



CONSTITUTION AND BYLAWS

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CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF IDAHO

MISSION

We, the Interfraternity Council at the University of Idaho set forth this Constitution and Bylaws in order to cause closer working relationships and coordination among member chapters and the University of Idaho, in accordance with the policies and standards established by the North American Interfraternity Conference (NIC). We, the Interfraternity Council (IFC) exist to advance conditions conducive to the success of member chapters and to promote the progress of the fraternity experience. With this aim, the IFC actively encourages interfraternalism and collaboration with other fraternity/sorority governing councils and student governance bodies. Maintaining a positive working relationship and partnership with the campus administration, alumni, NIC and inter/national headquarters of member chapters is critical toward elevating the role of the IFC.

ARTICLE I – NAME

This organization shall be known as the Interfraternity Council (IFC) at the University of Idaho

ARTICLE II – PURPOSE OF THE IFC

Fraternities thrive when they embrace their responsibilities, while ardently advocating for their fundamental rights.

We, the Interfraternity Council at the University of Idaho believe in:

- A. Citizenship: Fraternity men must be responsible, respectful and inclusive citizens of their community.
- B. Accountability: Fraternity men have the responsibility to hold each other accountable to their fraternal ideals and expectations.
- C. Choice: Fraternities have the responsibility and right to select men who align with their ideals and expectations.
- D. Opportunity: Every man has the right to seek membership in a fraternal experience on terms he determines best fit his needs.

- E. Fairness: For justice to effectively be administered, fraternity members and organizations must provide and be afforded fundamental due process rights.
- F. Interfraternalism: NIC member chapters stand in solidarity for fellow member chapters that meet NIC Standards.

The purpose of the IFC shall be to:

- A. Provide a sovereign peer governance structure for its member chapters;
- B. Enforce and hold member chapters accountable to the IFC Code of Conduct and other governing documents;
- C. Develop policies and procedures to provide safe and healthy membership experiences;
- D. Develop policies and procedures to provide safe and healthy social experiences;
- E. Advocate for appropriate levels of university financial and staffing support;
- F. Promote the interests of its member chapters;
- G. Promote the interests of men's fraternities in general;
- H. Discuss questions of mutual interest and present to its member chapters such recommendations as the IFC deems appropriate;
- I. Promote the interests of the University of Idaho;
- J. Promote mutual cooperation between its member chapters;
- K. Promote mutual cooperation between the IFC, fellow governing councils, and student organizations at the University of Idaho; and
- L. Promote mutual cooperation between the IFC and the University of Idaho, its students, faculty, staff, and local community.

ARTICLE III – IFC MEMBERSHIP

Section I. Membership Eligibility

- A. Membership in the IFC is open to chapters and colonies of fraternities at the University of Idaho, as follows:
 - 1. Any chapter or colony of a North American Interfraternity Conference (NIC) member organization may hold membership in the IFC.
 - 2. Any chapter or colony of a inter/national fraternity, which is not a member of the NIC, may hold membership in the IFC.
- B. The IFC will not recognize chapters that have been permanently suspended or have had the charter revoked by the inter/national organization or the IFC.
- C. All chapters requesting membership in the IFC would be granted membership at the time that the IFC approves said chapter/colony for expansion at the University.

Section II. Membership Classification for Member Chapters

The membership classification of member chapters shall be as follows

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization, or any local fraternity chapter. Full Membership grants the member chapter all rights, privileges and responsibilities under the IFC Constitution and Bylaws.
- B. Associate Member: Any fraternity colony of an inter/national organization. Associate Membership grants the member chapter all rights, privileges, and responsibilities under the IFC Constitution and Bylaws, except that it cannot hold IFC Executive Council positions nor have an IFC Judicial Board Justice. An associate member chapter shall gain full member status upon chartering with their inter/national headquarters.

For the purpose of this Constitution and the IFC Bylaws, both Full Members and Associate Members are referred to as member chapters.

Section III. Member Chapter Minimum Expectations

Each member chapter shall adhere to and abide by the following minimum expectations:

- A. Each member chapter shall comply with all policies set forth by:
 - 1. The North American Interfraternity Conference (NIC).
 - 2. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
 - 3. The rules and regulations of the University of Idaho
 - 4. The general values-based conduct of fraternity men.
- B. Each member chapter shall maintain a minimum chapter annual cumulative GPA of 2.70 and a minimum new member class GPA of 2.70 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.70.
- C. Each member chapter shall be current on all IFC dues owed.

A member chapter which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section IV. Membership Status for Member Chapters

The membership status of member chapters shall be as follows:

- A. Good Standing: A member chapter shall be deemed to be in Good Standing if the member chapter is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the IFC Bylaws, and is currently meeting the minimum expectations outlined in Section III of this Article.

- B. Good Standing on Probation: A member chapter shall be deemed to be in Good Standing on Probation if the member chapter is currently operating under Non-Status Sanctions and currently meets the minimum expectations outlined in Section III of this Article.
- C. Poor Standing: A member chapter shall be deemed to be in Poor Standing if the member chapter has been placed under Suspension by the IFC Judicial Board or the University of Idaho, or has currently failed to meet the minimum expectations outlined in Section III of this Article.

Section V. Individual Member Definitions

For the purpose of this Constitution and Bylaws, and with an understanding that each member chapter may have its own terminology for internal use, individuals will be defined as follows:

- A. Initiated Member: An Initiated Member shall be defined as any man who has been initiated into any fraternity at the University of Idaho.
- B. New Member: A New Member shall be defined as any man who has accepted a bid to join a fraternity at the University of Idaho but has not been initiated into that fraternity.
- C. Potential New Member: A Potential New Member shall be defined as any man who has not accepted a bid from any fraternity at the University of Idaho.

Section VI. IFC Affirmation and Adoption of NIC Standards

The member fraternities of the NIC have passed minimum standards for all NIC member fraternities. These do not preclude the IFC or member chapters from adopting higher or additional standards. The IFC can amend its Constitution and Bylaws, adopt policies and pass resolutions, so long as those do not conflict with existing NIC Standards established to improve all facets of the fraternity experience. Further, the IFC and its member chapters will actively support and pass no policy that infringes on the associational rights of member chapters.

The IFC will pay annual dues to the NIC and affirms and adopts the NIC Standards, and each member chapter shall be required to meet the following in order to maintain IFC membership:

- A. Each member chapter shall communicate its values through its Ritual at least once annually;
- A. Each member chapter and the IFC shall support student choice
 - a. Any male student should be free to join a fraternity when he determines it is in his best interest to do so.

