



Idaho Water Resources Research Institute

IWRRI Graduate Student Travel Voucher Application 2020-2021

I. General Information

The purpose of the IWRRI Graduate Student Travel Voucher is to assist graduate students working on water resource research with funding to advance their professional careers through attendance at regional, national or international conferences.

II. Eligibility and Award Terms

Any currently enrolled graduate student at the University of Idaho that is working on an aspect of water resource research may apply to receive funding of up to \$500.00, for conferences that are regional, national or international in scope.

Requirements include that the student must:

- Have been accepted to present their own research (poster or presentation) at a regional or national academic conference,
- be first author on the presentation or poster,
- present their research or project at IWRRI's Third Annual Water symposium in Fall 2020.
- Include IWRRI accreditation in visualization of project.

Awards will be given on a first come/first served basis. IWRRI also reserves the right to refuse eligible candidates should financial concerns dictate that action. Travel voucher awarded funds may only be used for transportation and accommodations.

III. Selection Process and Notification

Incomplete or incorrectly completed applications will be rejected from further review, therefore it is important to treat the process with due diligence. IWRRI will review applications and notify applicants of the outcome either positive or negative within three weeks of submission. Applicants will be notified via email. Please make a copy of your entire application prior to submission, for IWRRI will not return any submitted materials.

IV. Deadlines

Applications can be submitted at any time and will be considered until the annual student travel budget is exhausted. The student may choose to contact Kyra Sims to inquire whether funds are available prior to filling out the forms. Applications are accepted in hard copy in the IWRRI office (Morrill Hall 216) to Kyra Sims between hours of 8:00am and 5:00pm. Email submissions are to be completed in PDF format and emailed to IWRRI@uidaho.edu. Email submissions are collected once a day before 5:00pm. Please feel free to email IWRRI@uidaho.edu to confirm your submission. Include applicant name and email address in body of the email.

V. Application Instructions

Attached is the complete list of requirements as well as the application for the travel voucher.



Idaho Water Resources Research Institute

Application Check List

The applications must be typed (except where noted otherwise) and all applications materials must be attached to the application.

1. IWRRI Graduate Student Travel Voucher Application.
2. Student Cover letter to IWRRI from Applicant.
3. Statement of enrollment from student's major advisor.
4. Copy of email from the conference organizers confirming presentation acceptance.



Idaho Water Resources Research Institute

Application

TO BE FILLED BY GRADUATE STUDENT

A. Personal Information	
Name (<i>First Last</i>) :	E-mail (<i>@uidaho or @vandals.uidaho.edu only</i>):
Phone Number:	Department:
Major Advisor Name (<i>First Last</i>) :	Major Advisor E-mail:

B. Travel Information
Full Name of Conference:
Destination:
Travel Dates:
Dates of Conference:
Mode of Transportation: Train: Bus: Airplane: Car: Other (<i>explain</i>):



Idaho Water Resources Research Institute

C. Budget		
Category	Amount	Details
Registration		
Transportation		Rental car: Bus/Train Fare: Gas (\$0.535/Mile): Airfare:
Lodging		Hotel (\$/night & # of Nights)
Meals		*Per diem (If meal not included in event) \$45/day in state \$55/day out of state:
Total		



Idaho Water Resources Research Institute

D. Presentation Information	
Title:	Authors (Applicant must be first):
Abstract:	

E. Acknowledgement	
Printed Name of Applicant:	Applicant Signature:
Printed Name of Major Advisor:	Major Advisor Signature: