

University of Idaho

2020 – 2021 University Faculty Meeting Agenda

Meeting #1

Wednesday, September 16, 2020, at 2:30pm (PT) / 3:30pm (MT)
ZOOM only

President Scott Green Presiding

- I. Call to Order – *President Green*
- II. In Memoriam – *President Green*
- III. Meeting Logistics – *Faculty Secretary Francesca Sammarruca*
- IV. Quorum count – *Faculty Secretary Francesca Sammarruca*
- V. Approval of Minutes (vote) – *President Green*
 - Minutes of the 2019-2020 University Faculty Meeting #4 (May 6, 2020) **Attach. #1**
- VI. Announcements – *President Green*
- VII. Special Orders– *Faculty Senate Chair Barbara Kirchmeier*
 - FSH 6990 Communicable Disease Emergency Response (vote) **Attach. #2**
 - Reading of new faculty and recognition of promotion and tenure by College Deans
- VIII. President’s Remarks and discussion
- IX. Adjournment – *President Green*

Attachments:

- **Attach. #1** Minutes of the 2019-2020 University Faculty Meeting #4 (May 6, 2020)
- **Award #2** FSH 6990 Communicable Disease Emergency Response

University of Idaho

2020 – 2021 University Faculty Meeting Minutes – Pending Approval

Meeting #4

Wednesday, May 6, 2020, at 2:30pm (PT) / 3:30pm (MT)

ZOOM only

President Scott Green Presiding

- President Green called the meeting to order at 2:30pm (PT).
- President Green read the names of those who died since the last General Faculty Meeting:

Dean Lavern Vettrus
General Manager of ASUI and Student Union Emeritus
April 2020

President Green requested a moment of silence in honor of the colleague who passed away.

- Meeting Logistics – Faculty Secretary Sammarruca
Secretary Sammarruca reminded the audience that meeting participants must be eligible members of the faculty in order to vote. She cited policy FSH 1520 II-1 concerning voting eligibility. She reviewed the meeting logistics for the first ZOOM-only general faculty meeting. A Zoom link has been sent to all faculty. Authentication will be required so only people with “uidaho” emails will be able to enter the meeting space. Microsoft Forms will be used for voting by sending the link to the meeting participants in the chat feature. Microsoft Forms also authenticates via email address. Quorum is determined by a one-question survey for people to identify themselves as eligible voters. Voting items will be on a separate survey. Forms will tabulate the response, however, after the meeting we will verify that the votes came from eligible voters. People will be able to ask questions by raising their hand and the monitor will call on them. Public viewing is possible via Live Stream on UI Live. The link will be provided in the Daily Register.
- Quorum count: Faculty Secretary Sammarruca
107 voting members of the faculty were required for a quorum. 158 eligible voters were present. A quorum was present.
- Approval of minutes –
A motion (Kirchmeier/Grieb) to approve the minutes of the 2019-2020 University Faculty Meeting #3 (February 26, 2020) as distributed was approved with 140 votes in favor and 19 abstentions.
- Announcements –

- The State of the University Address will be distributed tomorrow as a video.
- After communications with student leaders, President Green decided to hold the commencement for Spring 2020 graduates on August 1. Attendance is optional, but President Green hopes that many will attend to support the class of 2020. Graduates will also have the opportunity to walk at the December commencement or next May.
- Special Orders – Faculty Senate Chair Grieb

Chair Grieb expressed appreciation for the work that went into the preparation of the first Zoom faculty meeting. There are 30 items to discuss. Attachments numbered 2 through 21 are voting items, those numbered 22 through 31 are advisory or informational. The 20 voting items will be discussed individually but are regrouped in two polls—the first poll will cover items 2 through 11, the second will cover items 12 through 21.