- b. All fraternities should be free to determine when they wish to extend an invitation to join to a male student.
- c. Each member chapter shall only offer bids to join the fraternity to Potential New Members who meet the following academic requirement:
 - i. For a Potential New Member who has yet to establish a collegiate grade point average, a minimum high school grade point average of 2.50 is required.
 - ii. For a Potential New Member who has an established collegiate grade point average, a minimum collegiate grade point average of 2.50 is required.
- B. Each member chapter shall maintain an annual cumulative grade point average at/or above the University of Idaho's all-men's grade point average.
- C. Each member chapter shall support responsible growth, which recognizes:
 - 1. Recognition by the IFC and university are two distinct processes with potentially different outcomes, though it is best for students when organizations recognized by the IFC are also recognized by the university.
 - 2. Accordingly, all IFC member chapters shall support the responsible growth of other NIC fraternities provided that each organization:
 - i. Pro-actively communicates in good faith.
 - ii. Considers any available readiness assessment, utilizing metrics determined in conjunction with the NIC.
 - iii. Does not have any outstanding, documented health and safety violation.
- D. Each member chapter shall prohibit the use of alcohol and drugs by all Initiated Members, New Members and Potential New Members during all recruitment activities including, but not limited to bid day events, big brother events and initiation-related activities.
- E. Each member chapter shall prohibit the use of alcohol and drugs by all Initiated Members and New Members during all New Member educational programming/orientation activities.
- F. Each member chapter shall adopt a statement in support of environments that are free of hazing and sexual misconduct, as defined by their inter/national organization and the University of Idaho, within all aspects of formal and informal chapter operations.
- G. Each member chapter and the IFC shall work with the campus to provide health and safety education and training provided for all chapters each term.

- H. Each member chapter and the IFC shall establish a strategic communication plan for the IFC and its member chapters that addresses protocol for crisis response, social media, marketing and media engagement.

ARTICLE IV – IFC SENATE

Section I. IFC Senate

The powers of the IFC shall be vested in the IFC Senate. The IFC Senate shall be the governing legislative body responsible for the general policies of the IFC, for electing its Executive Council, and for instructing its Executive Council as to the activities and operations of the IFC. All such activities shall respect the individual sovereignty and associational rights of each member chapter and shall not relinquish any governance authority to any other governing body.

Section II. IFC Senate Composition

The IFC Senate shall be composed of voting IFC Representatives. The IFC Representatives should be each member chapter president. The IFC President shall also serve on the Senate.

Section III. IFC Representatives

Each member chapter shall have one IFC Representative, preferably its president, who serves on the IFC Senate.

Section IV. IFC Alternate Representatives

Each member chapter may also choose an IFC Alternate Representative, preferably its vice president, who shall represent that member chapter in the IFC Senate in the absence of its IFC Representative.

Section V. IFC Representative and Alternate Representative Eligibility

In order to serve as the IFC Representative or Alternate Representative, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of a member chapter.
- B. Maintain good academic standing with the University of Idaho.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.

- D. Have a working knowledge of the IFC Constitution and Bylaws, the University of Idaho policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- E. Not be a current member of the IFC Executive Council or currently serve as his member chapter's IFC Judicial Board Justice.

Section VI. Term of Office of IFC Representatives

The term of office for IFC Representatives, preferably the member chapter presidents, shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the IFC Executive Council or as his member chapter's IFC Justice for the IFC Judicial Board.

Section VII. IFC Senate Meeting Polices

The IFC Senate shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of member chapters present shall constitute a quorum in order to conduct IFC Senate business.
- C. The IFC Senate shall conduct regularly scheduled business meetings at least twice a month during the academic year.
- D. Special meetings may be called by the IFC President at any time or at the request of two member chapters, with notice of the time, location, and purpose of the special meeting provided to all member chapters at least 24 hours in advance.
- E. Each member chapter's IFC Representative or Alternate Representative is required to attend all meetings of the IFC. More than two absences per academic year shall result in the member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. IFC Senate Voting Policies

The IFC Senate shall operate utilizing the following voting policies:

- A. Each member chapter, in good standing, shall have one vote.
- B. Individuals holding IFC Executive Council positions are not entitled to a vote.
- C. In the event of a tie, the IFC President shall cast the deciding vote.
- D. With the exception of the election of IFC Executive Council positions, there shall be no secret ballot votes.

ARTICLE V – IFC EXECUTIVE COUNCIL

Section I. IFC Executive Council

The IFC Executive Council shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC Senate.

Section II. IFC Executive Council Composition

The IFC Executive Council shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws. The order of succession should be as follows:

- A. President
- B. Vice President of Judicial Affairs
- C. Vice President of Health and Safety
- D. Vice President of Recruitment
- E. Vice President of Finance
- F. Vice President of Communications
- G. Vice President of Diversity and Inclusion
- H. Vice President of Scholarship
- I. Vice President of Membership Development
- J. Vice President of Public Relations
- K. Vice President of Service and Philanthropy
- L. Assistant Vice President of Recruitment

Section III. IFC Executive Council Eligibility

In order to be elected and serve as a member of the IFC Executive Council, individuals must meet the following requirements:

- A. Be an Initiated Member, in good standing, of a member chapter.
- B. Maintain a minimum of a 2.85 cumulative GPA or have a previous semester GPA of or above a 3.0.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, University of Idaho policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- F. Not currently serve as his chapter's President, Vice-President, Recruitment Chairman, or IFC Judicial Board Justice.
- G. Additional Requirements:

- a. In order to serve as the IFC President, an individual must have at least a semester's experience as a member of the IFC Executive Council or as a chapter president.

Section IV. IFC Executive Council Meeting Policies

The IFC Executive Council shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of IFC Executive Council members present shall constitute a quorum in order to conduct IFC Executive Council business.
- C. The IFC Executive Council shall conduct regularly scheduled meetings on a weekly basis.
- D. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Council member at least 24 hours in advance.
- H. Each IFC Executive Council member is required to attend all meetings of the IFC Executive Council and all meetings of the IFC Senate. Multiple unexcused absences will result in removal from office.

Section V. IFC Executive Council Voting Policies

The IFC Executive Council shall operate utilizing the following voting policies during IFC Executive Council meetings:

- A. Each IFC Executive Council member shall have one vote.
- B. The IFC President should refrain from casting his vote except for in the event of a tie. In such instances, the IFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes.

Section VI. IFC Executive Council Election Policies

The following policies and procedures shall be utilized for the election and removal of IFC Executive Council officers:

- A. Applications for IFC Executive Council positions shall open four weeks prior to the last business meeting of each calendar year.
- B. Elections and installations of IFC Executive Council officers shall take place during the last business meeting of each calendar year.
- C. Each IFC Executive Council officer shall be elected by a majority of the votes cast by the IFC Senate.
- D. Any individual serving in an IFC Executive Council position may be removed from his position by a 2/3 affirmative vote of the IFC Senate.

- E. In the event of a vacancy in any IFC Executive Council position, the IFC President shall appoint a successor to complete the term under the advice and consent of the IFC Senate.
- F. Should a vacancy occur in the office of the IFC President, a special election shall be held within two meetings after the vacancy was created.

