

March 31, 2020

CCN 246759  
Contract #154756 Release #25, 45, 46, 60, 61,  
70

To: Regents of the University of Idaho  
875 Perimeter Drive, Stop 3020  
Moscow, ID 83844-3020

SUBJECT: Contract No. DE-AC07-05ID14517 – Battelle Energy Alliance, LLC, Suspension of Work Notification in Response to the COVID-19 Pandemic

Dear Vicki Russell,

On March 11, 2020, the World Health Organization declared the Novel Coronavirus Disease (COVID-19) a global pandemic. On March 13, 2020, President Donald Trump declared a “national emergency” concerning the COVID-19 outbreak. On March 25, 2020, Idaho Governor Brad Little issued a statewide stay-at-home order. Accordingly, the federal and state government has implemented sweeping actions to control the spread of the virus in the United States. Battelle Energy Alliance, LLC (BEA) is responding in kind by minimizing the number of employees and subcontractors working at the Idaho National Laboratory (INL).

As a health and safety response to the COVID-19 pandemic (with anticipated health, safety and operations ramifications) reflects a cause outside the control of either party, any negative consequences are considered a *force majeure* event. Consequently, both parties to the subject contract are hereby free from liabilities and/or obligations resulting from this suspension period.

Effective March 30, 2020, and in accordance with the provisions of your active contract(s), including those pertaining to safety and health, BEA hereby formally notifies you of this Suspension of Work (Suspension) as follows:

- 1) This Suspension applies to all active contracts currently in place between your firm/entity and BEA.
- 2) This Suspension is a “partial” suspension and only applies to the portion of work required to be performed at INL locations including site, as well as Research Education Campus (REC) areas. This Suspension does not apply to work performed “off-site” (i.e. work not performed at the INL).

- 3) If reasonably practicable and in coordination with the official BEA technical oversight (e.g. Technical Point of Contact, Subcontract Field Representative, Construction Field Representative) and BEA Contract Specialist, Subcontractor may be permitted to perform its “on-site” obligations under this subcontract(s) at an alternate “off-site” location (i.e. locations other than the INL).
- 4) The duration of this Suspension is indeterminate and will remain in effect until such time as national, regional, and local health concerns safely permit resumption of work.
- 5) You will be notified, in writing, by the cognizant BEA Contract Specialist of any changes to this Suspension, including a formal notification when this Suspension is lifted.
- 6) The intent of this Suspension is to mitigate health concerns and associated risks to employees and others. Accordingly, your full consideration and support is paramount at this critical time.

BEA appreciates your cooperation in observing this critical safety measure. Should you have any questions, please do not hesitate to contact the cognizant Contract Specialist identified within the subject subcontract.

Sincerely,

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Haylee Saunders  
Contract Specialist

Uniform File Code: 0404

Disposition Authority: A3-3-a-1-a

Retention Schedule: Cut off at final payment of contract. Destroy 6 years / 3 months after cut off.

NOTE: Original disposition authority, retention schedule, and Uniform Filing Code applied by the sender may not be appropriate for all recipients. Make adjustments as needed.