	Office of Research and Economic Development (ORED) **Research, Infrastructure, and Scholarly Excellence (RISE)** **Summer 2020 Graduate Research Fellowship Program** **REQUEST FOR PROPOSALS**
University of Idaho — Office of Research and Faculty Development	

ORED Research, Infrastructure, and Scholarly Excellence (RISE) funds are competitively awarded to further the development of research, scholarly, and creative activities across all disciplines. RISE grants are intended to enhance the competitiveness of future proposals submitted to external sponsors, and/or result in publications, patents, awards, performances, etc. related to the PI's discipline.

The ORED RISE Summer Graduate Research Fellowship program is intended to provide summer stipend support to UI PhD graduate students pursuing research, scholarly, or creative efforts furthering the growth of the UI research enterprise. Funds will be exclusively used as a stipend for the graduate student. The PI of this proposal will be an eligible UI faculty member that will oversee the student's proposed project.

ELIGIBILITY AND RESTRICTIONS

- To participate in any of the ORED RISE programs, a PI must be in a tenure-track or research faculty position.
- The PI must have submitted all reports and requirements from all sponsored activities, including previous ORED RISE awards.
- The graduate student must be enrolled in a PhD program and be in good academic standing.
- All ORED RISE Summer Graduate Research Fellowship awards will be for $3,000 of graduate student stipend support, including fringe benefits.
- Awards will be made for a period of **13 weeks**, with a start date of May 17, 2020 and ending on August 15, 2020; however, if the proposed project will involve regulated activities (*e.g.*, **Human Subjects, Animals, Biohazards, Drones**), the project start date will be the date the PI provides a copy of the assurances or May 17 2020, whichever is later. We anticipate notifying applicants of the outcome of their proposal review by Feb. 7, 2020.

PROPOSAL SUBMISSION

Fully signed proposals are due by 5:00 pm PT on January 22, 2020. Proposals must be submitted through the U of I's Vandal Electronic Research Administration System (VERAS) at *veras.uidaho.edu*, which enables electronic routing and signatures of your proposal. The entire application package should be loaded into VERAS as a single PDF. Because this is an internal grant program, ORED's Fiscal Operations and Research and Faculty Development team, rather than the Office of Sponsored Programs, will be involved in the approval of the proposal submission. *All signatures must be obtained through VERAS by the 5:00 pm deadline in order for the proposal to be considered complete and on time*. Please note that your college may have an internal deadline for proposal submission and routing, to ensure adequate time for departmental and college level review and approval.

INSTRUCTIONS

Use single spacing, one-inch margins, and a font size of 12 pt. Do not include extra materials. Proposals that do not follow these guidelines will be returned without review.

1. **Cover Sheet (1 page)**: Complete the cover sheet available on the ORED RISE Summer Graduate Research Fellowship program website here.

2. **In VERAS**, the title must begin with "ORED RISE Summer 2020 Graduate Research Fellowship Program:" to assist with tracking the proposal. Enter "ORED Summer 2020 Graduate Research Fellowship" as type of internal funding source. For Sponsor, select "UI Office of Research and Economic Development." Signatures of PI, department chair, departmental grant administrator(s), and College Dean will be processed electronically via VERAS. *All signatures must be obtained through VERAS by the 5:00 pm deadline for the proposal to be considered complete and on time*. Please note that your college may have an internal deadline for proposal submission and routing, to ensure adequate time for departmental and college level review and approval.

3. **Abstract (1 page, 500 characters)**: Provide a brief *non-technical* description of the proposed research or creative activity that the graduate student will carry out and the expected outcome(s) of the work. Complete the Abstract form available on the ORED RISE Summer Graduate Research Fellowship program website here.

4. **Narrative (2 page maximum)**: The PI and graduate student should jointly prepare the Narrative to address the following points:
   - Describe the rationale for the research or creative activity to be performed by the graduate student, and how it fits into the PI's overall scholarly program.
   - Describe the research plan and methodology that will be employed.
   - Describe the expected outcomes and the deliverables that will result from this work.
   - Describe the graduate student's and PI's plans for disseminating the results from this work.
   - Describe how the completion of this project aligns with the PI's future proposal submission plans.

5. **Budget**: The budget request cannot include costs other than graduate student stipend support for the summer. This will be $3,000, including fringe benefits. As such, <u>no budget form is required</u>.

EVALUATION

Applicants are strongly encouraged to write for a non-technical audience. Proposals will be reviewed for completeness and alignment with the review criteria by a committee of UI faculty members, administrators, and/or staff. The VP for Research and Economic Development will make the final funding decisions, taking into account review comments, ranking from the Deans, and strategic positioning for UI to achieve R1 status. Proposals will be reviewed against the following criteria:

- Merit of the request and significance of the proposed research or creative activity
- Justification of need for the graduate student summer support to advance the PI's scholarly agenda
- Potential for increasing research and scholarly achievement and/or extramural funding
- Adequate dissemination plan for results from the proposed work

AWARD CONDITIONS

- Awards are made for a period of 13 weeks, from May 17, 2020 to August 15, 2020. ORED's Fiscal Operations unit (ORED-FISCALOPS@uidaho.edu) will notify the PI and their departmental grant

administrators when their award index has been set up. Index notifications are expected to be made on/before May 17, 2020. Funds must be spent only for graduate student stipend support and fringe benefits. Funds remaining at the end of the award period will be returned to ORED.

- All stipend payments must be made within the award period.
- Ownership of any and all **intellectual property** created through the use of these funds shall be determined as defined in *UI Faculty Staff Handbook 5300*.
- If the proposed project will involve regulated activities (*e.g.*, **Human Subjects, Animals, Biohazards, Drones**), the PI will need to produce the appropriate assurances before a grant is awarded.

DELIVERABLES

Two reports are required following the end of the award period: 1) a *project close-out report*, describing any publications, presentations, grant submissions, and student involvement that were enabled by the award, which is due within 30 days after the funding ends; and 2) a *final outcomes report* detailing further publications, presentations, proposal submissions, and other research and/or creative activities enabled by the award, which is due 12 months following the close-out of the award.