ARTICLE VI – IFC JUDICIAL BOARD

Section I. IFC Judicial Board Jurisdiction

To address issues and solve problems before others must intervene, the IFC must have a robust peer governance process that addresses violations of IFC policies and NIC Standards. The IFC shall be a self-governing organization with an independent Judicial Board which shall have jurisdiction over cases involving alleged member chapter violations, including but not limited to:

- A. The authority of the IFC to hold member chapters accountable to the IFC Constitution, Bylaws, IFC Code of Conduct, and other policies is separate and independent from any university expectations or process related to the Student Code of Conduct.
- B. The IFC will adopt a Code of Conduct for full and associate IFC member chapters. This shall reflect the responsibilities and rights of fraternity membership, NIC Standards and recommended practices.
- C. The IFC will adopt a Constitution and Bylaws that reflects the spirits of NIC Standards and recommended practices.
- D. The IFC will establish a Judicial Board with representation from full IFC members. The IFC will work with the campus to provide annual training to the Judicial Board on due process, standard of proof, and progressive, educational sanctioning.
- E. The Judicial Board shall work with the university to implement a comprehensive conduct program that enhances peer-governance; respects the authority of the university to adjudicate the Student Code of Conduct and major alleged policy violations (such as hazing and sexual misconduct); and avoids multiple, overlapping conduct processes.
 - a. The IFC shall develop an agreement with the university that identifies the role of each body in adjudicating allegations of chapter-level misconduct.
 - b. The IFC Judicial Board shall, on most occasions, defer to the university to investigate and adjudicate hazing and sexual misconduct allegations, or any other allegation that is being investigated and/or adjudicated through the university's conduct process.

- F. In all other instances, the IFC Judicial Board has the autonomy and responsibility to adjudicate chapter-level violations of the IFC Constitution, bylaws, and other policies and establish educational sanctions, provided:
 - a. Basic due process protections have been provided for the accused chapter.
 - b. Sanctions can be punitive, restorative, educational, progressive, and do not restrict associational rights or student choice.
 - c. An appeal process is available.
- G. The IFC will not issue blanket sanctions for chapters that have not been found responsible for policy violations (i.e. system-wide ban on activities). An exception may be made for health and safety concerns with restrictions limited to events with alcohol, provided the exception is for a defined period, with a specific plan to lift the restriction, and in accordance with powers enumerated in the IFC Constitution and Bylaws.
- H. The IFC will honor and follow all organizational return agreements negotiated as part of a university or IFC conduct process. As the return has already been negotiated and agreed to, any organization returning to campus based on such agreement shall not be required to participate in any IFC/campus expansion process.
- I. The rules and regulations of the University of Idaho
- J. The general values-based conduct of fraternity men.

Section II. IFC Judicial Board Composition

The IFC Judicial Board shall be composed of one IFC Justice from each member chapter, chosen by that member chapter's president, and shall be chaired by the IFC Vice President of Judicial Affairs.

Section III. IFC Justice Eligibility

In order to serve as the IFC Justice for a member chapter on the IFC Judicial Board, an individual must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of an IFC member chapter.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, the University of Idaho policies, NIC Standards, and NIC Alcohol & Drug Guidelines.

- E. Not be a current member of the IFC Executive Council or serve as his member chapter's IFC Representative or Alternate Representative for the IFC Senate.
- I. Must complete formal judicial policies and procedures training prior to serving on an IFC Judicial Board hearing.

Section IV. Term of Office of IFC Justices

The term of office for IFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the IFC Executive Council or as his member chapter's IFC Representative or Alternate Representative for the IFC Senate.

Section V. IFC Judicial Policy

The Judicial Board shall perform all duties and be subject to all regulations contained within the IFC Judicial Policy in the Bylaws.

Section VI. IFC Judicial Board Hearing Justice Selection

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear a case. In the event the IFC Judicial Board rotation for service on a Judicial Board hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

Section VII. IFC Judicial Board Hearing Attendance

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to an IFC Judicial Board hearing shall be present in order to conduct business on behalf of the IFC Judicial Board.
- B. Each IFC Justice assigned to an IFC Judicial Board hearing is required to attend the hearing. Failure of an IFC Justice to attend an IFC Judicial Board hearing for which he was assigned shall result in his member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. IFC Judicial Board Hearing Voting Policies

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on an IFC Judicial Board hearing shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.

Section. IX. Statute of Limitations

Judicial Complaint Forms must be filed within two-weeks of discovery of the alleged violation. If the Vice-President of Judicial Affairs believes that a violation merits attention after the limitation has been reached, he may present a motion to extend the allowable time-frame to the IFC Senate. The statute of limitations may be overturned by a 2/3 vote of the IFC Senate.

ARTICLE VII – IFC COMMITTEES

Section I. Standing Committees

At any point in time standing committees may be deemed appropriate by the IFC President. The IFC President will select members to serve on the committee. Each committee should be chaired by a member of the IFC Executive Council with knowledge on the topic being addressed by said committee.

ARTICLE VIII – CONSTITUTIONAL AMENDMENTS

Section I. Constitutional Amendments

Amendments to this Constitution may be proposed by any member of the IFC Senate and by Executive Council officers.

- A. All proposed amendments must first be submitted to the Executive Council for review in correct written form prior to introduction to the Senate; a copy must be submitted to the Vice President of Communications prior to the meeting.
- B. All amendments shall be postponed definitely for at least one-week after introduction in new business.
- C. All amendments shall require a 3/4 vote of the IFC Senate for ratification.
- D. The provisions of this Constitution are not subject to suspension; they may be altered only according to the provisions of this Article.
- E. This constitution may be revoked in full by a 3/4 vote of the IFC Senate.

Section II. Adoption

This Constitution shall become effective and shall supersede all previous Constitutions of the IFC when adopted by a three-fourths (3/4) affirmative vote of the IFC Senate.

ARTICLE IX – BYLAW AMENDMENTS

Section I. Bylaw Amendments

Amendments to the Bylaws may be proposed by any member of the IFC Senate and by Executive Council officers.

- A. All proposed amendments must first be submitted to the Executive Council for review in correct written form prior to introduction to the Senate; a copy must be submitted to the Vice President of Communications prior to the meeting.
- B. All amendments shall be postponed definitely for at least one-week after introduction in new business.
- C. All amendments shall require a 2/3 vote of the IFC Senate for ratification.
- D. The provisions of the bylaws are not subject to suspension; they may be altered only according to the provisions of this Article.
- E. Bylaws may be repealed by a 2/3 vote of the IFC Senate.

ARTICLE X – STANDING RULES AMENDMENTS

Section I. Standing Rules

Amendments to the Standing Rules may be proposed by any member of the IFC Senate and by Executive Council officers.

