

MEMORANDUM

TO: Elizabeth "Liz" Brandt, Faculty Secretary
Patrick Hrdlicka, Chair

FROM: Chuck Staben, President



DATE: November 15, 2017

SUBJECT: FSH 3320 Policy & Form

Enactment of Temporary Emergency Policy

At the request of the Provost's Office in collaboration with the Faculty Secretary and upon my finding of a need for immediate enactment of this policy to ensure appropriate time and training for a smooth transition to the improved faculty evaluation form and process.

Pursuant to FSH 1460 C-3, I hereby adopt the changes to FSH 3320 and to the Faculty Annual Performance Evaluation form associated therewith, as approved by the Faculty Senate on October 31, 2017, and direct that for all faculty evaluations the changes shall take effect immediately.

A copy of the new policy (with the accompanying form), as adopted by the Faculty Senate, is attached.