DGA Roundtable Minutes– from the meeting on June 4, 2018

**1:30 – 2:30 pm, IRIC 305 (above the Atrium)**

1. Zoom greetings and sign-in sheet. Please sign in as you arrive or announce your arrival on Zoom (SM)!
	1. Thank you all for attending!
	2. Introducing Carly Cummings – Director of the Research and Faculty Development Team in ORED. Carly gave a quick rundown of the services that RFD provides, including proposal development, faculty support (junior and other), and large proposal submission development and support.
2. Cost Accounting Minute – Rebecca Marquez
	1. Expense review reminders:
		1. Unallowable costs include late fees, tips are a included in the per diem for employees in travel status and are not cannot be added on to the grant. Think of this like a tip on a taxi fare, the tip is additional to the fare and cannot be included as part of the expenses.
		2. Ask before you post! Osp-cost@uidaho.edu, or 5-2080.
3. Argos Reporting w/ Pivot Tables – Kenwyn Richards
	1. [Argos Reports Instructions](file:///E%3A%5CRoundtable%5CJune%202018%5CArgos%20Reports%20Instructions.docx)
	2. [Pivot Table Basics](file:///E%3A%5CRoundtable%5CJune%202018%5CPIVOT%20TABLE%20BASICS.docx)
	3. [Pivot Table Training](file:///E%3A%5CRoundtable%5CJune%202018%5CPivot%20Table%20Training.xlsx)
4. Chart of Accounts Update- Heather Nelson

See handouts and emails.

As time allows:

1. Post Award Updates – Sarah Martonick

Chart V DGA list update is occurring for new grant code prefixes and ORGNs.

As Post Award works through Chart V and establishing all of the new FY19 indexes, please be patient with us. If you have an urgent need, please call or send a high priority email.

1. Pre Award Updates – Ann-Marie

None.

1. Other and Open Forum:

None.