countdown begin?
 - Arguments were heard for making the requirement be 2 years from the date of application and for making it be 2 years from the date they begin school.
 - General consensus was to use the application date for the 2 year countdown for English proficiency test score limits. Members agreed that is the cleanest, most straight forward date to use.
- E. Deferred Enrollment (attachment)
- McMurtry shared cleaned-up catalog language. The incorrect procedure was replaced with correct procedure for students who wish to defer enrollment.
- F. Transcripts (attachment)
- Catalog language concerning transcripts was changed to leave it up to the Admissions processors to decide whether it is appropriate to return transcripts that were submitted during the application process to students when they request them.
 - Bailey moved to approve. Seconded by Hill.
 - Approved unanimously.
- G. Summer Registration Requirement (attachment)
- This item was moved to the next meeting due to the time.

Meeting adjourned at 5:15 p.m.

Future Meetings:

October 23

November 20

January 22

February 26

March 25

April 15

May 6

All meetings will be on Wednesdays at 3:30-5:00 p.m. (Pacific) in IRIC 305