VANDAL IDEAS PROJECT 2021-2022
Request for Proposals

Vision

The Vandal Ideas Project (VIP) is a competitive university-wide grant program to stimulate bold new ideas that support our strategic goals. In response to a request from Faculty Senate, $50,000 is available to support projects that have potential to either increase enrollment (both new student recruitment as well as retention) or generate new revenue. VIP funding will come from the university's recent P3 transaction. As required by that transaction, all proposals must demonstrate potential for revenue generation.

Details and Criteria

- All U of I faculty, staff and students are eligible to apply. An individual is limited to participation in or submission of only one grant proposal. Collaboration among faculty, staff, students, and colleges is strongly encouraged.
- VIP grants are available for the 12-month period from July 1, 2021 to June 30, 2022 to coincide with the fiscal year. In limited cases the Provost and President may consider an exception to the standard timeline if the request is well justified. The Principal Investigators must state the anticipated start date and expected date of completion. An award letter will be sent to the PI with their actual award dates.
- The University Budget and Finance Committee (UBFC) will evaluate and score proposals based on the following 100-point scale:

Project description and methodology	20 points
Potential impact of project	20 points
Revenue generation potential	30 points
Feasibility of project	20 points
Budget rationale	10 points

- The UBFC Committee will provide funding recommendations to the Provost and President for final review and award decisions.

VIP Grant Timeline (approximate)

Monday, April 26	RFP Launch
Thursday, May 13	Proposal deadline (2.5 weeks)
Thursday, May 27	UBFC recommendations to Provost and President (2 weeks)
Thursday, June 10	Award decisions communicated (2 weeks)
Thursday, July 1	Funding available

Submission Deadline

Proposals are due by **5:00 pm on Thursday, May 13, 2021**, and must be submitted to provost@uidaho.edu. The final proposal must be submitted in a single pdf document that includes:

Proposal Guidelines

Use single spacing, one-inch margins, and a font size of 12 points. Extra materials will not be considered. Proposals that do not follow these guidelines will be disqualified from consideration.

1. **Cover sheet (1 page, use the form available on the VIP webpage)**

2. **Narrative (3 pages maximum):** Follow the structure below.
   - Abstract (required, limited to 200 words): Provide a non-technical description of the problem/challenge, work to be performed, expected outcomes, and revenue generation potential.
   - Describe the VIP project. Include activities/strategies that will be implemented.
   - Describe the methodology to be used and how outcomes will be measured.
   - Provide a project timeline that includes anticipated start and end date.
   - Describe future revenue generation potential to the university.
   - Describe how the project will be sustained past the funding period, if possible.
   - Clearly delineate the roles and contribution of each team member.

3. **Bibliography/References Cited (optional, 1 page maximum): A**n in-depth review of the literature is not expected for the proposal.

4. **Budget Form (use the form available on the VIP webpage):** The budget must be reasonable and well justified. The resources needed to complete the project should be completely and clearly described. Funds may be used for partial support of undergraduate or graduate students. Up to two weeks of PI summer salary may be allowed if summer work is absolutely necessary. The maximum award is $15,000. There is no minimum award amount. Budgets that exceed the maximum amount will be disqualified. The university reserves the right to reduce or increase the size of the budget. Because these are internal funds, no Facilities and Administration fees (F&A) will be assessed on these awards.

5. **Biographical Information (1 page maximum):** Provide brief biographical descriptions of each team member. Each entry should be no more than 200 words. Please include:
   - Name
   - Present job title, if applicable.
   - Field and date of investigator's highest degree or, if a student, field of study and degree sought.
   - Date of initial appointment as a faculty or staff member at UI. For students, initial semester student enrolled at UI.
   - Relevant expertise