

**HAZARDOUS WASTE CHECKLIST**  
**Department of Chemistry**  
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**Accumulating waste:**

- \_\_\_ The waste bottle and waste accumulation sheet are labeled either "hazardous waste" or "non-hazardous waste." Waste is hazardous if it is ignitable, corrosive, reactive, or toxic; refer to the Quick Determination Chart handout from the EHS workshop for more specific information.
- \_\_\_ The waste bottle and waste accumulation sheet are labeled generally for content. (e.g., "halogenated organic solvents," "oxidizing acid waste")
- \_\_\_ The waste bottle is properly stored. (e.g., incompatible wastes are not next to each other, bottles are in flammable cabinets if necessary)
- \_\_\_ The waste bottle is capped.
- \_\_\_ The container is appropriate for the material it holds.
- \_\_\_ The container is no larger than 5 gallons.
- \_\_\_ Original labels are removed or completely marked off of bottles that are being reused.
- \_\_\_ The waste accumulation sheet is near the bottle, and it is clear which sheet goes with which bottle.
- \_\_\_ Entries on the waste accumulation sheet are legible and chemical names are spelled out.
- \_\_\_ Used oil containers are labeled "non-hazardous used oil" unless they contain organic solvents, in which case they must be labeled "hazardous waste" and "used oil with organic solvent."
- \_\_\_ Hazardous waste is not mixed in the same container with non-hazardous waste.
- \_\_\_ You are minimizing waste and can report on your minimization activities annually. (e.g., recycling, substituting, reducing quantities, surplusing, and eliminating processes that create waste)

**Waste ready for disposal:**

- \_\_\_ If the bottle contains more than one substance, each substance is identified as a percent of total.
- \_\_\_ Waste is under your control and is located in the lab in which it was generated.
- \_\_\_ A chemistry department fluorescent label is filled out and attached to the bottle.
- \_\_\_ The waste container is appropriate for the substance and is an approved type (do not use food and beverage containers or containers without screw tops).
- \_\_\_ The lid on the container is screwed on.

***For more information, go to the EHS website: [www.uidaho.edu/safety](http://www.uidaho.edu/safety).***