The regular meeting was called to order by Panhellenic President Kirsten Forster at 6:00pm in the Borah Theatre of the Pitman at the University of Idaho following the Panhellenic Council information session. The roll was called by Vice President of Communications Sydney Petrehn. A quorum was present.

ROLL CALL: ΑΓΔ (y), ΛΦ (y), ΔΑΔ (y), ΔΓ (y), ΔΖ (y), ΓΦΒ (y), ΚΑΘ (y), ΚΔ (y), ΚΚΓ (y), ΠΒΦ (y)

PREVIOUS MINUTES: November 12, 2019
Moved- Kappa Delta
2nd- Alpha Phi

GUESTS:
• None

TREASURER’S REPORT: No report

OFFICER REPORTS
President: Kirsten Forster — phc-president@uidaho.edu
• None

VP Judicial Affairs: Victoria Jerusal — phc-judicial@uidaho.edu
• None

VP External Recruitment: McKenna Ford — phc-recruitment@uidaho.edu
• None

VP Internal Recruitment: Madeline Bryant — phc-recruitment@uidaho.edu
• None

VP of Risk Management: Hailey Uhlenkott — phc-risk@uidaho.edu
• None

VP of Scholarship: Alice Cassel — phc-scholarship@uidaho.edu
• None

VP Philanthropy and Service: Kelly — phc-service@uidaho.edu
• Panhellenic Week of Giving
  o Shirt link TONIGHT! On Panhellenic instagram
  o GOFUNDME
  o Scheduling
• December 9 – 13, Panhellenic Week of Giving

VP Member Development: Robi Salisbury — phc-development@uidaho.edu
• None

VP Public Relations: Betsy Spaulding — phc-publicrelations@uidaho.edu
• None
VP Finance: Brooke Welch — phc-finance@uidaho.edu
  • None

VP Communications: Sydney Petrehn — phc-communications@uidaho.edu
  • None

Panhellicencc Council Advisors:

Interim Director of Fraternity & Sorority Life: Nick O’Neal — oneal@uidaho.edu
  • None

Assistant Director of Fraternity and Sorority Life: Shani Sullivan: shanis@uidaho.edu
  • Newly elected officers – transition will be Nov. 10th
  • Ensure an officer update form is submitted for new officers to be changes on roster and office communication
  • FSL Calendar will be release for next semester prior to the beginning of the first day of class
  • Last meeting is Dec. 3rd!

UNFINISHED BUSINESS:
• Bylaw Amendments
  Officers and Duties Section IV
  • Section 4
    • (CONVERSATION) Moving from 3 members to 2 members for officers holding positions.
    • (PROPOSED CHANGE) Section 4, F: From Sophomore to 2nd year. One year of affiliation and has recruited for her respective chapter during the Fall Formal recruitment period.
  Section 4-
  • ADD SEC G. The president and the vice president of external recruitment shall be two different chapters respectively to increase diversity of the council.

Section 9 Duties of Officers
President-
• Strike Dean of Students and put in Department of Student Involvement Office
• ADD: President shall be responsible for the submission of the AFLV awards packet.

Judicial Affairs-
• REVISE: Dean of Students → Department of Student Involvement Office
• ADD: Will serve as a Rho Gamma or Super Rho Gamma (if she served as a Rho Gamma prior) during the recruitment period in order to properly file recruitment infractions.

External Recruitment-
• ADD: VP External Recruitment shall..
• ADD: Name change to Internal Recruitment
• ADD: Shall oversee all recruitment committee meetings and organize meetings as needed.
• REVISE: Dean of Students → Department of Student Involvement Office

Internal Recruitment-
• REVISE: Dean of Students → Department of Student Involvement Office
• ADD: Be an active member of the PHC by attending PHC events, supporting other PHC officers and by the PHC Standards of Ethical Conduct.
• ADD: Shall be responsible for the planning and execution of all Continuous Open Bidding events for the Panhellenic community. I.e. “Painting with Panhellenic, Ice Skating COB)
• Will be present to

Risk
• STRIKE: (Track and process social event forms.) Track and oversee sisterhood and programing forms.
• ADD: Shall work with the greek life office on all event forms
• (ADD to Member Development) Be responsible for working with campus organizations to co-sponsor educational speakers on the following issues including, but not limited to:
   1. Sexual Assault Prevention/Awareness
   2. Alcohol Awareness
   3. Sexual Orientation/Gender
   4. Diversity
   5. Personal and Health Awareness
   6. Nutrition
   7. Academics
   8. Sustainability
• ADD: Risk Management Plan shall be reviewed every calendar year during her term.

