Advisee Management Quick Reference

To add a student as one of your advisees, enter their V-Number into the text box below and click on the Add Advisee button.

To add a graduate student please contact the College of Graduate Studies 5-2647.

Include the initial V. The student's name appears above the Add Advisee button. Feedback is displayed in the upper right.

Use the list below to remove an Advisor Hold from one or more of your active advisees, or to Drop one or more students as advisees. You can search for an advisee by entering a V-Number or Name in the spaces below. You can list all of your advisees that have an Advisor Hold by selecting Yes from the Advisor Hold Filter drop down list. Selecting No will select all of your advisees without an AH hold. Selecting All will select all of your advisees, regardless of their AH hold status. The filters can be used together if desired to further restrict your list of advisees.

To remove an Advisor Hold, select Yes from the Remove Advisor Hold drop down list for one or more students, then click the Save Changes button.

To drop an advisee select Yes from the Drop Advisee drop down list for one or more students, then click the Save Changes button.

To drop a graduate student please contact the College of Graduate Studies 5-2647.

Advisee V-Number Filter: Initial V is required.

Advisee Name Filter:
- "Drew" returns Andrews
- "S" returns all names containing an "S"

Advisor Hold Filter: Select Yes to limit the list to only advisees with a hold.

Don't forget to save! Button becomes active after a selection has been made.

The default state is blank. Once a selection has been made, select yes or no.