 - Proposed Changes/Additions to Faculty-Staff Handbook (vote)
 - UP-20-016: FSH 1565 D-5, Academic Ranks and Responsibilities – Librarian
This comes as a seconded motion from the Library Affairs Committee. The purpose is to update the description of the position to be more consistent with the American Library Association and with the way we actually practice.
 - UP-20-018: FSH 1640.89, 1640.90, UCGE and GEAC
This concerns the merger of two standing committees, UCGE and GEAC. They do closely related work and support each other, so it is most efficient to combine them. GEAC will be absorbed into UCGE.
 - UP-20-019: FSH 1565, Academic Ranks and Responsibilities – Emeriti
This policy needed some review and clarifications. Most of the changes are simply clarifications, such as: committees on which Emeriti can serve, travel funding, access to office supply, library resources, email. All of that is preserved. One of the substantive changes is the process for obtaining emeritus status. Eligible faculty now can request emeritus status in their resignation letter. If they do not request it, they will be contacted by their department and asked whether they wish to request the status. There are rare exceptional circumstances under which the emeritus status can be denied to an eligible faculty or granted to a faculty otherwise not eligible. Some clarity has been added concerning those exceptional circumstances.
 - UP-20-020: FSH 1540, Standing Rules of the University Faculty – UFM Participation
The 05/06/2020 faculty meeting is being run *via* Zoom under temporary emergency policy due to COVID-19. The proposed revision to FSH 1540 will allow full participation *via* Zoom at any time. This is likely to increase participation.
 - UP-20-023: FSH 1640.08, Admissions Committee
This change recognizes the need for a wider bandwidth in the Admission Committee to process applications more efficiently and to better serve historically underserved populations. A representative of the American Language and Culture Program will be part of the committee membership.
 - UP-20-024: FSH 3175, Financial Stewardship Responsibilities (move from APM 25.01)
This creates a new policy on Financial Stewardship Responsibilities. The items in attachment #7 have historically been part of the APM. However, APM should be largely for procedures, that is, non-policy issues. This item and the next (FSH 3730) are being moved to FSH and codified as policy. On the other hand, the items in attachment # 31 stays in APM since it concerns financial procedures.
 - UP-20-026: FSH 3730, Retirement Privileges and Programs
This is an update to the OPEB policy communicated this semester. The changes concern the eligibility criteria for Tier 1 through 4, see p.35-36 of the meeting binder.

- Proposed Changes to the University of Idaho Catalog (vote)
 - UCC-20-62a,b,c: Masters’ Degree Credits, Doctoral Degree Requirements, Non-Degree Requirements
This is to update class level and number of credits required for MS and Ph.D. degrees. To reflect best practices as seen by Graduate Council.
 - UCC-20-53: Upper-Division Credit Requirements
We are changing the number of upper-division credit requirement in the Catalog from 40 to 36. As we removed the limit on community college credits (previously set to a maximum of 70), some adjustments had to be made to not overburden our course and curricular demands.
 - UCC-20-55: Independent Study Courses
The first change is that approval is now with the academic advisor rather than the dean. In addition, some language has been added to identify Independent Study Courses (ISC) as non-UI sponsored ISC as opposed to correspondence courses.

There was a question from Jim Alves-Foss, Department of Computer Science, about graduate credits: of the maximum 45 credits in Doctoral Research and Dissertation, 6 credits of Non-Thesis Research 599 or Thesis and Research 500 can be included. Because the 45 pure research credits now include MS research, are we asking Ph.D. students to take more credits of coursework? If so, what was the intention?

The question was addressed by Jerry McMurtry: the cap of 45 dissertation credits is still the same, but now we are allowing to count those additional credits of 599 or 500 towards the doctoral study plan. Some students come into the Ph.D. program directly from the BS program and never took 500-level credits, others bring those credits from their MS degree. There was still some confusion and the discussion continued. Finally, it was clarified that students who earn a Thesis MS and then switch to a Ph.D. program bring a number of research credits that will be counted towards the 45 research credits, not the 33 coursework credits. Thus they will have to take additional courses to satisfy the requirement of 78 credits in total. For instance, in Computer Science, 21 credits of coursework and 9 credits of MS Thesis are typically required for the research Master’s. Therefore, students who switch to the Ph.D. program after earning the MS in Computer Science would have to take additional 12 credits of lecture-style classes in order to reach the minimum of 33.

There was a request for clarification from Jodie Nicotra (English Department), about the meaning of “workshop” in attachment #9.

Jerry McMurtry took the question and said that workshop credits are associated with the course number 503, designated as “workshop”.

There were no more questions or comments on attachments #2 to #11.

