BYLAWS OF THE UNIVERSITY OF IDAHO
Panhellenic Association
2019-2020

Article I. Name

The name of this organization shall be the University of Idaho Panhellenic Association.

Article II. Object

The object of this Panhellenic Council shall be to develop and maintain women’s sorority life and interfraternity relations at a high level of accomplishment and in doing so to:

1. Consider the goals and ideals of member organization as applicable to campus and personal life.
2. Promote superior scholarship and intellectual development.
3. Cooperate with those who mentor women’s sororities and the University of Idaho administration to maintain high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies, and best practices.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member sororities.

Article III. Membership

Section 1. Membership Classes
There shall be three classes of membership: regular, provisional and associate.

A. The regular membership of the University of Idaho Panhellenic Association shall be composed of all chapters of NPC sororities at University of Idaho. Regular members of the College of Panhellenic Association shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters.

B. The provisional membership of the University of Idaho Panhellenic Association shall be composed of all colonies of NPC sororities at the University of Idaho. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.

C. Local sororities or inter/national or regional non-NPC member organizations may apply for associate membership of the University of Idaho Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate
member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and responsibilities of membership

A. Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of Idaho Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1. Officers

The officers of the University of Idaho Panhellenic Association shall be President, Vice President of Judicial Affairs, Vice President of Internal Recruitment, Vice President of External Recruitment, Vice President of Scholarship, Vice President of Philanthropy and Service, Vice President of Membership Development, Vice President of Public Relations, Vice President of Finance, and Vice President of Communication.

Section 2. Eligibility.

Eligibility to serve as an officer shall depend on the class of membership:

A. Regular membership. Members in good standing from women’s sororities holding regular membership in the University of Idaho Panhellenic Association shall be eligible to serve as any officer.

B. Provisional membership. Members from women’s sororities holding provisional membership in the University of Idaho Panhellenic Association shall not be eligible to serve as an officer.

C. Associate membership. Members from women’s sororities holding associate membership in the University of Idaho Panhellenic Association shall be eligible to serve as an officer except president of the officer in charge of recruitment.

Section 3. Selection of Officers

All offices of the University of Idaho Panhellenic Council shall be elected by ballot, except if there is only one nominee for a specific office, and that nominee does not earn a majority vote, then a separate election for that position will be held at the next meeting or until a suitable nominee is found.

Section 4. Office-holding limitations

A. No more than 3 members from the same women’s sorority shall hold office during the same term.

B. The President of Panhellenic has to have either served on the Panhellenic Council for at least one year, served as a chapter president for her sorority, and/or served as a recruitment counselor during Fall Recruitment.
C. The Vice President of Internal Recruitment has to have served either on Panhellenic for at least one year, served as chapter president or recruitment chair for her sorority, and/or served as a recruitment counselor for Fall Recruitment.

D. The president and recruitment chairman of a chapter may not serve as an officer of the Panhellenic Council during her term.

E. Must be in good standing and financial standing with her chapter and maintain a 3.0 cumulative GPA.

F. Must be a second year in respective chapter and has recruited for her chapter during Fall Formal Recruitment period.

G. The Panhellenic President and Vice President of Internal Recruitment shall be from two different chapters respectively to increase diversity within our community.

Section 5. Nominating procedure

A. Each of the women’s fraternities affiliated with the University of Idaho Panhellenic Council shall have one (1) voting delegate and one (1) vote. If the voting delegate is absent, they can send an alternate delegate who will vote. No Panhellenic Executive member shall have a vote.

B. Elections shall be held in November of each academic year. The period following elections up through Fall Recess shall serve as a transition period with both new and old officers attending meetings and activities.

1. All applications must be turned in at least two (2) weeks prior to the election date.

2. Chapters must have at least one (1) representative serve as their Chapter’s Election delegate.

3. The Election Committee must consist of voting delegates.

4. Applications must be distributed to each voting delegate at least one week prior to elections.

5. Each candidate will give a prepared speech for each position she has applied for to the election committee.

Section 6. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin upon election.

