From: Dan Ewart, VP for IT and CIO

RE: IT Shared Services Status Update for 4-10-2020

A repository of regular updates on the IT Shared Services initiative are available at https://www.uidaho.edu/its/it-shared-services. If you have any questions, please don't hesitate to contact me, refer to the website or email itsharedservices@uidaho.edu.

- Due to the necessary shift of focus to the university’s COVID-19 response, the initiative is now four to five weeks behind schedule. While the COVID-19 response remains the current priority for ITS and units across U of I, the IT Shared Services initiative is continuing to move forward. The updated schedule is as follows:
  - 5-08-2020: Draft recommendations developed and distributed for institutional review and input
  - 5-29-2020: Input received on draft recommendations
  - 6-05-2020: Final recommendations provided to President Green

- Following up on the surveys, all 25 of the scheduled group meetings have been held with the last one completed on 4-8-2020. All groups have been extremely helpful and candid in their responses and much valuable information has been gathered. Some ITS groups were too large to complete in one meeting, so smaller meetings were scheduled to continue the conversation.

- The recommendations team met on 3/26/2020 to document commonalities from the surveys/group meetings and discuss next steps in recommendations development. It was determined that next steps would be for Dan Ewart to use the team input to document basic assumptions/philosophies for the recommendations and to expand on the initially documented desired outcomes based on feedback so far. The team will meet again on 4-16-2020 to review the before-mentioned information and develop a first round of draft recommendations.

- Weekly, informal, drop-in sessions (in-person and via Zoom) have been scheduled to facilitate discussion and questions that were not addressed elsewhere. Any UI person is welcome to attend be it to listen or participate and people can come and go as their schedules allow. The connection information can be found below.

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**Weekly IT Shared Services Open Discussions**
12 pm on 2/20, 2/26, 3/5, 3/13, 3/26 and 4/3, 4/29
10 am on 4/15, 2 pm on 4/20
Connect via Zoom: https://uidaho.zoom.us/j/2088852127
Or if you would like to dial in via phone: 669-900-6833 then enter meeting ID 2088852127#