Scholarship:
• ADD: May organize scholarship programs, workshops, etc. for the chapters, members, and/or New Members who request academic assistance → Who may benefit from academic assistance
• REMOVE:
  • Responsible for communicating with the Greek Life Office on semester and yearly grade reports
  • Work with the Panhellenic Council Executive Board to set a recommended GPA each term
  • Assist member chapters who have fallen below the recommended GPA.

Philanthropy:
• REVISE: Dean of Students → Department of Student Involvement Office

VP Development
• ADD Greek New Member Education Programing
• ADD Assist the Greek Advisor(s), Panhellenic President, and IFC Membership Development Officer to plan and execute the University of Idaho Vandal FASE Program or any community new member education events.
• MOVE TO MAJOR BULLET: Help organize third party programming/speaker series for National Hazing Prevention Week and Substance Abuse Week
• ADD: Oversees Professional/Membership Development for the Panhellenic Council.
• REVISE: Dean of Students → Department of Student Involvement Office

PR:
• ADD: Oversee organization of Greek Week with IFC, MGC, PHC council officers.
• ADD: Will ensure equal representation of all chapters be represented

Finance:
- **STRIKE:** Monitor the time, number of agencies served, and money received by each chapter on a monthly basis.
- **MOVE TO PRESIDENT:** Revise AFLV Awards Packets with the officers responsible for each and complete the submission of them to AFLV in accordance with the VP of Communications.
- **REVISE:** Dean of Students → Department of Student Involvement Office Communications
- **STRIKE:** Keep an up-to-date roster of members of Panhellenic Council, Panhellenic Delegates, IFC Members, and fraternity/sorority chapter presidents.
  - This roster shall include names, addresses, phone numbers, and email addresses.
- **ASSIST:** all PHC Officers in the completion and development of their individual AFLV Awards Packet in accordance with the PHC President.
- **REVISE:** AFLV Awards Packets with the officers responsible for each and complete the submission of them to AFLV in accordance with the President of PHC.
- **ADD:** Attend all MCG and IFC meetings as needed, if VP Communication cannot attend these meetings the VP Public Relations shall attend in her absence.

**ALL OFFICERS:**
- **ADD:** Shall check their Panhellenic email at a minimum of 3 times per week.

**Section 10 Recruitment Excuses:**
- **ADD:** Failure to do so will result in Judicial process being set in place.
- **ADD:** Pending approval of excuses shall be from VP Communications and VP of External Recruitment.

**Article V:**
- **Section 5:** **STRIKE** (place out of sentence): REVISED CLAUSE: Regular meetings of the Panhellenic Council shall be held at a time established at the beginning of each academic term.

**Article VIII:**
- **Section 1:** **ADD:** (Recruitment Committee) The standing committees of the University of Idaho Panhellenic Association shall be the Judicial Board and Recruitment Committee.

**Article IX:**
- **Section 3:** **REVISE:** All checks issued on behalf of the University of Idaho Panhellenic Association shall bear dual Signatures. The following shall be authorized to be one of the two required signatures: President, Vice President of Finance or Vice President of External Recruitment.
- **Section 7:** **ADD** (14 days) The Panhellenic Council will give 10 business days’ notice for all mandatory sponsored events. All chapters not in attendance will be fined $50.00. Required attendance will be specified with notice of events.
- **Section 3:** **ADD:** A sorority member cannot invite a potential new member to an event where alcohol is present.
- **Section 4:** Rules, Policies: **STRIKE OUT:** fraternity
  - **Adjust all capitalization**

Standing Rules of the University
• ADD: Sisterhood bonding → Sisterhood development. Each chapter shall choose three options for programming from the following options: Sexual Assault Awareness, Nutrition/Fitness Education, Academic/Financial Success, Civic Engagement, Diversity, Risk Management, Anti-Hazing, Sisterhood Bonding Activity.

• Section H- ADD Chapters failing to complete the minimum programming requirements are subject to a $100 fine and $10 per every day it is late until it is completed.

• ADDITION of the outline of Bad Standing and Good Standing from Panhellenic

• REVISION: A mandatory sisterhood between sister chapters is required by all Panhellenic Chapters at the University of Idaho each semester (2 per academic year). The event must support each chapters’ core values, foster growth between Panhellenic Chapters, must be done in good taste, and all members participating must be sober. Only the sister sorority chapters who have been paired together may be present at the event. Each chapter is to have at least 50% of their members participate in this social/sisterhood. To validate 50% chapter attendance at the sisterhood programming event, all members present MUST sign their name on the chapter’s paper roster. The sisterhood activities may be pre-approved by the current Panhellenic Vice President of Risk Management. If any of these requirements are not met a fine of $150 from each chapter will be imposed. If one chapter does not fulfill their duties and obligations as a sister sorority, that chapter will be responsible for paying the total fine. This programming will be due to the Department of Student Involvement Office to the Vice President of Risk Management by the Friday of Dead Week at the end of each semester.