- A. All proposed amendments must first be submitted to the Executive Council for review in correct written form prior to introduction to the Senate; a copy must be submitted to the Vice President of Communications prior to the meeting.
- B. All amendments shall require a simple majority vote of the IFC Senate for ratification.
- C. Standing rules are valid insofar that they do not conflict with the Constitution and Bylaws.

BYLAWS

BYLAWS OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF IDAHO

ARTICLE I – ROLE OF THE IFC REPRESENTATIVE

Section I. IFC Representative

The duties and responsibilities of all IFC Representatives are as follows:

- A. Serve as a representative and voice for his member chapter's concerns regarding the fraternity community.
- B. Represent the larger fraternity community's interests.
- C. Inform his member chapter of the actions, discussions, and workings of the IFC Senate.
- D. Serve as a liaison between the IFC Senate and his respective member chapter.
- E. Serve as an member of IFC Standing Committees, as necessary.
- F. Represent the highest ideals of fraternity life to the greater campus community.

ARTICLE II – ROLE OF THE IFC EXECUTIVE COUNCIL OFFICERS

Section I. IFC President

The duties and responsibilities of the IFC President are as follows:

- A. Provide guidance and focus to the efforts of the Senate and Executive Committee.
- B. Preside over all meetings of the Senate and Executive Council.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between IFC and member chapter leaders.
- E. Serve as the official spokesperson for the fraternity community
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Regularly interact with the leaders of other governing councils and campus organizations.
- H. Establish a working relationship with key university administrators.
- I. Establish a working relationship with and communicate campus data, issues, and trends in a timely manner to the NIC.

- J. To assume general responsibility for the functioning of the Council, its agencies, and committees including the enforcement of the provisions of the constitution, the bylaws, and the other IFC policies and regulations.
- K. Review and approve IFC Expenditure Requests and IFC Reimbursement Requests.

Section II. IFC Vice President of Judicial Affairs

The duties and responsibilities of the IFC Vice President of Judicial Affairs are as follows:

- A. Serve as chair of the IFC Judicial Board and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- B. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy, including but not limited to:
 - a. The IFC Constitution, Bylaws, and policies;
 - b. Federal, state, and local laws;
 - c. The rules and regulations of the University of Idaho; and
 - d. The general values-based conduct of fraternity men.
- C. Ensure proper filing and preparation for all judicial actions.
- D. Ensure compliance with all IFC judicial action imposed upon a member chapter.
- E. Educate member chapters on the IFC Constitution and Bylaws, judicial processes, and risk management policies.
- F. Conduct judicial policy and procedures training for new IFC Judicial Board justices.
- G. Assist in conflict mediation between member chapters.
- H. Review all IFC governance documents, at least annually.
- I. Temporarily assume the duties of the President in the President's absence.

Section III. IFC Vice President of Health and Safety

The duties and responsibilities of the IFC Vice President of Health and Safety are as follows:

- A. Educate member chapters on the NIC Health and Safety Guidelines, the IFC Constitution and Bylaws, judicial processes, and risk management policies.
- B. Assist member chapters in the implementation of and compliance with the NIC Alcohol & Drug Guidelines.
- C. Coordinate Health and Safety efforts with other councils and stakeholders
- D. Assist in the management of the social event registration and monitoring process.

- E. Provide support to chapter Risk Management and Health and Safety Officers.
- F. Shall serve as the IOTA Program Coordinator

Section IV. IFC Vice President of Recruitment

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- A. Work with member chapters to establish a recruitment process that meets the needs of chapters and potential new members, as well as provides opportunities for interested men to learn about the fraternity experience.
- B. Will focus on fostering interest in joining fraternities and marketing the fraternity experience to incoming students and potential new members.
- C. Utilize technology (social media, etc.) in recruitment and marketing efforts.
- D. Produce and distribute promotional materials to all incoming students and unaffiliated students.
- E. Develop recruitment workshops and programs for member chapters.
- F. Maintain an interest list of Potential New Members.
- G. Coordinate the collection and maintenance of new member rosters with the OFSL.
- H. Provide advice and support to member chapter recruitment officers.

Section V. IFC Vice President of Finance

The duties and responsibilities of the IFC Vice President of Finance are as follows:

- A. Supervise the annual budget process.
- B. Collect IFC member chapter dues or other assessments as needed.
- C. Maintain accurate records throughout the year through invoicing and receipts.
- D. Review and approve IFC Expenditure Requests and IFC Reimbursement Requests.
- E. Prepare financial statements monthly and at the end of each term for distribution to all member chapters.
- F. Make bank deposits when necessary and in a timely manner.
- G. Provide advice and support to member chapter financial officers.

Section VI. IFC Vice President of Communications

The duties and responsibilities of the IFC Vice President of Communications are as follows:

- A. To record and publish minutes of all IFC Executive Council meetings.
- B. To record and publish minutes of IFC Senate meetings.

- C. To act as the official parliamentarian in meetings of the Executive Council and Senate.
- D. To assist the IFC President as needed.
- E. To update the Constitution and Bylaws as amendments are passed in the IFC Senate.
- F. Ensure that the IFC Constitution and Bylaws are easily accessible on the OFSL website.

Section VII. IFC Vice President of Diversity and Inclusion

The duties and responsibilities of the IFC Diversity and Inclusion are as follows:

- A. Coordinate diversity and inclusion programming for member chapters.
- B. Promote inclusion within member chapters in order to make the fraternity community more welcoming and inclusive to individuals from diverse backgrounds.
- C. Publish important educational programming dates and deadlines.
- D. Collect and distribute information about campus diversity and inclusion programming and resources.
- E. Build and maintain relationships with faculty, academic offices, and/or departments that support diversity and inclusion.
- F. Provide advice and support to new member education officers, and programming officers about diversity and inclusion programming.

Section VIII. IFC Vice President of Scholarship

The duties and responsibilities of the IFC Vice President of Scholarship are as follows:

- A. Coordinate a scholarship chair orientation program for member chapters.
- B. Publish important academic dates and deadlines.
- C. Collect and distribute information about campus academic services, such as tutors, the writing center, the Vandal Success Center, and library resources.
- D. Work individually with member chapter scholarship chairs below the all-men's grade point average.
- E. Build and maintain relationships with faculty, academic offices, and academic honorary societies.
- F. Provide advice and support to member chapter scholarship officers.
- G. Assist in the planning of the annual Fraternity and Sorority Life Awards.

Section IX. IFC Vice President of Member Development

The duties and responsibilities of the IFC Vice President of Member Development are as follows:

- A. Collect and report new member retention, academic, and involvement statistics.
- B. Organize, develop, and implement a new member orientation program.
- C. Develop opportunities for continuing member education by collaborating with alumni, University of Idaho offices and departments, and student organizations to offer educational programming relevant to the fraternity experience.
- D. Provide advice and support to member chapter member development officers.

