

# Pacific Northwest National Laboratory (PNNL) - Guidance for Subcontractors Performing Work for Battelle

The coronavirus disease 2019 (COVID-19) continues to spread domestically and internationally, with sustained transmissions in China, South Korea, Italy, and Iran, and confirmed cases worldwide. The Centers for Disease Control and Prevention (CDC) maintains a list of all locations that have reported COVID-19 cases: <https://www.cdc.gov/coronavirus/2019-ncov/locations-confirmed-cases.html>.

## Subcontractors performing work for Battelle on PNNL Premises

Due to the rapidly evolving situation, PNNL subcontractors, and their respective subcontractors, are hereby requested to follow CDC direction and wear face covering when entering a PNNL facility or performing work on PNNL premises and interacting with other people (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>). Under normal circumstances, PNNL subcontractors coming on-site are not allowed to wear anything that conceals their identities, e.g., Halloween masks, ski masks, etc. In light of the CDC's recommendation for individuals to wear face covering, PNNL's policy to not obscure one's face has been relaxed with the caveat that if requested by a PNNL staff member or Security Officer, the individual will temporarily remove their face covering for verification of identity following social distancing practices.

## Subcontractors performing work for Battelle at their facilities

PNNL subcontractors are also reminded of their contractual requirements associated with performing work for Battelle Memorial Institute, Pacific Northwest Division (Battelle) in support of PNNL at their respective facilities. PNNL subcontractors must continue to comply with the terms and conditions of their respective subcontracts with Battelle, including the "Laws, Regulations, DOE Directives, and Indemnification" clause found in the Battelle General Provisions. Additionally, PNNL subcontractors must continue to comply with all applicable federal, state, and local environment, safety, and health (ES&H) laws and regulations, as well as any specific ES&H contractual requirements (i.e. Environment, Safety, and Health Requirements – Offsite (cl. 3113e)).

*Environment, Safety, and Health Requirements - Offsite (cl. 3113e – May 2012)*

*In performing work under this contract at its own facilities or any other location that is not a DOE owned or leased facility, the Contractor shall comply with all applicable federal, state, and local environment, safety, and health laws and regulations. The Contractor shall also perform work safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of work. The Contractor shall exercise a degree of care commensurate with the work and the associated hazards. The Contractor shall ensure that management of environment, safety, and health functions and activities becomes an integral but visible part of the Contractor's work planning and execution processes.*

*The Contractor is responsible for its subcontractors' compliance with the environment, safety, and health requirements of this contract.*