Section 7. Removal

If an officer fails to complete the listed Officer Duties or other assigned tasks the following process will be used:

A. Meeting (verbal warning) with the University of Idaho Greek Advisor and President.

1. Should the officer in question be the President there will be a meeting with the University of Idaho Greek Advisor and Vice President of Judicial Affairs.

2. A contract will be created and signed by the officer in question.

B. If the contract is broken, a recommendation of removal shall be sent to the Judicial Board.

C. Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council.

Section 8. Vacancies
If an elected office, except that of President, becomes vacant during the middle of a term, the President shall appoint a candidate to fill the vacancy. The delegates shall receive and vote on the slated candidate at its next regular session after the office becomes vacant. No office shall be left vacant for more than (6) weeks.

Section 9. Duties of Officers

Duties of the officers shall be as follows:

1. **The President shall:**
   - Be awarded a stipend of $1000 for the year she is in office. She shall receive $500 in the Spring semester of her term and $500 in the Fall semester of her term given that officer maintains a 3.0 GPA and good Panhellenic Code of Conduct.
   - Preside at all meetings of the Panhellenic Council.
   - Have overall responsibility for the operation of the PHC, its programs and the council officers.
   - Communicate regularly with the Panhellenic advisor and the NPC area advisor.
   - Be familiar with the NPC Manual of Information and all governing documents of this Association.
   - Ensure that the NPC College Panhellenic annual report is completed.
   - Officially represent Panhellenic at campus functions, at campus committees, and at community events.
   - Be an active member of the PHC by attending all PHC events, supporting other PHC officers, and abiding by the PHC Standards of Ethical Conduct.
   - Maintain three (3) to four (4) officer hours per week within the Department of Student Involvement Office.
   - Review, approve and sign all University of Idaho Panhellenic Association checks and contracts.
   - Maintain a complete and up-to-date president’s file and shall keep a record of activities and duties for succeeding officer.
   - Assist all PHC Officers in the completion and development of their individual AFLV Awards Packet in accordance with the VP of Communications.
   - Be responsible for the completion and submission of the yearly AFLV Awards Packet.
   - Check their Panhellenic email at a minimum of 3 times per week.

2. **The Vice President of Judicial Affairs shall:**
   - Perform the duties of the President in her absence, inability to serve or at her call.
     - In case of a vacancy in the Presidency, the Vice President of Judicial Affairs shall complete the former President’s term of office and shall be eligible to run for the office of President for the following term.
     - The election of a new Vice President of Judicial Affairs shall be filled in accordance with the “Vacancy” procedures described in Section 8.
   - Submit the NPC Reports, Bylaws, and rules of the Panhellenic Council to NPC.
• Address any Panhellenic Bylaw and/or Standing Rule violation during her term.
• Help the Panhellenic President organize the officer transition between the incoming and outgoing councils, the new officer retreat, and anything else associated with the new officers’ training.
• Be the main liaison with the ASUI representative.
• Implement and oversee risk management policies and programs.
• Work with Greek Life Office on all social event forms.
• Review the Risk Management Plan every calendar year during her term.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
• Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Serve as a Rho Gamma or Super Rho Gamma (if she has served as a Rho Gamma the recruitment period prior) during the recruitment period in order to properly file recruitment infractions.
• Check their Panhellenic email at a minimum of 3 times per week.