Section X. IFC Vice President of Public Relations

The duties and responsibilities of the IFC Vice President of Public Relations are as follows:

- A. Develop and execute a public relations and social media strategy.
- B. Collect and disseminate information on the fraternity community to all campus and community media sources.
- C. Keep the media informed on upcoming events or potential news.
- D. Establish a positive working relationship with external constituents.
- E. Assist in the development of various IFC publications and outreach programs.
- F. Work with the public relations officers of the Multicultural Greek Council and the College Panhellenic Conference in the organization of Greek Week.
- G. Provide advice and support to member chapter public relations officers.

Section XI. IFC Vice President of Service and Philanthropy

The duties and responsibilities of the IFC Vice President of Service and Philanthropy are as follows:

- A. Develop service projects and philanthropic events for member chapters.
- B. Collect and report member chapter community service hours, philanthropic dollars, and activities.
- C. Provide advice and support to member chapter community service/philanthropy officers.
- D. Plan and implement an annual philanthropic event and community service event for the fraternity community
- E. Oversee the approval process for fraternity philanthropies

Section XII. IFC Assistant Vice President of Recruitment

The duties and responsibilities of the IFC Assistant Vice President of Recruitment are as follows:

- A. To assist the Director of Recruitment in the planning and execution of all IFC recruitment initiatives.

ARTICLE III – ROLE OF THE IFC JUSTICE

Section I. IFC Justice

- J. The duties and responsibilities of an IFC Justice are as follows:
- K. Serve as an impartial justice in IFC Judicial Board hearings.
- L. Uphold:
 - a. the IFC Constitution, Bylaws, Code of Conduct, and policies;
 - b. the rules and regulations of the University of Idaho unless they are in violation of NIC standards or practices. In this case, NIC standards shall overrule; and
 - c. the general values-based conduct of fraternity men.
- M. Maintain confidentiality in all judicial hearings, matters, and deliberations.

ARTICLE IV – ROLE OF THE IFC ADVISOR

Section I. IFC Advisor

The IFC Advisor should work to support all NIC Standards, policies and practices. In addition, in accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS). The duties and responsibilities of the IFC Advisor should be to:

- A. Advise the IFC and its member chapters.
- B. Advise and consult with the IFC Judicial Board on all conduct cases.
- C. Advise financial processes.
- N. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- O. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
 - a. Multicultural Competence
 - b. Leadership Development
 - c. Recruitment and Intake
 - d. Risk Management

- P. Monitor membership and academic retention by member chapter and the entire community for purposes of improving academic support and recommending intervention strategies.
- D. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life.
- E. Provide assistance and advice in planning and assessing IFC and member chapter programs.
- F. Organize and facilitate leadership programs, retreats, and workshops.
- G. Connect the Members and New Members of member chapters to leadership opportunities across campus, in the local community, and within their inter/national organizations.
- H. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
- I. Provide for the recording and archiving of information about the fraternal community and encourage member chapter leaders to do the same within their organizations.

Section II. Annual Data Reporting to the NIC

In accordance with the NIC Standards, IFC Advisors shall assist the IFC in providing the following data to the NIC each term:

- A. The all-university, all-men's, all-fraternity, and individual member chapter grade point averages, reported each term.
- B. The total number of men who pledged all member chapters during each academic year.
- C. The total number of men who were initiated in all member chapters during each academic year.
- D. The percentage of fraternity men compared to the total number of all men enrolled at the University of Idaho during each academic year.
- E. The total number of chapters and colonies opened and closed during each academic year.
- F. The total number of full-time professionals employed by the University of Idaho who work directly within fraternity and sorority life, during each academic year.

ARTICLE V – FINANCIAL MANAGEMENT POLICY

Section I. Fiscal Year

The IFC Fiscal Year shall be from September 1st to August 31st.

Section II. IFC Annual Budget

The Vice President of Finance shall propose an annual budget to the IFC Senate for adoption. The budget shall pass upon a two-thirds (2/3) vote of the IFC Senate.

Section III. IFC Contingency Account

The IFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of IFC Funds

IFC funds are under the jurisdiction of the IFC member chapters and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The IFC President and the IFC Vice President of Finance shall approve all budgetary expenditures. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

Section VI. Requests for Reimbursement

Individuals or member chapters conducting business on behalf of the IFC may request a reimbursement for their expenses. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and IFC Vice President of Finance.

Section VII. Signature Requirements for Financial Accounts and Transactions

The signature of the IFC President or the IFC Vice President of Finance shall be required on all IFC financial transactions.

Section VIII. Financial Reporting

The IFC Vice President of Finance shall provide a financial report to the IFC Senate on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The IFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

ARTICLE VI – MEMBER CHAPTER FINANCIAL OBLIGATIONS

Section I. IFC Chapter Dues

The semester dues for each member chapter shall be fixed at **\$40** per initiated or uninitiated member.

Section II. Establishment of IFC Chapter Dues

Any proposed amendment to the established per initiated member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the IFC Executive Council determines a need to amend the established per initiated member dues amount, it shall propose an amendment to the dues amount to the IFC Senate.
- B. A 2/3 vote of the IFC Senate is required to amend the IFC member chapter dues amount.

Section III. IFC Member Chapter Dues Assessment

The aggregate total of dues assessed shall be based upon each member chapter's roster. The roster shall be updated according to the policy prescribed in Article III of the Standing Rules. The IFC Vice President of Finance shall invoice each member chapter on the fourth-to-last Monday of each semester. Invoices shall be paid within four weeks.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of representation in the IFC Senate until payment has been made. Any amount unpaid within one month of the due date shall result in the member chapter being referred to the IFC Vice President of Judicial Affairs for possible judicial action.

Article VII – IFC JUDICIAL PROCEDURES

Section I. IFC Judicial Powers and Responsibilities

Per Article VI, Section I of the IFC Constitution, the IFC shall be a peer-governing organization with an independent Judicial Board that shall have jurisdiction over cases involving alleged member chapter violations of IFC policy, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
- B. The rules and regulations of the University of Idaho, and;
- C. The general values-based conduct of fraternity men.

Section II. Due Process

In appearing before the Judicial Board, each member chapter shall be granted certain rights termed "due process." Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right to be free from double jeopardy.

Section III. Filing of Complaints

Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the IFC Vice President of Judicial Affairs may charge a member chapter with a violation.

Section IV. Notification of Charges

Once the IFC Vice President of Judicial Affairs has determined the filed complaint has merit, the member chapter is to be provided written notification of the charges at least two weeks in advance of the hearing and within a week after the IFC Judicial Complaint Form was filed. This written notification shall include the following:

- A. Date, time and location of their Informal Resolution Hearing or Judicial Board Hearing;
- B. Description of the alleged violation; and
- C. Due process rights.

Section V. Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties at least one week prior to any informal Resolution Hearing or formal Judicial Board

hearing. All evidence shall be directly related to the complaint(s) alleged against the member chapter and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation. Evidence collected after the initial distribution can be admitted in an informal Resolution Hearing or formal Judicial Board hearing at the discretion of the Vice-President of Judicial Affairs.

