**University of Idaho**

**Post Approval Monitoring Worksheet**

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| --- | --- | --- | --- | --- |
| Principal Investigator |  | | | |
| Protocol Number |  | | | |
| Protocol Name |  | | | |
| IRB # |  | | | |
| Study Sponsor or Funding |  | | | |
|  | | Yes | No | Notes |
| Are the research team members listed on the protocol still the same? | |  |  |  |
| Were only IRB approved recruitment methods used to recruit subjects? | |  |  |  |
| Was the IRB stamped consent form used to enroll subjects? | |  |  |  |
| Is a signed and dated consent form on file for all enrolled subjects? | |  |  |  |
| If oral consent was approved by the IRB to enroll subjects, was the full reading of the consent recorded? | |  |  |  |
| Are all IRB related and research records (approval letter, copy of protocol, signed consent forms, approved documents) kept in an accessible, but secure location? *Note that these materials must be kept for at least 5 years after the completion of research. See standards at: FSH 5700 and APM 30.11* | |  |  |  |
| Have any adverse events, deviations, unanticipated problems, or data breaches been reported to the IRB? | |  |  |  |
| If the project is complete, has a closure form been submitted to the IRB? | |  |  |  |
| Please attach a copy of the consent forms that are currently being used. | |  |  |  |