3. Vice President of Internal Recruitment shall:
• Be awarded a stipend of $1000 for the year she is in office. She shall receive $500 a semester, unless the Vice President of Internal Recruitment needs the stipend to help pay for summer rent, in which case she will be paid the entire $1000 before the end of the Spring semester of her term given that officer maintains a 3.0 GPA and good Panhellenic Code of Conduct.
• Design and implement a Recruitment program for the school year. The program shall include planning all formal Recruitment activities, and a Recruitment chair education program.
• Set up membership recruitment registration, write all recruitment schedules, skillfully delegate recruitment- related tasks and oversee all recruitment operations
• Have either served on the Panhellenic Council the preceding year, has served as either a recruitment chair or president for her house, or have been a recruitment councilor during Fall Recruitment.
• Serve as head of Panhellenic Council during Formal Fall Recruitment.
• Serve as the Panhellenic representation at University of Idaho recruitment activities
• Maintain constant communication with alumnae advisors and collegiate Recruitment chairs.
• Chair regular Recruitment meetings for chapter Recruitment chairs and advisors for education on Recruitment etiquette, recruitment, and rules.
• Meet weekly and work closely with the Greek Advisor and Vice President of External Recruitment.
• Plan and prepare for printing and the distribution of information concerning Recruitment.
• Track post recruitment intake and retention rates.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and by the PHC Standards of Ethical Conduct.
• Maintain one (1) to two (2) office hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Oversee the Recruitment Committee and organize all committee meetings.
• Check their Panhellenic email at a minimum of 3 times per week.

4. The Vice President of External Recruitment shall:
• Responsible for organizing an application and interview process in which the Recruitment Guides are selected.
• Will provide adequate training to all Recruitment Guides and Panhellenic Council during the Work Week period of Fall Formal Recruitment.
• Coordinate with the Vice President of Internal Recruitment in organizing a Work Week schedule for Fall Formal Recruitment.
• Be the main contact for Recruitment Guides to report to during the summer and recruitment periods.
• To assist the Vice President of Internal Recruitment in the planning and execution of spring, summer and fall recruitment activities.
• Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and by the PHC Standards of Ethical Conduct.
• Be responsible for the planning and execution of all Panhellenic sponsored Continuous Open Bidding events for the Panhellenic community. I.e. “Painting with Panhellenic, Ice Skating COB, etc.)
• Check their Panhellenic email at a minimum of 3 times per week.

5. The Vice President of Scholarship shall:
• May organize scholarship programs, workshops, etc., for the chapters, members, and/or New Members who request academic assistance.
• May organize scholarship programs, workshops, etc. for the chapters, chapter members, and/or new members whom would benefit from academic assistance.
• Recognize chapters and chapter members for their academic achievement.
• Create and/or update a scholarship handbook to be distributed once a semester.
• Organize yearly Greek Awards banquet to honor the local chapters that have achieved excellence in the prior academic year.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
• Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Check their Panhellenic email at a minimum of 3 times per week.

6. The Vice President of Philanthropy and Service shall:
• Assume responsibility for Panhellenic philanthropies and community service
  o Keep an up-to-date calendar of Philanthropies (which may include campus activities and other important academic dates).
• Provide educational materials and resources to chapter philanthropy chairs concerning philanthropy policy and PHC sponsored philanthropies.
• Serve as coordinator to organize events, functions and programs for Panhellenic women, and to encourage chapter members to be active in these events.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers, and abiding by the PHC Standards of Ethical Conduct.
• Attend all PHC Executive Board and Delegate meetings.
• Maintain one (1) to two (2) officer hours in the Department of Student Involvement per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.

7. The Vice President of Membership Development shall:
• Work with the College Panhellenic Council and Office of Fraternity and Sorority Life to create educational programming that advances the University of Idaho Greek Community.
• Coordinate with Greek Advisor(s) on educational programming during new student orientation.
  o Assist the Greek Advisor(s), Panhellenic President, and IFC President to plan and execute the University of Idaho New Member Education programming.
• Act as the liaison between Student Affairs and the Panhellenic Council.
• Help organize third party programming/speaker series for National Hazing Prevention Week and Substance Abuse Week.
• Oversees all professional and membership development for the Panhellenic Council.
• Works with New Member Educators from member chapters.
• Act as the Vice Chairman of the Panhellenic Judicial Board when there is a violation of community risk management policy.
• Manage all reports of risk management violations in accordance to with the Vice President of Judicial Affairs.
• Be responsible for mandatory sister sorority programming and making sure that chapters meet deadlines to those programs.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
- Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
- Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
- Attend all Panhellenic Council Executive Board and Delegate meetings.
- Check their Panhellenic email at a minimum of 3 times per week.