Section VI. Fines

IFC Judicial Complaints may result in automatic fines as described in Article XI of the Bylaws. All automatic fines shall be afforded an appeals process described in Article VII, Section XVIII of the Bylaws. All fines shall be totaled on a per semester basis and added to the chapter's IFC dues invoice.

Section VII. Informal Resolution Hearing

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint contains information sufficient to warrant further adjudication, he may offer the charged member fraternity the opportunity to participate in an Informal Resolution Hearing unless he feels that potential sanctions merit an IFC Judicial Board Hearing.

In cases in which the charged member chapter accepts an Informal Resolution Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged member chapter and a mediator from the Dean of Student's Office to discuss the allegations of the complaint. Within three (3) business days of the Informal Resolution Hearing, the IFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations, provide the charged member chapter with his finding of violations and recommendation for a resolution through disciplinary or corrective sanctions. The charged member chapter has three (3) business days to accept or reject the terms of resolution. If the charged member chapter accepts the resolution, the charged member chapter waives all rights of appeal and the outcome is final.

If the charged member chapter rejects offer of an Informal Resolution Hearing or the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

Section VIII. Prohibited Sanctions for Informal Resolution Hearing

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Resolution Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is

warranted, the case shall automatically be referred to a Formal IFC Judicial Board Hearing.

Section IX. Formal IFC Judicial Board Hearing

If:

- A. The charged member chapter rejects having an Informal Resolution Hearing;
- B. The charged member chapter rejects the findings and/or sanctions of the Informal Resolution Hearing
- C. The IFC Vice President of Judicial Affairs determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition;
or
- D. The IFC Vice President of Judicial Affairs chose not to offer an Informal Resolution Hearing;

The IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing.

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear the case. In the event the IFC Judicial Board rotation for service in a hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and preside over all formal Judicial Board hearings.

Section X. Formal IFC Judicial Board Hearing Proceedings

- A. Attendance at all IFC Judicial Board hearings shall be limited to the member chapters involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the IFC Vice President of Judicial Affairs. At the discretion of the IFC Vice President of Judicial Affairs, witnesses may be excluded from the hearing room until it is his or her turn to testify. Additionally, the charged member chapter may be accompanied by a chapter advisor during any Judicial Board hearing. The chapter advisor shall only act in an advisory capacity and is not allowed to conduct any portion of the chapter's presentation.
- B. The IFC President may be present at an IFC Judicial Board Hearing but he should only observe. He is not allowed to participate in the proceedings.

- C. Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
 - a. Any individuals, member chapters, or IFC Justices involved.
 - b. Details of the proceedings
 - c. Witness testimony.
 - d. Hearing Process:
- D. Initiation of the Hearing: The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged member chapter of the formality of the hearing and the necessity of all parties to be truthful.
- E. Overview of Judicial Hearing Process: The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
 - a. Presentation of alleged charges, violations, and investigatory evidence against the charged member chapter shall be presented by the IFC Vice President of Judicial Affairs:
 - i. Charged member chapter may ask questions;
 - b. IFC Justices may ask questions;
 - i. Presentation of charged member chapter:
 - ii. IFC Justices may ask questions;
 - c. Calling of Witnesses
 - i. Charged member chapter may ask questions;
 - d. IFC Justices may ask questions;
 - i. Charged member chapter may give final statement;
 - e. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section XI. Conflicts of Interest

In the event the IFC Vice President of Judicial Affairs' member chapter is involved in the alleged violation, the highest ranking IFC Executive Council officer, starting with the IFC President, as listed in Article V, Section II of the IFC Constitution, shall serve in his stead.

Section XII. Prohibition on Recruitment Restrictions as a Sanction

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section XIII. Non-Status Sanctions

The IFC Judicial Board may impose sanctions that are punitive and/or educational, but do not restrict recruitment. The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for IFC Awards
- I. Censure

Section XIV. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights and removal from good standing status, and any additional Non-Status Sanctions.
- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

When adjudicating a potential violation that may result in suspension/loss of recognition from the IFC for the member chapter, the Judicial Board shall work collaboratively with the inter/national organization and campus.

Section XV. Duration of Sanctions

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the member chapter has fulfilled the requirements of the sanctions imposed, the member chapter shall return to good standing. In the event the member chapter does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

Section XVI. Notification of Findings

Within three (3) business days of any Informal Resolution Hearing or Formal Judicial Hearing, the IFC Vice President of Judicial Affairs shall communicate in writing to the charged member chapter, its inter/national organization, and its chapter advisor, as well as any relevant University of Idaho administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The IFC Vice President of Judicial Affairs shall notify the IFC Senate of any sanctions imposed upon a member chapter through any Informal or Formal Judicial Hearing at the following IFC Senate meeting.

Section XVII. Appeals

The IFC Judicial Board's decision is subject to appeal by a member chapter within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds or be dismissed:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section XVIII. Non-Status Sanctions Appeals

The IFC Executive Council shall hear appeals for Non-Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. The appealing chapter must be given at least one week's notice of the time, place, and procedure of the appeal hearing. Any individual from the appealing member chapter serving on the IFC Executive Council shall not participate in the appeal proceedings. The IFC Executive Council may either dismiss the charge(s) with no sanctions or alter the sanctions imposed by the Formal IFC Judicial Board Hearing. Any alterations must be approved by at least two-thirds (2/3) of the IFC Executive Council. The decision of the IFC Executive Council shall be final for Non-Status Sanctions.

Section XIX. Status Sanctions Appeals

The IFC Senate shall hear appeals for Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. The appealing chapter must be given at least one week's notice of the time, place, and procedure of the appeal hearing. Upon completion of the member chapter appeal

presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the member chapter's IFC Representative.

The IFC Senate shall first vote on whether to discuss dismissal or alteration of the status sanction, which shall require a two-thirds (2/3) vote. In the event the IFC Senate votes to discuss dismissal or alteration, the IFC Senate shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed. If a two-thirds (2/3) majority cannot be achieved for dismissal or alteration of the sanctions, the initial sanctions will remain in place.

The decision of the IFC Senate shall be final with no further appeal rights.

Article VIII – Philanthropy

Section 1. Request for Philanthropy Approval

Before a member fraternity can host a philanthropy event, a formal request must be made to the IFC Vice President of Service and Philanthropy

Section 2. Approval

Approval of all philanthropies shall be subject to the discretion of the Vice President of Service and Philanthropy. Philanthropy requests may only be denied if said philanthropy does not adhere to the IFC Risk Management Policy, University of Idaho policies, or state and federal Law.

