University of Idaho

DEGREE AUDIT

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1 Log Into Your Account
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2 Select the **Students** Tab
Choose **Degree Audit & Transcript**, then **Degree Audit**

3 Verify Your:
V#, Name, Degree, Major, Level and Class Standing

Audit shows the summary of your progress toward the selected degree.

Audit	Plans
Audit	❯
What If	
What If History	
Look Ahead	

Degree Audit lists all course requirements for your degree, including GPA, general education and minor courses.

Track your progress using the messages and icons. The red messages do not appear after the requirements have been met.

✅ Complete	≈ Nearly complete	NA In Progress Class	☐ Not Complete

Sample Messages:

Still Needed: Contact your advisor for assistance with your general education requirements

120 credits are required. You currently have 16, you still need 104 more.

A minimum of 40 credits in upper division courses are required. You have taken 16 but need 24 more credits.

A minimum of 30 credits in upper division UI courses in residence are required. You have taken 16 but need 14 more credits.

Your audit is divided into sections. The first shows your full degree requirements, including University obligations such as GPA and total credit thresholds. Below this are the detailed requirements for your major, minor, and general education core. In the example below, the Marketing emphasis is not complete. One course has been taken and earned a B, but one is in progress and one is still needed. Note that the rows are color-coded as well.

☐ **Marketing**					
✅ Consumer Behavior	MKTG 324	Consumer Behavior	B	3	Fall 2018
≈ Marketing Research and Analysis	MKTG 421	Marketing Res & Analysis	NA	(3)	Fall 2019
☐ Marketing Management	Still Needed:	1 Class in **MKTG** 428*			

Free Electives are credits that count toward your total credits for graduation, but may or may not fit into your major or minor. These are displayed at the bottom, along with **In-progress** courses. In-progress includes the current semester's courses and registered classes for future terms. In April you may see courses for Spring, Summer, and Fall in this section.

Free Electives				
ENGL 101	Introductn to College Writing	P	3	Summer 2015
Satisfied by:	ENGLLIT3 - Engl Lit/Comp - CEEB - ADVANCED PLACEMENT			
MUSA 122	Orchestra	A	1	Spring 2017
MUSA 124	Studio Ins: Trumpet	A	2	Spring 2017
MUSA 314	Studio Instr:Voice	NA	(1)	Spring 2019
MUSA 316	Concert Choir:Vandaleers	NA	(1)	Spring 2019
MUSA 318	Jazz Choir	NA	(1)	Spring 2019
MUSA 322	Orchestra	NA	(1)	Spring 2019
MUSA 323	Jazz Ensemble:Band I	NA	(1)	Spring 2019
MUSA 365	CE:Chamber Music	NA	(1)	Spring 2019
MUSA 365	CE:Jazz Choir II	NA	(1)	Spring 2019

In-progress			
ACCT 201	Intro Financial Acctg	NA	3 Spring 2019
BUS 252	Intro to Business Analytics	NA	3 Summer 2019
ECON 343	Money & Banking	NA	3 Spring 2019
ENGL 313	Business Writing	NA	3 Spring 2019
FIN 301	Financial Resources Management	NA	3 Fall 2019
MHR 310	Leading Organizations & People	NA	3 Summer 2019
MIS 350	Managing Information	NA	3 Fall 2019
MKTG 420	Integrated Marketing Comm	NA	3 Spring 2019
MKTG 421	Marketing Res & Analysis	NA	3 Fall 2019
OM 370	Process Management	NA	3 Summer 2019
OM 378	Project Management	NA	3 Fall 2019
STAT 251	Statistical Methods	NA	3 Spring 2019

Reading your degree audit

Items in the gray column show the requirements needed to complete your degree. In the example below, all of the requirements have been met except for the Advanced Writing Course which is In Progress. Note that transfer courses show what you took, where you were enrolled, and how it has been applied to your UI degree.

✅ Fundamental of Public Speaking	COMM 101	Fundamntls Public Speaking	B	3	Fall 2016
	Satisfied by	COMM204 - Public Speaking - LEWIS-CLARK STATE COLLEGE			
〰 Advanced Writing Course	ENGL 313	Business Writing	NA	(3)	Spring 2019
✅ Introduction to Managerial Accounting	ACCT 202	Intro Managerial Acctg	C	3	Fall 2018
✅ Legal Environment of Business	BLAW 265	Legal Environment of Business	C	3	Spring 2018
	Satisfied by	BUS365 - Legal Environment of Business - LEWIS-CLARK STATE COLLEGE			
✅ Integrated Business and Value Creation	BUS 101	Intro Bus Enterprises	C	3	Fall 2016
	Satisfied by	BUS101 - Intro to Business - LEWIS-CLARK STATE COLLEGE			

Other types of credit

You may have been awarded credit through AP (Advanced Placement) courses, CLEP (College Level Examination Program) exams or an IB (International Baccalaureate) program.

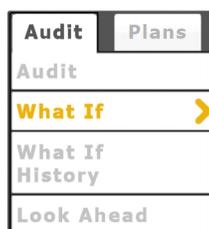These credits display the same "Satisfied by" tag as transfer credit.

✅ Written English					
✅ Introduction to College Writing	ENGL 101	Introductn to College Writing	P	3	Summer 2016
	Satisfied by	ENGLLANG3 - English Lang/Comp - CEEB - ADVANCED PLACEMENT			
✅ English Composition	ENGL 102	College Writing & Rhetoric	A	4	Fall 2017
	Satisfied by	ENG1A - English Composition - RIVERSIDE CITY COLLEGE			

Where are my dual credit courses?

If your dual credit course is from another college, it displays as transfer credit. Courses taken through UI begin on your non-degree record. These credits transfer to your undergraduate degree audit during your first semester at UI. They will not be marked as dual credit, but are easily identified by the term they were taken. Here HIST 112 was taken as dual credit, two years before the student began their first semester as a UI undergraduate.

〰 18 credits from J-3-e, J-3-f, J-3-g	FLEN 210	Intro to Classic Mythology	C	3	Fall 2018
	HIST 112	Intro to U S History	B	3	Spring 2015
	ISEM 101	World Music in Society	A	3	Fall 2017

What If allows you to explore different degrees, majors, and minors.

Audit	Plans
Audit	
What If	➤
What If History	
Look Ahead	

Explore how your existing credits meet the requirements of other study plans. Add **Look Ahead** courses to the **What If**, to simulate planned coursework.

What If uses the same icons and messaging as **Audit**.

Disclaimer

This degree audit is an advising tool only. You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report.

This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.