8. The Vice President of Public Relations shall:
- Be in charge of all publicity of the Panhellenic Council and activities in which it participates.
- Take pictures at events in which the women of Panhellenic participate for publications and a photo history. Selected photos will be posted onto any other social media site that bears the University of Idaho name.
- Oversee the organization of all Greek Week events in collaboration with the IFC, MGC and PHC council officers.
- Oversee the design of all PHC apparel.
- Maintain open communication between Panhellenic and chapter Public Relations chairs and social media chairs.
- Attend all MCG and IFC meetings as needed, if VP Communication cannot attend these meetings the VP Public Relations shall attend in her absence.
- Ensures equal representation of all sorority chapters on campus.
- Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
- Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
- Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
- Attend all Panhellenic Council Executive Board and Delegate meetings.
- Check their Panhellenic email at a minimum of 3 times per week.

9. The Vice President of Finance shall:
- Supervise and manage the finances of the University of Idaho Panhellenic Council.
- Maintain up-to-date financial records of the council and give an annual financial report at the close of her term of office.
- Be responsible for the prompt payment of all bills of the council.
- Work with each officer on the council to establish a program budget and monitor council spending throughout the year.
- Prepare the annual budget and, after its approval by the Panhellenic Council and Greek Advisor(s), provide a copy to each University of Idaho College Panhellenic Association member sorority.
- Work in collaboration with the Vice President of Scholarship in the financial organization of the annual Greek Awards.
- Revise AFLV Awards Packets with the officers responsible for each and complete the submission of them to AFLV in accordance with the VP of Communications.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
• Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Check their Panhellenic email at a minimum of 3 times per week.

10. The Vice President of Communication shall:
• Keep minutes of the University of Idaho Panhellenic Council meetings, both regular and special.
• Maintain and distribute meeting minutes to the Panhellenic Council Executive Board Officers, Greek Advisor(s), women’s sorority delegates, and NPC Area Advisor.
• Create and set the agenda for the Panhellenic and delegate meetings and have printed copies available for all attendees.
• Notify all Panhellenic Council Executive Board members and Panhellenic Delegates of all meetings.
• Take roll by naming individual chapters at all meetings.
• Keep Council members and delegates informed of the time and place of meetings.
• Assist all PHC Officers in the completion and development of their individual AFLV Awards Packet in accordance with the PHC President.
• Revise AFLV Awards Packets with the officers responsible for each and complete the submission of them to AFLV in accordance with the PHC President.
• Attend all MCG and IFC meetings as needed, if VP Communication cannot attend these meetings the VP Public Relations shall attend in her absence.
• Be an active member of the PHC by attending PHC events, supporting other PHC officers and abiding by the PHC Standards of Ethical Conduct.
• Maintain one (1) to two (2) hours in the Department of Student Involvement Office per week.
• Keep a record of activities and duties for completion of a yearly AFLV Awards Packet and for transitioning the next officer.
• Attend all Panhellenic Council Executive Board and Delegate meetings.
• Check their Panhellenic email at a minimum of 3 times per week.

Article V. The Panhellenic Council

Section 1. Authority
The governing body of the University of Idaho Panhellenic Council shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the University of Idaho Panhellenic Association including, but not limited to: every regular academic term review the parameters as adopted in the recruitment rules for the automatic adjustment of total, annually determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing
the Panhellenic Council that do not violate the sovereignty, rights and privileges of members of women’s sororities.

Section 2. Composition and Privileges
The University of Idaho Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member organization at the University of Idaho as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing her credentials have been presented to the Association president.

Section 3. Selection of Delegates and Alternates
Delegates and alternates to the Panhellenic Council shall be selected by their respective women’s sorority chapters to serve for a term of one year commencing upon selection by the chapter.