Article IX – IFC Risk Management Policy

Section 1. Activities or Events

- A. An event is defined as any activity sponsored or endorsed by the chapter/organization, including those that occur on or off organization/chapter premises.
- B. Wet events are defined as any event where alcohol is present and/or there are people in attendance under the influence.
- C. Dry events are defined as any event where 100% of the people in attendance are sober and no alcohol is present or available.
- D. All chapter events must be in compliance with the event notification process.
 - a. All parties involved with the planning of an event must turn in an event form.
 - b. All events can only take place during the time stated on the event notification form.

- c. If an event is registered as dry event, members and guests of the chapter/organization must remain sober during the predetermined time. No alcohol may be present.
- d. If a chapter/organization needs to make changes to an event form that has already been approved through the Greek Life Office a meeting must take place to discuss the changes.
- E. If a chapter/organization is hosting consecutive events where one event has alcohol present, there must be an hour break in between events. An event that is deemed dry cannot be preceded by a wet event.
- F. Any events that are deemed wet at the chapter's facility cannot have alcohol visible to individuals not in attendance at the event.
- G. No wet events will be approved during University scheduled finals week. Dry events still may be approved through the event notification process.
- H. Each chapter shall be limited to **20** wet events per semester.

Section II. Event Themes/Activities

- A. Events that are not permitted include, but are not limited to:
 - a. Events that single out individuals to drink or do tasks that would embarrass.
 - b. Events that involve being bonded to another person.
 - c. Events that are based on any themes that are not sensitive to issues surrounding socioeconomic status, race, color, religion, ethnicity, nationality, disability, sex, sexual orientation, or gender identity.

Section III. Law/Policy Compliance

- A. The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- B. The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
- C. If IFC Executive Council members or the Office of Fraternity and Sorority Life are notified of illegal drugs or controlled substances on chapter property, local law enforcement may be contacted.
- D. The chapter/organization, members and guests must follow all University of Idaho policies and guidelines.

Section IV. Alcohol Distribution

- A. Alcoholic beverages must be:
 - a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor; or
 - b. Brought by individual members and guests through a bring your own beverage system.
- B. The presence of alcohol products above 15% alcohol by volume (ABV) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor.
- C. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
- D. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests.
- E. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter, or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.

Section V. Hosting Events

- A. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter/organization must utilize a guest list system.
- B. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue.
- C. Any event or activity related to recruitment must be substance free.
- D. No alcohol or drugs may be present if an event or activity is related to the new member education process; including but not limited to bid day activities, big/little events or activities, and any ritual or ceremony.

Section VI. Sober Monitors

- A. All chapters co-sponsoring an event or activity must provide sober monitors.
 - a. Number of sober monitors to be determined by the respective organizations' national/international policy or the Office of Fraternity and Sorority Life.

- B. Anyone that is a designated sober monitor must not be under the influence of alcohol, or any illegal drug.
- C. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games. This includes rapid consumption devices (e.g. beer bongs, etc.).

Section VII. Violation of Risk Management Policy

- A. If the IFC Risk Management Policy is violated by a member organization, that organization shall be referred to the IFC Vice President of Judicial Affairs for determination through an IFC Judicial Complaint Form.
- B. IFC Judicial Complaint Forms shall not be filed for most violations found through the IOTA program. IFC Judicial Complaint Forms may only be filed for violations found through the IOTA program if they are egregious or continual violations.

Article X – Health and Safety Programming

Section I. Required Health and Safety Programming

- A. Each member organization shall host a minimum of two (2) health and safety programming events each semester with over 80% members and new members in attendance. All events must be recorded using the Health and Safety Programming Report Form.
- B. Health and safety programming events must cover the topics of:
 - a. Suicide Prevention, or;
 - b. Recognizing Depression and Getting Help, or;
 - c. Sexual Assault Prevention, or;
 - d. Hazing Prevention, or;
 - e. Fire and Life Safety, or;
 - f. Drug Use/Abuse, or;
 - g. Responsible Alcohol Use, or;
 - h. Other topics approved by the IFC Vice President of Health and Safety

Section I. Eligibility for Reduction of IFC Chapter Dues

Chapters are eligible for a **\$150** reduction of IFC Chapter dues if a chapter completes six (6) health and safety programming events covering the topics mentioned above. All six (6) events must have over 80% of members and new members in attendance.

Article XI – Fines

Section I. General Fines

- A. Failure to have an IFC Representative at IFC Senate meetings will result in a **\$50** fine. No fine will be issued if the IFC President is notified more than 24 hours in advance.
- B. Failure to meet minimum health and safety programming requirements set forth in Article X of the Bylaws will result in a **\$500** fine.
- C. Failure to register any philanthropic events with the IFC Vice President of Service and Philanthropy will result in a **\$100** fine.
- D. Chapters failing to submit rosters by the designated deadline are subject to automatic **\$50** penalty fee per business day until an accurate roster is submitted.

Section II. Alcohol Searches

- A. A flat fine of **\$25** for each container that held alcohol at the point of sale, i.e. beer cans, wine bottles, hard-alcohol bottles.
- B. A flat fine of **\$50** for each container found on chapter property that is found to be holding beer or wine within it.
- C. A flat fine of **\$125** for each container found on chapter property that is found to be holding a form of hard alcohol within it.
- D. The cap for the alcohol search fines will be **\$1,000** per alcohol-free event. Alcohol-free periods will be determined according to Article II of the Standing Rules.

STANDING RULES

STANDING RULES OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF IDAHO

ARTICLE I – Recruitment Rules

Section I. Recruitment Periods

- A. Recruitment periods are defined as anytime when a majority of member organizations are engaged in recruiting potential new members at IFC organized recruitment events. This includes but is not limited to: Fall Recruitment, Uldaho Bound, Spring Recruitment, or other events determined to be recruitment events by the IFC President and IFC Vice President of Recruitment
- B. All chapter facilities must be alcohol free during recruitment periods. Alcohol searches will be conducted according to the provisions of Article II of the Standing Rules.

Section II. Expectations

- A. Chapters will not:
 - a. Bribe potential new members with extra services, money, or material items.
 - b. Place undue pressure on a potential new member, in a pre-bidding process.
 - c. Speak negatively about other fraternities
 - d. Lie to potential new members about details of their fraternity, i.e. academic rankings, finances, requirements of membership, etc.
 - e. Participate in recruitment practices that do not emphasize a values-based recruitment.
 - f. Other activities that provide an advantage to the chapter during recruitment that is deemed unfair or unjust to other chapters.
- B. During recruitment periods chapter facilities shall be free of obscene material, i.e. nudity, violence, etc.
 - a. Recruitment videos shall also be free of any obscene and non-values-based content.
- C. Alcohol and drug use at any formal, informal and summer/break recruitment activities undertaken by chapters is strictly prohibited.

- D. If members of a chapter, above the legal drinking age, choose to participate in the consumption of alcohol during recruitment periods, they may do so outside of the chapter facility.
 - a. Any member that chooses to consume alcohol may not be in or around the chapter facility while potential new members are present.

