How to Update Your Profile in 3 Easy Steps

1. Click on the menu icon in the upper left corner and then on your name.

2. Click on ‘Institutional Profile’.

3. Update your title.

Copy and paste the share links to direct students straight to your profile or appointment scheduling.

The General Overview is a good place to add your preferred contact method, or how distance students should connect with you.

My Biography is a good place to tell students more about yourself.