The votes on the 10 items above were as follows:

UP-20-016: FSH 1565 D-5, Academic Ranks & Responsibilities - Librarian Attach. #2

Approve – 160; Do Not Approve – 1; Abstain – 16

UP-20-018: FSH 1640.89, 1640.90, UCGE and GEAC Attach. #3

Approve – 158; Do Not Approve – 0; Abstain – 19

UP-20-019: FSH 1565, Academic Ranks and Responsibilities - Emeriti Attach. #4

Approve – 158; Do Not Approve – 1; Abstain – 18

UP-20-020: FSH 1540, Standing Rules of the University Faculty-UFM Participation Attach. #5

Approve – 168; Do Not Approve – 0; Abstain – 9

UP-20-023: FSH 1640.08, Admissions Committee Attach. #6

Approve – 148; Do Not Approve – 7; Abstain – 21

UP-20-024: FSH 3175, Financial Stewardship Responsibilities Attach. #7

Approve – 138; Do Not Approve – 3; Abstain – 35

UP-20-026: FSH 3730, Retirement Privileges and Programs Attach. #8

Approve – 134; Do Not Approve – 8; Abstain – 35

UCC-20-62a,b,c: Masters' Degree Credits, Doctoral Degree Requirements, Non-Degree Requirements Attach. #9

Approve – 122; Do Not Approve – 28; Abstain – 26

UCC-20-53: Upper-Division Credit Requirements Attach. #10

Approve – 146; Do Not Approve – 13; Abstain – 18

UCC-20-55: Independent Study Courses Attach. #11

Approve – 158; Do Not Approve – 1; Abstain – 18

Chair Grieb moved to the next set of voting items. He explained that he wishes to make some comments on attachment #20, before proceeding with items #12 to #21.

- UCC-20-54: Replacing a Grade by Repeating a Course
If a student repeats a course, the highest grade will be the one that counts for their GPA and transcripts, for both graduate and undergraduate students. Chair Grieb pointed to a mistake in paragraph 2 under E5b in attachment #20. It should say that the highest grade earned, not the one earned in the repeated course, is the one that counts.
- UCC-20-60: First-Year Admission Requirements
This is an update to reflect updates in the SAT.
- UCC-20-63: GenEd Catalog Changes
This removes English 313 and English 317 from the oral communication requirements for GenEd. They can still be taken to satisfy any major's interdisciplinary requirements, but they are not allowed to count towards the GenEd oral communication requirements, as they are writing courses.
- UCC-20-13: Posthumous Degrees
With the recommendation of the Registrar, we now have a policy that allows granting a posthumous degree to a student who had substantially completed a degree.
- UCC-20-32: Changes to B.A. and B.S. in Sociology
The Criminal Emphasis has been removed. The two emphases are now "Inequality and Globalization" and "General Sociology".
- UCC-20-64: PEP 495 as Senior Experience
The only change is the addition of PEP 495 Practicum. This is the perfect capstone for students in Movement Science, College of Education.
- UCC-20-69: COGS Continuing Registration, Finishing Status, Provisional Admission Policy
This is an update on enrollment policy and registration. Rather than annual enrollment, we now have continuous registration and clarity on the "finishing status" for graduate students.
- UCC-20-71: MS in Dietetics and Related Courses
This proposal from CALS adds a Master's degree in Dietetics. The required courses and resources are described in attachment #18.
- UCC-20-14: Honors Policy
This specifies the policy for graduating with honors and the requirements for *cum laude*, *magna cum laude*, and *summa cum laude*.

Chair Grieb asked if there were any questions on the items before attachment #20.

Question: is the posthumous degree policy applicable to past students or only going forward?

Chair Grieb answered that it is applicable only going forward.

Question: what counts as continuous enrollment for graduate students?

Chair Grieb read the answer: Continuous Enrollment is a special course from which graduate students register in place of credit-bearing courses any semester they are not attending the U of I.

Following up on the question whether this special course would show up on the schedule, Jerry McMurtry explained that Continuous Registration is a status a student enters into if they are not currently taking courses but are in the graduate program. It is basically a reduced fee to remain registered in the Graduate School. It will be course 710, while the Finishing Status course will be numbered 720.

There were no more questions or comments on items #12 to #19.

