Salary calculations for summer 2020 appointments:

***Summer 2020 includes 13 weeks, 520 hours.***

- Dates should be inclusive of all work dates to ensure coverage and compliance with Workman’s Compensation Insurance.

- Information Needed for Calculations: For Department Heads/Chairs and Directors use base salary plus stipend. (E4105 & E4107.) Look in NBAJOBS.

- Divide salary by the AY contract hours for the summer maximum hourly rate. See the below chart for the most commonly used FTEs.
  - For deferred pay, the spread hourly rate is reflected in NBAJOBS. Take the salary and divide by the contract hours to get the true earned hourly rate.

**NBAJOBS record:**

Example of one FTE:
$45,008.60 = $28.851666 round to $28.85/hr
1,560 hrs (1 FTE)

Example of one FTE on deferred pay:
$99,652.80 = $62.283
1,600 (deferred pay) 1,560 (use if 1 FTE)

Example of less than one FTE: .875 fte
$46,710.30 = $34.22/hr
1,365 hrs (.875 FTE)

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<thead>
<tr>
<th>FTE</th>
<th>AY Contracted Hrs</th>
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<tbody>
<tr>
<td>1.00</td>
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<tr>
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</table>

**Example FTE calculations for summer appointments:**

**Maximum Summer Salary** = Earned Hourly rate X 13 weeks X 40 hrs/week
Ex: $28.85 X 13 weeks X 40 hrs = $15,002

**FTE Example:** will earn $4,000 over 5 weeks. (5 weeks x 40 hrs = 200 hours)
$4,000/$28.85 (max hourly rate) = 138.64818 hours, round to 139 hours
139 hours / 200 hrs = 0.695 FTE

Hours per pay/day would then be: .695*80= 55.60 per pay 5.56 per day

**Maximum Summer Salary** = Earned Hourly rate X 13 weeks X 40 hrs/week
Ex: $34.22 X 13 weeks X 40 hrs = $17,794.40

**FTE: Example** will earn $4,000 over 5 weeks. (5 weeks x 40 hrs = 200 hours)
$4,000/$34.22 (max hourly rate) = 116.890707188 hours, round to 117 hours
117 hours / 200 hrs = 0.585 FTE

Hours per pay/day would then be: .585 *80= 46.80 per pay 4.68 per day.