Section 4. Delegate Vacancies
When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement within two (2) weeks and to notify the Panhellenic Council VP of Communications of her name, email address, and telephone number.

Section 5. Regular Meetings
Regular meetings of the Panhellenic Council shall be held at a time established at beginning of each academic term. The Panhellenic Council shall conduct business only during the regular academic year and primary recruitment if held outside of the regular academic term.

Section 6. Annual Meeting
The annual meeting of the Panhellenic Council shall be held during the month of November. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

Section 7. Special Meetings
Special meetings of the Panhellenic Council may be called by the Association president when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women’s sororities of the University of Idaho Panhellenic Association. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 8. Quorum
Two-thirds of the delegates from the member sororities of the University of Idaho Panhellenic Council shall constitute a quorum for the transaction of business.

Section 9. Vote Requirements
A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

B. The voting body of the University of Idaho Panhellenic Association shall be its Panhellenic Council.

C. Two-thirds of the voting members of the Panhellenic Council shall be required to approve a recolonization plan and for all extension related votes. A majority vote shall be required to carry all other votes.

**Article VII. The Panhellenic Advisor**

Section 1. Appointment
The Panhellenic advisor of the University of Idaho Panhellenic Association shall be appointed by:

a) The University of Idaho Administration and/or
b) The Panhellenic Council

Section 2. Authority
The Panhellenic Advisor shall serve in an advisory capacity to the University of Idaho Panhellenic Association and its Panhellenic Council. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

**Article VIII. Committees**

Section 1.
A. The standing committees of the University of Idaho Panhellenic Association shall be the Judicial Board and Recruitment Committee.

B. The standing committees shall serve a term if one year, which shall coincide with the term of the officers.

C. Committee members must be in good standing and financial standing with her chapter and maintain a 3.0 cumulative GPA.

Section 2. Appointment of committee membership
The Panhellenic Council shall appoint members and chairmen of all standing and special committees, except as provided otherwise in these bylaws, and in making these appointments, recognize fair representation from all member women’s sororities as much as possible. The president shall be an ex-officio member of all committees except the Judicial Board and Alumnae Advisory Board.

Section 3. Judicial Board
The Judicial Board shall consist of the Vice President of Judicial Affairs as chairman, the Vice President of Member Development, and nine (9) members from the College Panhellenic member organizations. The Panhellenic Advisor shall serve as a nonvoting, ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and
deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.

In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure, it shall be the Judicial Board’s duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of Idaho Panhellenic Association that are not settled informally or through mediation. The hearing shall be conducted by the entire Judicial Board except in cases where there may be a conflict of interest present. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Section 5. Other Committees
Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Council.

Article IX. Finances

Section 1. Fiscal Year
The fiscal year of the University of Idaho Panhellenic Association shall be from January 1st to December 31st inclusive.

Section 2. Contracts
The signature of the President or the Vice President of Finance shall be required to bind the University of Idaho Panhellenic Association on any contract.

Section 3. Checks
All checks issued on behalf of the University of Idaho Panhellenic Association shall bear dual Signatures. The following shall be authorized to be one of the two required signatures: President, Vice President of Finance and Vice President of Internal Recruitment.

Section 4. Payments
All payments due to the University of Idaho Panhellenic Association shall be received by the Vice President of Finance, who shall record them. Checks for payments shall be made payable to the University of Idaho Panhellenic Association.

Section 5. Dues
A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
B. Panhellenic Association membership dues shall be an assessment per member and new member.
   ● The amount of such dues for the next academic year shall be determined by the Panhellenic Council no later than February of that year.
   ● The dues of each Panhellenic Association member sorority shall be payable as invoiced by the NPC office.