Discussion on item #20:

Question from Jim Alves-Foss: years ago, the original wording was put in place because undergraduate students were abusing the rules by retaking a class several times until they passed or to get a good GPA, even though their combined GPA was not low enough to disqualify them. Why are we changing the policy?

Chair Grieb replied that the policy as it came to Senate from Graduate Council and UCC stated that the last grade earned would be the one that counts. This recommendation seems to be the most common in colleges and university across the Northwest. To most Senators, it didn't seem fair that a student who had passed a class could later on failed it, so the policy was amended by Senate for both graduate and undergraduate students. In the case of P/F, if a student first earns a P, retakes the class for a letter grade and fails it, the student will keep the P in the course. But, if they earn a letter grade upon retake, P would be replaced with the letter grade.

There were no more questions on item #20.

Rula Awwad-Rafferty (Interior Architecture and Design) points out some typos item #13.

Question: what is the standard practice across the country with regard to repeating a course:

Chair Grieb replied that the most common practice in the Northwest is to take the last grade earned, but he is not sure what that is across the country.

- UCC-20-70: Admissions Committee
This comes from UCC. We have now more clarity on what should be included in a petition to the Admission Committee.

The votes on the 10 items above were as follows:

UCC-20-60: First-Year Admission Requirements Attach. #12

Approve – 160; Do Not Approve – 2; Abstain – 7

UCC-20-63: GenEd Catalog Changes Attach. #13

Approve – 152; Do Not Approve – 4; Abstain – 13

UCC-20-13: Posthumous Degrees Attach. #14

Approve – 161; Do Not Approve – 0; Abstain – 8

UCC-20-32: Changes to B.A. and B.S. in Sociology Attach. #15

Approve – 149; Do Not Approve – 1; Abstain – 19

UCC-20-64: PEP 495 as Senior Experience Attach. #16

Approve – 153; Do Not Approve – 2; Abstain – 14

UCC-20-69: COGS Continuing Registration, Finishing Status, Provisional Admission Policy Attach. #17

Approve – 148; Do Not Approve – 6; Abstain – 15

UCC-20-71: MS in Dietetics and Related Courses Attach. #18

Approve – 154; Do Not Approve – 2; Abstain – 13

UCC-20-14: Honors Policy Attach. #19

Approve – 157; Do Not Approve – 0; Abstain – 12

UCC-20-54: Replacing a Grade by Repeating a Course Attach. #20
Approve – 133; Do Not Approve – 21; Abstain – 15
UCC-20-70: Admissions Committee Attach. #21
Approve – 150; Do Not Approve – 2; Abstain – 17

A clarification was asked by Diane Carter (Communication) on voting and non-voting items. Chair Grieb explained that non-voting items can be of two kinds: 1. very minor changes to FSH or changes made for consistency with SBOE policy; 2. APM items, on which faculty do not vote.

- Minor Amendments Pursuant to FSH 1460 (no vote)
 - UP-20-027: FSH 3920, Dismissal and Discipline of Exempt Employees
 - UP-20-028: FSH 3930, Separation of Classified Employees
Updates to bring the policy in line with SBOE requirements.
- Faculty Staff Handbook (Informational Item – no vote)
 - UP-20-012: FSH 3090, Temporary Hourly Employment
Updates for language consistency.
- Administrative Procedures Manual (Informational Items – no vote)
 - UP-20-008: APM 55.39, Retiree Benefits
Updates to be in line with Medicare rules.
 - UP-20-009: APM 50.04, Verifying Employment Eligibility for New Employees
Updates for best practices. A similar description applies to the other APM items. They are being updated either to reflect best practices or to reflect what is being done.
 - UP-20-010: APM 50.53, Temporary Hourly Employment
 - UP-20-011: APM 50.55, Writing Results-Oriented Job Descriptions
 - UP-20-021: APM 20.23, Payment Card Processing
 - UP-20-022: APM 40.23, Solid Waste Disposal
 - UP-20-024: APM 25.02 Controls over Deficit Spending; 25.03 Operating Deficits – Prior Accumulated Material Deficits; 25.04 Operating Deficits – Current Year; 25.05 Establishing Required Cash Reserve Targets
This item addresses the procedures corresponding to the policy in attachment #7.

There were no more questions. This concluded the Special Orders.

