University of Idaho - Planning for Academic Program Review

December 2020
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Anthology
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As of July 7, 2020, we are Anthology and will revolutionize higher education;

Campus Management, Campus Labs, and iModules unite to form one organization.
As a result of this training, attendees will be able to:

- Understand basic Planning site terminology
- Effectively navigate to their organizational unit
- Correctly populate their unit’s templates
Assessment Cycles

Announcements

Welcome to Planning!
This site is a tool to document, track, and report on the strategic planning and our unit planning efforts. Capture progress and document results easily. Doing so will enable us to quickly generate reports that can help us improve our processes over time.

Dates to Remember
September 2, Department Specific Alumni Survey Questions Submission to IE
September 14, Planning & Assessment Orientation (Directors, Associate Directors, and Assessment Coordinators)

Plans

Strategic Plan
8/1/18 - 7/30/22
Strategic Plan builds on our current strengths and focuses on the most pressing issues that we are distinctively positioned to address. The structure of the plan encourages multidimensional approaches to achieving...

Quality Enhancement Plan
8/1/17 - 7/30/20
Operational outcomes are specific, measurable statements about improvements a unit would like to make to its programs or services. Each outcome should flow directly from broad goals of the unit. All unit goals should be connected appropriately to...
Assessment Cycles

Assessment Phase Status

<table>
<thead>
<tr>
<th>Org Units Status</th>
<th>Plan</th>
<th>Do</th>
<th>Check</th>
<th>Act</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Data</td>
<td>11</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Partial</td>
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<td></td>
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</tr>
<tr>
<td>Fulfilled</td>
<td>19</td>
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</tbody>
</table>

Days Remaining:

- **26** days remaining
- **67** Org Units

This assessment cycle will be very important for us to track all the amazing things taking place at Hometown University. With the results produced from the processes implemented by Academic Affairs, Hometown will be able to highlight achievements. We will be better able to affirm our positions during the accreditation renewal process.

Phase Requirements

- **Data Measure**
  - Data Source
  - Mission
- **Description**
  - Strategic Goal
  - Description
  - Strategic Objective (s)2
  - Supporting Activities

<table>
<thead>
<tr>
<th>Org Unit</th>
<th>Status</th>
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<tbody>
<tr>
<td>Academic Affairs</td>
<td>80% Fulfilled</td>
</tr>
<tr>
<td>Anthropology</td>
<td>40% Fulfilled</td>
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<tr>
<td>Art History</td>
<td>20% Fulfilled</td>
</tr>
<tr>
<td>Chemistry</td>
<td>60% Fulfilled</td>
</tr>
<tr>
<td>College of Arts and Science</td>
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<tr>
<td>Economics</td>
<td>80% Fulfilled</td>
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<tr>
<td>Engineering</td>
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<td>English</td>
<td>10% Fulfilled</td>
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<tr>
<td>Latin</td>
<td>60% Fulfilled</td>
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<tr>
<td>Marketing</td>
<td>10% Fulfilled</td>
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<tr>
<td>Mathematics</td>
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<tr>
<td>School of Global Studies</td>
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<tr>
<td>Special Education</td>
<td>50% Fulfilled</td>
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<tr>
<td>Sociology</td>
<td>60% Fulfilled</td>
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</table>
### Annual Assessment Cycle

Assessment Cycle Time Period: 06/28/2019 - 06/28/2021

<table>
<thead>
<tr>
<th>Management</th>
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<tbody>
<tr>
<td><strong>MISSION STATEMENT</strong></td>
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<tr>
<td>Business Management Mission Statement</td>
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</tbody>
</table>

**Mission Description**
The mission of the Business Management Program is to provide degree and certificate candidates the opportunity to acquire the knowledge and skills necessary for a successful career.

**OBJECTIVE**

**SLO 1 - Business Vocabulary**

**Objective Description**
Students will demonstrate proficient knowledge of a comprehensive vocabulary of business terms.

### ASSESSMENT

**SLO 1 Assessment 1 (MFAT TEST)**

**Outcomes results**

<table>
<thead>
<tr>
<th>SLO 1</th>
<th>VOCABULARY KNOWLEDGE</th>
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<tbody>
<tr>
<td></td>
<td>Students will master a comprehensive working vocabulary of business management terminology and apply concepts to organizational needs.</td>
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</table>

**Academic Year 2016: Management**

**Tens: Overview**

<table>
<thead>
<tr>
<th>Vocabulary Knowledge</th>
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<tbody>
<tr>
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<td>Met</td>
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<tr>
<td>Exceeded</td>
<td></td>
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</table>

**Objective Target Met?**

**Target Partially Achieved**

Analysis of Assessment Results:

80% of students met the target overall. However, scores for students in foundational MGMT courses were below the target. We will be looking at these courses to determine curriculum changes that can reinforce these learning objectives around vocabulary development for the future.

**Closing the Loop**

Our foundational courses added a week to the vocabulary unit at the beginning of the semester to reinforce these concepts. They also developed a formal, consistent test assessment to determine student understanding at this point in the semester. Individual instructors created special office hours for students who were not proficient, and after a certain number of meetings with students they were able to complete the assessment again. We found that scores improved not only for that benchmark assessment, but concepts were retained and scores went up on the summative end of term assessment as well.
Planning Reports

Unit Mission

Academic Programming and Services Mission Statement

Mission Statement:
Gibberish, alternatively jibberish, jibber-jabber, or gobbledegook, is language that is (or appears to be) nonsensical. It may include speech sounds that are not actual words, or language games and specialized jargon that seems nonsensical to outsiders.

Start: 07/01/2017
End: 06/30/2018
Progress: In progress
Providing Department: Academic Programming and Services
Responsible Users: Nate Adams (nadam), (email) (mkad)

Mission Statement
Mission Statement: Mission statement goes here.
Start: 07/01/2017
End: 06/30/2018
Progress: In progress
Providing Department: Campus Life
Responsible Users:

Records and Registration Mission Statement

Mission Statement:
Definition of registration for English Language Learners: the act or process of entering information about something in a book or system of public records: the act or process of entering names on an official list. During this session we will delve into how to utilize the robust reporting tool within the Planning site throughout your cycle of assessment. This training will outline different types of reports you can generate as well as the steps of report creation, including adding related items and sharing.
Start: 07/01/2017
End: 06/30/2018
Progress: In progress
Providing Department: Records and Registration
Responsible Users: