



# University of Idaho

March 26, 2019

TO: Graduate Students

FROM: Jerry McMurtry, Dean

RE: Annual Evaluation and Performance Report for all Graduate Students

Each year University of Idaho graduate students are asked to initiate a review of their progress by meeting with their major professor. It is your responsibility as a graduate student to initiate the evaluation by scheduling an appointment with your Major Professor to go over the form which is attached. The goal of the annual evaluation is to create an opportunity for the student and faculty to have a conversation on the students' progress and look toward the future. COGS requests the review and meeting be completed by April 12, 2019.

At the conclusion of the evaluation, the evaluator will recommend one of the following actions regarding your status:

- continuation in the program
- issuance of a warning
- recommendation that you be dismissed from the program

The Department Chair will forward a copy of the report to the College of Graduate Studies (COGS) if you have been issued a warning or have been recommended for dismissal from the program. A copy of this report will be placed in your student file. If you wish to appeal any part of the evaluation you may do so in writing to the Department Chair with notification to the COGS Dean. A meeting will be scheduled with all parties involved and the COGS Dean. Further appeals will be submitted to the Graduate Council and forwarded to the Graduate Petitions Committee.

If you have any questions, please contact the College of Graduate Studies.