- President's Remarks and discussion –
President Green recognized and appreciated the faculty's hard work during the Spring semester. Everyone did an amazing job with the quick transition to online classes (more than 4,000 sessions). The class of 2020 has 1700 graduates, the largest Spring class in five years. Unfortunately, we cannot recognize these students next week. The Commencement on August 1 will kick off the return to campus.

We have started plans for a new return to campus. We are implementing a large number of safety measures for faculty, staff, and students. We will follow the Governor's "stages" when planning the reopening. By June 15, all functions should return to normal, provided we can do so safely. In the Fall, we plan to return to in-person instruction with a combination of "Hy-Flex" model to be best prepared for a quick transition. To comply with social distancing, students will attend classes on a staggered schedule. We will work hard through the summer and continue to work with health officials and the Governor's office. The silver lining: we have tested our ability to deliver classes in the digital learning space. We plan to assemble working groups to explore how we can deliver more classes and offer more degrees online. Cher Hendricks and Jerry McMurtry will oversee this project. We plan to invest more on our online capabilities.

President Green moved to the impact on the budget situation. We had to make tough decisions: budget cuts, personnel reduction, furlough, outsourcing. Through the actions taken this year, the budget deficit would have been completely eliminated by FY 2022. Unfortunately, COVID-19 and additional hold-backs could result in a loss of 15M or more. We expect 3.5M to come from federal support. Actually, we did better than expected. Next month, President Green will meet with the deans to evaluate the situation. Due to the Governor's 5% hold-back in addition to the previous 2%, we will have to implement mandatory furlough for all employees depending on income. An additional charge will start at salaries above 90K up to the highest paid employees to lessen the impact on lower paid employees. We have received feedback on the matter: some, but not all, think that furlough should fall mostly on the highest-paid employees. A communication will be sent by the end of the week. In addition, there is a hiring freeze, and paying overtime and paid administrative leave should be avoided.

President Green accepted the recommendations of the Academic Program Prioritization Taskforce (APPT). Thanks are due to Torrey Lawrence, John Wiencek, and all the APPT members who have evaluated 338 programs. Following those recommendations, the Material Science Engineering Department will be closed, while Geography and Geology will be combined. Other programs will be reviewed in a consolidation plan. President Green thanked the APPT for their hard work. Budget discussions will continue. We plan to reward collaborations and increased enrollment.

The white paper from the Sustainable Financial Model Working Group (SFMWG) is completed. The model will fix problems with the incremental approach currently used. This Fall we will identify the metrics to be used and define the next steps. We still need to define and finalize the metrics before the plan can roll out. To that end, we will put together working groups in the Fall. We will review results annually to check for unintended consequences. The final plan will be shared with university leadership, faculty and staff, to be finalized before implementation.

Public-private partnership for the facility known as the Steam Plant is an opportunity to find revenue. By entering in a long-term lease, we can obtain a large payment which we could use for an endowment to fund our priorities, such as research and scholarships. Partnership with industry brings in more research grant money. In this way, we would also have funds for maintenance rather than relying on the state, which hasn't always worked well. Brian Foisy is working on this. We will not make the deal unless we are sure it is a good one.

Student recruiting for Fall is proceeding virtually. We are a destination campus, so hopefully the situation will change soon. Students may consider sitting out a year. Applications are up by 16% and admissions by 12%. Strategic Enrollment Management (SEM) will conduct a virtual "UIdaho Bound" event, with a tour online. SEM is working hard to ensure that current students return. According to a recent survey, a small fraction may not return, either because of COVID-19 or financial problems, such as parents' loss of employment. Let's be engaged and reach out to them and find out what their concerns are.

The President concluded with expressing his appreciation for how quickly the faculty were able to pivot. He looks forward to everyone being on campus again.

Discussion –

A faculty asked whether the report from APPT can be shared. Torrey Lawrence replied that they were shared with Senate, but not with complete details, for reasons of privacy and sensitivity.

Torrey Lawrence is currently discussing with the committee about the best way to inform departments who wish to know their scores and the details of their evaluation.

