Minutes of the University of Idaho Panhellenic Council
February 4, 2020

The regular meeting was called to order by Panhellenic President Kylie Smith at 6:27 p.m. In the Crest room in the ISUB at the University of Idaho. The roll was called by Vice President Communications Ashlyn Schiers. A quorum was present.

ROLL CALL: ΑΓΔ (y), ΑΦ (y), ΑΔΔ (y), ΔΓ (y), ΔΖ (y), ΓΦΒ (y), ΚΑΘ (y), ΚΔ (y), ΚΚΓ (y), ΠΒΦ (y)

GUESTS:
• CES Industrial Solutions Presentation
  o Business to business sales company, electrical distributorships
  o Will be at the career fair and the networking events, looking for leaders
  o Lots of opportunities: management training in sales, marketing, be a part of a progressive company
  o Interested in a partnership with the PHC council, first effort in making connection with the Panhellenic
  o Typically male dominated, interested in making the company as diverse as possible
  o Contact info: Kassie Tinner Credit Analyst: Kassie.tinner@ced.com
• Vandal Health Education
  o Sex in the dark -Wallace basement tomorrow
  o Condoms on the free speech wall
  o Eating disorder awareness week- open to all members, film screening
  o Vandalizing the kitchen-
  o Presentations on request to meet educational requirements, request online preferred 10 days in advance, can be tailored to the chapter’s individual needs - always offered doesn’t matter the semester
  o Vandalhealthed@uidaho.edu
• Parking and Transportation Office
  o Here to help and answer questions also open to advice/ideas on parking and transportation
  o Works with ASUI Spots committee
  o Lot 6 p (and other lots considered further from old Greek) are only a 5-6 minute walk, Trust the data that has been sent out, feel free to address any concerns for the maps sent out from the P&T office

PREVIOUS MINUTES APPROVAL: January 21, 2020
  ▪ Approved as distributed

OFFICER REPORTS
President: Kylie Smith — phc-president@uidaho.edu
• Working on filling the VP of Finance Position
  ▪ if anyone is interested please contact Kylie
• Scheduling Chapter Presidents meetings after 1:1’s
• PHC Calendar
  ▪ One calender with all Greek events that are happening: philanthropies, PHC events, IFC events, MGC events etc..
• Resetting Total Workshop at the end of February

VP Judicial Affairs: Sydney Petrehn — phc-judicial@uidaho.edu
• I will be emailing out the current bylaws and a copy of the NPC CTV report tomorrow.
• Please have your recruitment chairs and your recruitment committees review the NPC CTV report as well as the recruitment rules and prepare any proposed changes.
• We will be having a recruitment rules review Tuesday February 11 from 6:00 - 8:00 in the crest/horizon room. This will be structured like the bylaws review last semester if any of you were in attendance for that. It might not take that whole time but plan a max of two hours.

**VP Internal Recruitment:** Evelyn Avitia — phc-recruitment@uidaho.edu
• None

**VP External Recruitment:** Emily Branham— phc-recruitment@uidaho.edu
• Recruitment chairs, look out for a Facebook page invite for the new recruitment page for this upcoming term. This page will have info on upcoming meetings and updates.
• Rho Gamma apps are closed. Evals should also be completed.
• Applicants for rho Gammas that are chosen for individual interviews will be notified Thursday night to choose a slot from 1-5 in the horizon/crest rooms on Sunday, February 9!
• Those applicants chosen for group interviews will be notified again to sign up for a slot for Wednesday, February 12 from 6-9 again in the Horizon/Crest rooms!

**VP of Scholarship:** Katelyn Gliege — phc-scholarship@uidaho.edu
• February is the Month of the Scholar
• Getting in contact with the scholarship chairs has proved more difficult than I thought it would be, make sure that scholarship chairs have added me on Facebook or if they don't have a Facebook have them email me ASAP
  o Workshop, goal setting, goal GPA
• Keep an eye out for newsletter content requests from me,
• Greek Awards due by March 1st!
  o **Chapter Award Categories**
    ▪ Robert D. Gibb Chapter Excellence Award
    ▪ Excellence in Scholarship
    ▪ Commitment to Service
    ▪ Outstanding Philanthropy
    ▪ Outstanding Risk Management
    ▪ Community Involvement Award
    ▪ Outstanding Member Education Award
    ▪ Diversity & Inclusion Award
  o **Individual Award Categories**
    ▪ Emerging Leader Award*
    ▪ Fraternity/Sorority Member of the Year
    ▪ Chapter President of the Year*
    ▪ Chapter Advisor of the Year
    ▪ Faculty/Staff Member of the Year
  o The more information that is provided the better chance you have
• Panhellenic Scholarship Fund for $1,232
  o Jr or Sr
  o 2.5 GPA Requirement
  o Voting on 2/18
• Presidents can apply, have advisor write letter

**VP Philanthropy and Service:** Audrey Dingel – phc-service@uidaho.edu
• I will be contacting philanthropy chairs to do a workshop. Check in with them to make sure they have responded.
• I will also send out a google survey to identify topics to discuss/questions to be answered.
• Had a workshop with all the chapters philanthropy chairs plus some other members.
  o Co-chapter teams for philanthropies
  o Duo Philanthropies and also sisterhoods to go along with these
  o New online registration form
  o Unity with community (inviting athletics/staff/dorm students)
  o Whole Panhellenic Mental Health Awareness philanthropy week (next fall)
  o Greek Awards award for house that supports most other houses
• Houses that have philanthropies submitted so far:
  o Kappa Grams (KKG), Sincerely Yours (DDD), Anchor Splash (DG), Slamma Jamma (KAT), Delta Zeta Dodgeball (DZ)
  o If your house is planning a philanthropy (especially a week long one) they need to communicate with me ASAP and they should know how to do this now.