Article XII Hazing:
• CONVERSATION to be had with the Homecoming committee/ University officials on scavenger hunt as a university.

Philanthropy:
• ADD (Vice President of Philanthropy's email), Philanthropy request forms will be submitted to the Panhellenic Vice President of Philanthropy and Service online through Chapter Administration at least three (3) weeks in advance of the Philanthropy.

• ADD: Philanthropies should not be longer than three (3) days without the approval of the VP of Philanthropy) Philanthropies should not be longer than three (3) days without the approval of the VP of Philanthropy prior. Banners and coin drop competitions may only be required of member chapters for Philanthropies longer three (3) days.

• REVISE: Approval of philanthropies will fall under the Vice President of Philanthropy consisting of the IFC/PHC Presidents, IFC Director of Philanthropy, and the Panhellenic Philanthropy and Service.

• REVISE: Section D: $500.00 shall be changed to $100.00

• Conversation during the meeting
  o Discussion about changing the quantities of PHC officers.
    ▪ Alice it isn’t something that is possible based on the people who ran this year. Delegates should propose it after this election because it is a good way to go into.
    ▪ Tori in agreement
  
• Bulk of the bylaws
  o Alpha Phi moves to approve the bylaw amendments
o Seconded by Gamma Phi Beta
o Vote
  • ΑΓΔ (y), ΑΦ (y), ΔΔΔ (y), ΔΓ (y), ΔΖ (y), ΓΦΒ (y), ΚΑΘ (y), ΚΔ (y), ΚΚΓ (y), ΠΒΦ (y)
  • Motion passes

NEW BUSINESS:
- Panhellenic Applications
- Panhellenic Elections (position in bold)
  o President- Kylie Smith
    ▪ Evelyn Avitia
    ▪ Kylie Smith (K)
    ▪ Sydney Petrehn (S)
    ▪ Run off: Kylie Smith & Sydney Petrehn
  o Vice President of Judicial Affairs- Sydney Petrehn
    ▪ Kami Sledge
    ▪ Sydney Petrehn
  o Vice President of External Recruitment- Evelyn Avitia
    ▪ No Applicants
  o Vice President of Internal Recruitment- Emily Branham
    ▪ Emily Branham
    ▪ Ashlyn Schiers
    ▪ Shelby Larson
  o Vice President of Risk Management- Emma Christensen
    ▪ Adriana Bryant (A)
    ▪ Katelyn Gliege
    ▪ Emma Christensen (E)
    ▪ Run off: Adriana Bryant & Emma Christensen
  o Vice President of Scholarship- Katelyn Gliege
    ▪ Ashlyn Schiers
    ▪ Katelyn Gliege
    ▪ Adriana Bryant
    ▪ Shelby Larson
  o Vice President of Philanthropy and Service- Audrey Dingle
    ▪ Emily Branham
    ▪ Audrey Dingle
    ▪ Dylanie Fraizer
    ▪ Hailee Gabbard
  o Vice President of Membership Development- Ciara Drake
    ▪ Ashlyn Schiers
    ▪ Adriana Bryant (A)
    ▪ Emily Branham
    ▪ Dylanie Fraizer (D)
    ▪ Ciara Drake (C)
    ▪ Run off: Adriana Bryant, Dylanie Fraizer, & Ciara Drake
  o Vice President of Public Relations- Hailee Gabbard
    ▪ Hailee Gabbard
    ▪ Shelby Larson
  o Vice President of Finance- Luisa Meyer
    ▪ Katelyn Gliege
    ▪ Alyssa Genther
Final Slate:
- President- Kylie Smith
- Vice President of Judicial Affairs- Sydney Petrehn
- Vice President of External Recruitment- Evelyn Avitia
- Vice President of Internal Recruitment- Emily Branham
- Vice President of Risk Management- Emma Christensen
- Vice President of Scholarship- Katelyn Gliege
- Vice President of Philanthropy and Service- Audrey Dingle
- Vice President of Membership Development- Ciara Drake
- Vice President of Public Relations- Hailee Gabbard
- Vice President of Finance- Luisa Meyer
- Vice President of Communications- Ashlyn Schiers

**Good of the Order:**

The next meeting will be in one week on December 3, 2019.

**ADJOURNMENT**
The meeting adjourned at 7:35

Kirsten Forster, Panhellenic President

Approval: 11/2019