



U.S. Department of the Treasury's Office of International Affairs Junior Fellowship Opportunities

The U.S. Department of the Treasury's Office of International Affairs (IA) seeks outstanding new college graduates to help advance IA's mission to support U.S. economic prosperity by strengthening the global economy, preventing and mitigating international financial instability, and tackling existing and newly evolving global challenges.

About the Program:

The Junior Fellowship program is a highly selective, fixed two-year program for new college graduates to work shaping international economic policy for the United States. Most fellows leave the program to pursue graduate degrees (e.g. law, public policy, international relations, and finance and business) or opportunities in the U.S. government or with other organizations. Junior Fellows have a wide range of responsibilities, providing them with exposure to multiple policy issues and opportunities to enhance their knowledge and skills. They typically perform a variety of tasks that include developing policy proposals, analyzing international economic and financial developments, providing administrative support, and conducting analytical studies. Fellows also prepare briefings materials and help coordinate bilateral and multilateral meetings for senior Treasury officials to engage with counterparts at international financial institutions like the IMF, World Bank, and global fora like the G7 and G20. Junior fellows often participate in such meetings, including with finance ministers, central bankers, and other global financial leaders, and may have opportunities to travel abroad.

Junior Fellows will be placed in either a regional or functional office. Regional offices oversee Treasury's engagement with counterparts across the world. Functional offices oversee Treasury's engagement with international financial institutions and structure broader Treasury policy on issues ranging from climate change, to export credits, to foreign exchange. Positions are usually filled at the GS-9 level.

Qualifications:

Strong candidates will have recently received – or will soon receive – a bachelor's degree with relevant coursework in economics, public policy, finance, or international relations. However, a major or concentration in these fields is not necessary for consideration. IA is committed to attracting and developing a diverse and inclusive workforce. We recognize that different perspectives and experiences among our employees are workforce strengths, and holistically evaluate each candidate's basis of public policy motivation, academic achievement, ability to bring perspectives that could benefit our work, and professional recommendations. As such, we especially encourage submissions from groups traditionally less represented in economics.

How to Apply:

Interested candidates should email a cover letter, resume, transcript(s), and two recommendations attesting to academic qualifications and career potential to IAfellows@treasury.gov by **October 30, 2020**. In the email, candidates should (A) indicate a desired start date; (B) confirm they hold U.S. citizenship (must be able to provide documentation); (C) note veterans' preference, if applicable; and (D) a resume that demonstrates 52 weeks (2,080 hours) of paid or unpaid experience relevant to the duties described above.

Note that there is no need to limit the resume to one page. To demonstrate that the candidate meets the requisite relevant experience and hours, please expand on duties performed for each professional or extracurricular job or activity listed (volunteer work, work study, etc.). Please also include the time period when the job or activity took place with the average number of hours per week, (e.g., June 2020 to August 2020, avg. 30 hours per week).

Candidates passing a first round of screening will be asked to respond to two short essay questions. Applications will be evaluated in December 2020 for fellows to start in summer 2021 (or at a mutually agreed alternative time). To be hired, candidates must be able to obtain and maintain a national security clearance.

Please contact IAfellows@treasury.gov with questions or requests for assistance.

For more information on the Office of International Affairs at Treasury, please see: <https://www.treasury.gov/about/organizational-structure/offices/Pages/Office-Of-International-Affairs.aspx>

The Treasury Department is an Equal Employment Opportunity Employer.