VP Member Development: Ciara Drake — phc-development@uidaho.edu
• Meeting with VP of Programs/New Member Ed chairwoman February 9th at 2pm

VP Public Relations: Hailee Gabbard—phc-publicrelations@uidaho.edu
• None

VP Finance: Vacant — phc-finance@uidaho.edu
• Review Budget options to be prepared to vote
• Invoices will be sent out by Feb. 18th.

VP Communications: Ashlyn Schiers — phc-communications@uidaho.edu
• Prefer printed agendas or emailing them out before?
  o Printed
• VP Risk Management’s responsibilities would be distributed between VP Judicial Affairs and VP Member Development
  o Bolded responsibilities will be under VP Membership Development
  o Unbolded responsibilities would be under VP Judicial Affairs

• The Vice President of Risk Management shall
  o Act as the Vice Chairman of the Panhellenic Judicial Board when there is a violation of community risk management policy.
  o Manage all reports of risk management violations in accordance to with the Vice President of Judicial Affairs.
  o Implement and oversee risk management policies and programs.
  o Work with Greek Life Office on all social event forms.
  o Be responsible for mandatory sister sorority programming and making sure that chapters meet deadlines to those programs.
  o Review the Risk Management Plan every calendar year during her term.

Panhellenic Council Advisors:
Interim Director of Fraternity & Sorority Life: Nick O’Neal: oneal@uidaho.edu
• None

Assistant Director of Fraternity and Sorority Life: Shani Sullivan: shanis@uidaho.edu
• Delegate Update
  o Check HQ Structure on who to contact prior to CPO
• COB MRABA, FERPA, New Member Addition Form, etc for
  o Chapter presidents and recruitment chairs should all have been emailed this info
  o FERPA turned in before April
• Encourage members to accept Panhellenic Engage invite
  o Allow for more consistent communication to all members of community
  o Will be resending the invite email out
• Census Bureau
  The four different response ways to account for all of the women in each of the chapters
  o In-Person interview: A Census Bureau worker will conduct a face-to-face, in person interview with each person who was served or was staying at this facility on Census Day, April 1, 2020
  o Drop Off/Pick Up of Questionnaire: A Census Bureau worker will leave census questionnaires with you to distribute to each person who was staying at this facility on Census Day, April 1, 2020. You should ensure each person completes and returns the questionnaires, and then a census worker will pick up the completed questionnaires from the contact person on another agreed-upon time.
  o Paper Response Data Collection: A Census Bureau worker will meet with you or your staff at this facility to obtain a paper listing of census response data for each person who was served or was staying at this facility on Census Day, April 1, 2020.
  o Electronic Response Data Transfer (eResponse): Is a secure website for you to submit census response data to secure portal for each person who will be staying at this facility on Census Day, April 1, 2020. You will provided with an unique user ID. The requested data must be entered into the Census template format and uploaded to our website.
  o Contact:
    Robert James, Clerk - Boise ACO 3256
    US Census Bureau
    208-202-3160
    www.census.gov

UNFINISHED BUSINESS:
• Dissolve VP of Risk Management
  o Moved to dissolve the VP of Risk Management position
  ΑΓΔ (y), ΑΦ (y), ΔΑΔ (N), ΔΓ (y), ΔΖ (y), ΓΦΒ (y), ΚΑΘ (y), ΚΔ (y), ΚΚΓ (y), ΠΒΦ (y)
    ▪ Majority is to dissolve the VP of Risk Management, Motion Passes

NEW BUSINESS:
• Panhellenic Scholarship
  o One scholarship or divide the total amount into multiple
  o Criteria: letter of rec from President, Junior or Senior, 2.5 GPA
  o Asking about if it will take away from other scholarships you’ve received
  o Applications are on engage, they will be emailed to chapter presidents and delegates
  o Benefit of splitting it three ways "book scholarship" help more people
  o Presidents nominate outstanding members
  o Alphi Phi: motion to split the motion three ways
    ▪ Second KD

Budget
• 20$ and 15$ breakdown
  o Electronic copy will be sent out
• KAO motion to make it 20$
  o Second Alpha Phi
Good of the Order:
- Gamma Phi: 110 year on campus
- Alpha Phi: asking everyone to wear red on Friday the 7th to support the fight against heart disease
- Tri Delta: sincerely yours Wednesday the February 12, open to the community in the pitman

ADJOURNMENT
The meeting adjourned at 7:04

Kylie Smith, Panhellenic President

Approval: 02/04/2020