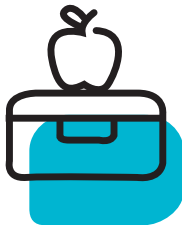
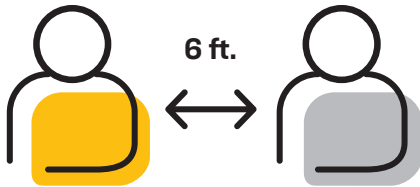


HEALTHY VANDALS

~ *protect yourself and others* ~
SOCIAL DISTANCING GUIDELINES AT WORK

**1**

avoid in-person meetings

- Use online conferencing, email or the phone when possible, even when people are in the same building.

2

maintain physical distance

- Unavoidable meetings should be kept short and held in large spaces where people can sit six feet apart.
- Avoid shaking hands.

3

do not congregate

- Avoid work rooms, pantries, copier rooms or other areas where people socialize.
- Keep six feet apart when possible.
- Face coverings are required inside all university buildings, with limited exceptions.

4

eliminate unnecessary travel

- Cancel or postpone nonessential meetings, gatherings, workshops and training sessions.

5

bring your lunch

- Eat at your desk, outside, or away from others (avoid break rooms or crowded restaurants).

6

limit recreational or other leisure activities

- Avoid meetings, retreats, activities, etc., where close contact with others is likely.