



University of Idaho

Office of Research and
Faculty Development

**Office of Research and Economic Development (ORED)
Research, Infrastructure, and Scholarly Excellence (RISE)
Spring 2019 Arts & Humanities (A&H) Project Support
Grant Program
REQUEST FOR PROPOSALS (UPDATED 3/27/19)**

ORED Research, Infrastructure, and Scholarly Excellence (RISE) funds are competitively awarded to further the development of research, scholarly, and creative activities across all disciplines. RISE grants are intended to enhance the competitiveness of future proposals submitted to external sponsors, and/or result in publications, patents, awards, performances, etc. related to the PI's discipline.

The ORED RISE Arts & Humanities (A&H) Project Support program provides funding to support scholarly or creative efforts in the Arts & Humanities disciplines. For this program, "the term 'humanities' includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life." (National Foundation on the Arts and the Humanities Act, 1965, as amended by the [National Endowment for the Humanities](#))

Specifically, faculty members can request A&H support for the following two tracks: 1) to increase the competitiveness of an external grant, and/or 2) to support scholarship and creative work, as indicated on the cover sheet.

ELIGIBILITY AND RESTRICTIONS

- To participate in any of the ORED RISE programs, a PI must be in a tenure-track or research faculty position.
- The PI must have (1) submitted all reports and requirements from previous ORED awards and all sponsored activities, and (2) not have been awarded ORED RISE A&H funding in the last two years.
- Individual A&H awards of **up to \$10,000** will be made to a PI following an internal review process.
- Awards will be made for a period of **12 months**, beginning June 1, 2019; however, if the proposed project will involve regulated activities (*e.g.*, **Human Subjects, Animals, Biohazards, Drones**), the project start date will be the date the PI provides a copy of the assurances or June 1, 2019, whichever is later.

PROPOSAL SUBMISSION

Fully approved proposals are due to ORED's Research and Faculty Development team by 5:00 pm PT on April 29, 2019.

Proposals must be submitted through the U of I's Vandal Electronic Research Administration System (VERAS) at veras.uidaho.edu, which enables electronic routing and signatures of your proposal. The entire application package should be loaded into VERAS as a single PDF. Because this is an internal grant program, ORED's Fiscal Operations and Research and Faculty Development units will be involved in the approval of the proposal submission.

Following the close of the deadline, Deans will be contacted to rank proposals from their College.

INSTRUCTIONS

Use single spacing, one-inch margins, and a font size of 12 pt. Do not include extra materials. Proposals that do not follow these guidelines will be returned without review. *As of 4/9/2019: U of I will no longer use EIPRS for internal approval of proposals. Instead, VERAS (<http://veras.uidaho.edu>) will be used.*

Applicants are strongly encouraged to write for a non-technical audience.

- 1) Cover Sheet (1 page):** Complete the cover sheet available on the A&H website [here](#).
- 2) In VERAS, the proposal title must begin with "ORED SP19 A&H:"** to assist with tracking the proposal. For

Sponsor, select “UI Office of Research and Economic Development.” Signatures of PI(s), Department Chair/Head/Supervisor, and College Dean will be processed electronically via VERAS. *All signatures must be obtained through VERAS by the deadline in order for the proposal to be considered complete.* Please note that your college may have an internal deadline for proposal submission, routing, and approval. Please include your departmental financial contact as an editor in VERAS.

3) Narrative (3 page maximum): Please provide the following information:

- Project overview.
- Describe the need for ORED funds to carry out the proposed project.
- Describe the expected outcomes and/or deliverables from receiving this funding (*i.e.*, will the completion of this project result in publications, awards, performances, external proposals, etc.?).
- For support to enhance the competitiveness of an external proposal, the PI must identify an appropriate external sponsor and specific program for the future proposal submission. Also, please provide a summary of any correspondence with a Program Officer in the identified program.

4) Budget Template: Complete the budget template available on the A&H website [here](#). Funds may be used for salary, travel, student support, contracted services (*e.g.*, translation, transcription, etc.), shipping costs, equipment, and supplies, but **not** for renovations or remodeling.

5) Equipment Quote: Include if requesting equipment.

EVALUATION

Applicants are strongly encouraged to write for a non-technical audience. Proposals will be reviewed by a committee of faculty members, administrators, and/or staff, as dictated by the subject matter discussed in each proposal. The VP for Research and Economic Development will make the final funding decisions, taking into account review comments, ranking from the Deans, and strategic expansion of the ORED funding portfolio.

AWARD CONDITIONS

- Awards are made for a period of 12 months. ORED’s Fiscal Operations unit will notify the PI and their departmental grant administrators when their award index has been set up. Funds must be spent in accordance with the proposed budget and quarterly spending plan. Deviations from the proposed budget plan or scope of work must be **requested** via email to ORED-FISCALOPS@uidaho.edu with clear justification. Funds remaining at the end of the 12-month award period will be returned to ORED.
- For support to enhance the competitiveness of an external proposal, as identified on the cover sheet, the PI must submit an external proposal within 12 months of the award end date.
- All purchases must be made within the award period.
- All equipment purchases, upgrades, repairs, or improvements vest with the University of Idaho.
- Ownership of any and all **intellectual property** created through the use of these funds shall be determined as defined in *UI Faculty Staff Handbook 5300*.
- If the proposed project will involve regulated activities (*e.g.*, **Human Subjects, Animals, Biohazards, Drones**), the PI will need to produce the appropriate assurances before a grant is awarded.

DELIVERABLES

Two reports are required following the end of the award period: 1) a *project close-out report*, describing any publications, presentations, grant submissions, and student involvement that were enabled by the award, which is due within 30 days after the funding ends; and 2) a *final report* detailing further publications, presentations, proposal submissions, and other research and/or creative activities enabled by the award, which is due 12 months following the close-out of the award. **Questions? Contact Research and Faculty Development at ORED-RFDTeam@uidaho.edu.**