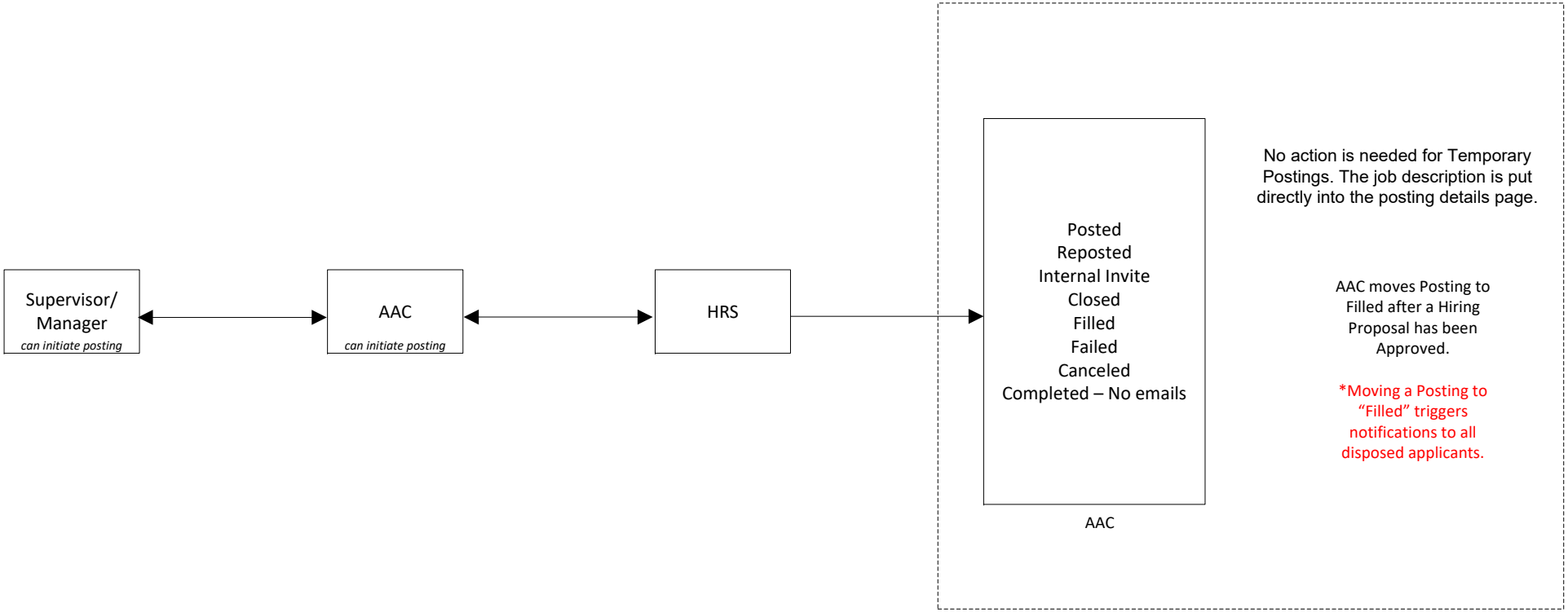
University of Idaho

Updated: Fall 2017

Student/Temporary Postings

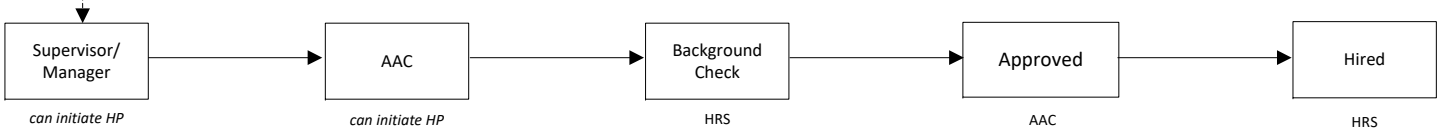


University of Idaho

Updated Fall 2017

Student/Temporary Applicant Workflow

Student/Temporary Hiring Proposal Workflow



Hiring Proposal Canceled

HRS can cancel at any time

Applicant Dispositions:

System Determined Did Not Meet Minimum Qualifications
(with reasons; emails applicant when posting filled)

Does Not Meet Minimum Qualifications
(with reasons; emails applicant when posting filled)

Not Interviewed, Not Selected
(Search Coordinator; with reasons; emails applicant when posting filled)

Declined Interview

Application Withdrawn
(Applicant owns; all users can view)

Interviewed, Not Selected
(Search Coordinator; with reasons; emails applicant when posting filled.)

Application Expired
(HRS: all users can view; automatically moves to this status one year after applying from 'Under Review by Dept/ Committee.' Sends email to applicant to contact Student/ Temp HR to reactivate if still interested.)

Declined Offer
(AAC, with reasons; no email)