Section III. Minimum GPA Requirement for Joining a Chapter

- A. In order to join an undergraduate chapter, a potential new member who has yet to establish a collegiate GPA shall have a minimum high school GPA of 2.50. A member organization, at its discretion, may establish a policy on minimum GPA requirements for joining that is higher than a 2.50.
- B. In order to join an undergraduate chapter, a potential new member who has established a collegiate GPA shall have at least a 2.50 collegiate GPA. A member organization, at its discretion, may establish a policy on minimum GPA requirements for joining that is higher than a 2.50.

Section IV. Summer Signing

Each spring semester the IFC Senate shall establish a position on whether or not to allow potential new members to receive and sign bid cards over the summer. This position shall be validated by a simple majority (1/2) vote of the IFC Senate and shall be valid for a year.

Section V. New Student Orientation Attendance

Chapters are expected to have 100% of their new members present at new-student orientation events. This attendance will be verified by the University of Idaho, Director of Orientation Programming.

Section VI. Violation of Recruitment Rules

If the IFC Recruitment Rules are violated by a member organization, that organization shall be referred to the IFC Vice President of Judicial Affairs for determination through an IFC Judicial Complaint Form.

ARTICLE II – Alcohol-Free Periods Policy

Section I. Alcohol-Free Periods

- A. At times, chapter facilities may be required to be alcohol-free, as determined by the IFC President, for events including but not limited to: recruitment periods, new student orientation, etc.

- B. Alcohol-free is defined as: no presence of alcoholic beverages or containers that held alcohol at the point of sale; this includes: wine bottles, hard-alcohol bottles, beer cans, etc. This does not include reusable containers designed for consuming alcohol, i.e. shot glasses, wine glasses, beer steins, etc.
- C. Chapter presidents shall be notified at least one-week prior to the alcohol-free period. Such notification should include the time-frame of the alcohol-free period.

Section II. Alcohol Searches

- A. During alcohol-free periods the IFC has authority to perform alcohol searches within chapter facilities. The purpose of alcohol searches is to ensure that all chapter facilities are free of alcohol and illegal substances.
- B. Chapter presidents shall be notified at least one week prior to the initial alcohol searches by the IFC Vice President of Judicial Affairs.
- C. Alcohol searches will take place after the start of the alcohol-free period.
- D. Any illegal substances that are found on chapter property will result in the immediate notification of local law enforcement.
- E. All alcohol searches shall be conducted by the IFC Executive Council or Judicial Board.

Section II. Additional Alcohol Searches

The IFC President and Vice President of Judicial Affairs may, at times, determine that additional alcohol searches be conducted during alcohol-free periods. These searches will happen without prior notification at a time later than the initial alcohol searches.

Section III. Jurisdiction of Alcohol Searches

- A. Chapters must comply with alcohol searches. If a chapter chooses not to comply, said chapter will be referred to the IFC Judicial Board via an IFC Judicial Complaint Form.
- B. Individuals performing alcohol searches are not permitted to rummage through chapter member's belongings; their search must be limited to visual observation.
- C. During alcohol searches, one member from the chapter being searched must accompany the individual conducting the search.
- D. Each chapter shall be granted one (1) locked room in their chapter facility during alcohol searches.

ARTICLE III – Roster Policy

Section I. Roster Submission

- A. Each fraternal organization will submit rosters by the dates specified by the IFC Executive Council.
- B. Membership rosters will consist of all dues-paying members and new members listed on the chapter's national organization roster.
- C. OFSL will compare official office rosters with those submitted to your respective national and/or international headquarters office. To review discrepancies, the chapter president will meet with a representative of OFSL. The chapters inter/national headquarters office may be used as a resource.
- D. Chapter rosters are to be electronically submitted to the Office of Fraternity & Sorority.
- E. All rosters must be submitted using the official Roster Template which will be electronically sent out at the beginning of each semester to all chapter presidents.
- F. All dues paying members will remain on chapter rosters throughout their collegiate career with the exception of those who disaffiliate, disassociate, or are granted alumni status. In order to remove a member, a Member Status Change Form is required (see Section III).
- G. Anytime a member is added (either a new member), including transfer students, chapters are required to submit a New Member Addition (see Section III) form electronically and a paper copy of the Grade Release Form. Grade Release Forms are available under the Resources page of the OFSL website.
- H. If a bid is extended and accepted outside of the formal recruitment process, the chapter must submit the Grade Release Form and New Member Addition Form within one week of bid acceptance.
- I. Roster Reviews will begin mid semester. Announcements and notification of this process will be made from the OFSL. Chapters will send a designated chapter representative to verify roster accuracy. The last day to make changes to membership rosters will be determined by the Executive Council.
 - a. Once the membership roster has been verified with the chapter representative, the membership roster will be used to generate the chapter grade report. No retroactive changes may be made.
- J. All roster submissions must have at least one-chapter advisor copied on the submission and must include a complete list of chapter advisors.

Section II. Roster Content

- A. All dues paying members must be recorded on chapter membership rosters throughout their collegiate career with the exception of those who disaffiliate, disassociate, or are granted alumni status.
- B. Chapter rosters must contain accurate information for every field displayed on the official roster template. Chapters who submit incomplete or inaccurate rosters will be notified by OFSL that their submission does not satisfy the requirement.

Section III. Roster Changes

- A. Chapters are permitted to make changes to the membership roster throughout the academic year. Chapter officers will complete the following online forms:
 - a. The Member Status Change Form shall be completed when a member of the chapter disaffiliates, is removed from membership or is granted alumni status.
 - b. The Member Addition Form: shall be completed anytime a new member is added outside of the formal recruitment process (either a new member through a bid process or an affiliate), including transfer students. Chapters are required to submit a New Member Addition Form electronically and a signed FERPA release form within one week of the offer of membership. New members that are received through the formal recruitment process will be added to chapter rosters following bid day.
- B. All Member Status Changes must be submitted by the date and time determined by the chapter's respective governing council.
- C. A member's grades will be included in the chapter GPA calculation unless the Membership Status Change Form is submitted to the Office of Fraternity and Sorority Life on or before the deadline established by the governing councils.

ARTICLE IV – Advisor Policy

Section I. Advisor Policy

- A. Each chapter must have an alumni advisor and/or advisory team in accordance with the structure prescribed by the national organization.
- B. At minimum, the alumni advisor or advisory team will oversee the following areas: recruitment, standards, finances, scholarship, and chapter operations.

- C. In addition to the alumni advisory structure, chapters must identify one professional faculty or staff member within the University of Idaho to serve as a Faculty Advisor.
- D. For those organizations with facilities, contact information for a House Corporation Representative must also be submitted to OFSL.
- E. Alumni advisors, Faculty Advisors and members of Alumni Advisor Teams are expected and encouraged to meet regularly with Fraternity and Sorority Life staff and participate in programs sponsored by the University specifically for Fraternity and Sorority chapter advisors.