Section 6. Fees and assessments
The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

Section 7. Fines
A. Each chapter must have a delegate other than Panhellenic Council officer present at each meeting or a $50.00 fine will be imposed. The VP of Finance or VP of Judicial Affairs should be notified if a delegate/officer is going to miss a meeting. No fine will be imposed for an excused absence.
B. In the absence of a Panhellenic Executive Board officer, a $50.00 fine will also be imposed to the officer. No fine will be imposed for an excused absence.
C. All required materials turned in past a set due date are subject to a $50.00 fine the first day and a $10.00 fine for each subsequent day the material is late.
D. The Panhellenic Council will give 14 business days’ notice for all mandatory sponsored events. All chapters not in attendance will be fined $50.00. Required attendance will be specified with notice of events.
E. A chapter whose check is returned by the bank shall be subject to a bounced check fee of $50.00 plus any fines imposed on Panhellenic by the bank for each check that is returned.
F. Panhellenic Executive Board cannot mandate attendance to events that require a fee that exceeds $50.00, unless it falls within the budget pre-set in the Spring semester for that following school year.

Article X. Extension
Section 1. Extension
Extension is the process of adding an NPC women’s sorority.
The University of Idaho Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.
Section 2. Voting Rights
Only regular members of the Panhellenic Council shall vote on extension matters.

Article XI. Violation Resolution
Section 1. Violation
Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the University of Idaho Panhellenic Association shall be considered a violation.
Section 3. Alcohol
University of Idaho year-round women’s sorority recruitment will be implemented without the use of alcohol; women’s sorority members cannot invite potential new members to sorority functions where alcohol will be present. Members of a women’s sorority cannot invite a potential new member to an event where alcohol is present.
Section 4. Rules, Policies, and Agreements
Women’s sorority recruitment chairs will be responsible for understanding and teaching the 
rules, policies and agreements to members, new members, live-outs, parents of women’s sorority 
members and alumnae of the women’s sorority. The women’s sorority must assume 
responsibility for actions of anyone affiliated with the women’s sorority who may intentionally 
or inadvertently violate the rules or intent of the rules.

Section 5. Informal resolution.
Members are encouraged to resolve alleged violations through informal discussion with the 
involved parties.

Section 6. Judicial process
If informal discussions are unsuccessful, the judicial process will be set in motion by filing a 
report of the alleged violation. The University of Idaho Panhellenic Association shall follow all 
judicial procedures found in NPC Unanimous Agreement VII.

A. Mediation is the first step of the judicial process. The University of Idaho shall 
follow all NPC Unanimous Agreements concerning the judicial process.

B. When a violation is not settled informally or through mediation, the Judicial Board 
shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall 
adopt procedures in the standing rules for this purpose that are consistent with the 
NPC Unanimous Agreements.

C. A decision of the Judicial Board may be appealed by any involved party to the NPC 
College Panhellenic Judicial Appeals Committee. The University of Idaho Panhellenic 
Association shall follow all NPC Unanimous Agreements concerning the appeals 
process.

Article XII. Hazing

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to 
eliminate hazing. All forms of hazing shall be banned as per what the University of Idaho 
dictates: Hazing is defined as any action taken or situation with or without consent that 
recklessly, intentionally or unintentionally endangers the mental or physical health and safety of 
a student, creates risk of injury/discomfort, creates harassment or ridicule, or that willfully 
destroys or removes public and/or private property.

As defined by the University of Idaho: Such activities and situations include but are not limited 
to, creation of excessive fatigue, physical and psychological shocks, wearing apparel which is 
conspicuous and note normally in good taste, engaging in public stunts and jokes, participating in 
scavenger hunts, morally degrading or humiliating games, late night sessions which interfere 
with scholastic activities or normal sleep patterns, and any other activities that are not consistent 
with fraternal law, ritual or the regulations and policies of the member fraternity or the 
educational institution. All member groups will affirm their policies on hazing and inform their 
membership of this NPC position on hazing.

Article XIII. Parliamentary Authority
The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of Idaho Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of Idaho Panhellenic Association may adopt.

**Article XIV. Amendment of Bylaws**

These bylaws may be amended at any regular or special meeting of the University of Idaho Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.

**Article XV. Dissolution**

This Association shall be dissolved when only one regular member exists at University of Idaho. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to the National Panhellenic Conference.