A faculty questioned that this is an appropriate time to pay 300K to a firm for the Provost search. President Green said the cost for the search firm will be more like 60K. To conduct a national search is not cheap. 89% of a survey of leadership groups recommended a national search. The search for the Vice-President for Research (VPR) was delayed due to COVID-19. The search for the new Provost will take longer. The cost will be similar to the one for the VPR.

Can we go beyond (e.g. do more COVID-19 testing) than what is recommended by the general directions from Boise? President Green answered that we can. We are working with Gritman, to set up our own COVID-19 testing lab to get results in approximately 24-48 hours.

A faculty noted that the decision on outsourcing was good. Also, a furlough that scales with salary is fair. But this faculty was devastated by the personnel reduction in the International Program Office (IPO). President Green said he understands the concerns, but the reason for the reduction in IPO is that the number of international students will go down. But he agreed on the importance of our people being able to operate in a global world and appreciate different cultures. Torrey Lawrence added that IPO was not eliminated, although its size was reduced.

A faculty argued that the use of preferred names, rather than legal names, should be allowed everywhere on Vandalweb and Bblearn. The President agreed and will look into this.

A faculty thanked the Dean of Students. President Green concurred. He praised how the community came together.

There was a request for clarification about “modifications in safety” mentioned in the email that was received in the morning. President Green said those modifications include: testing on campus, making sure people in dorms are healthy, PPE, and social distancing.

When asked about the magnitude of the mandatory furlough for each salary bracket, President Green explained that the scaled furlough will not apply to every salary bracket, but the current recommendation is that at least 24 furlough hours will be required of everyone. The details are still to be worked out. All that can be said at this time is that there will be a sliding scale.

A faculty inquired whether the building of the “stadium” had stopped. President Green said the building of the arena did not stop. The funds for the arena cannot be used for any other purposes. In other words, we use it, or we lose it.

Who is the best person to contact with concerns about safety for Fall 2020? President Green said they can be addressed directly to him. He meets every day with Blain Eckels and Torrey Lawrence. (Blaine Eckels provided his email.)

There was a question on the safety of the air filtration system. President Green said that he does not have the expertise to address that question. He will ask Brian Foisy to get an update from Facilities.

A faculty proposed a salary cut for those who make more than 140k, in addition to mandatory furlough, as done at USU. President Green reiterated that the furlough scale will impact the highest-paid individuals to a larger degree.

There was a question about protecting faculty at high-risk from COVID-19 complications. President Green replied that the university will work with them to accommodate their needs.

President Green closed the discussion encouraging everyone to send additional questions directly to him. He thanked Joana Espinoza and Francesca Sammarruca for their work to coordinate this Zoom faculty meeting.

- Adjournment – Motion to adjourn: Kirchmeier/Grieb. The meeting was adjourned at 4:24pm (PT).

Respectfully Submitted

Francesca Sammarruca

Secretary of the University Faculty



POLICY COVER SHEET

For instructions on policy creation and change, please see <https://sitecore.uidaho.edu/governance/policy>.

All policies must be reviewed, approved, and returned by the policy sponsor, with a cover sheet attached, to ui-policy@uidaho.edu.

Faculty Staff Handbook (FSH)

Addition Revision* Deletion* Emergency Minor Amendment

Policy Number & Title: **FSH 6990 COMMUNICABLE DISEASE EMERGENCY RESPONSE**

Administrative Procedures Manual (APM)

Addition Revision* Deletion* Emergency Minor Amendment

Policy Number & Title:

*Note: If revision or deletion, request original document from ui-policy@uidaho.edu. All changes must be made using "track changes."

Originator: Diane Whitney, University Policy and Compliance Coordinator

Policy Sponsor, if different from Originator:

Reviewed by General Counsel X Yes ___No

Name & Date: Kent Nelson, 8/25/20

1. Policy/Procedure Statement: Briefly explain the reason for the proposed addition, revision, and/or deletion.

Temporary emergency policy FSH 6990 COVID-19 Emergency Response was adopted 3/20/2020, allowing the University to depart from existing policy to the extent necessary to implement its response to the COVID-19 pandemic. That policy will expire 9/16/2020. In order to provide for the University’s continuing response to COVID-19, and to provide for University’s response to future communicable disease emergencies, an ad hoc committee was convened to draft this FSH 6990 Communicable Disease Emergency Response.

2. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?

None in itself, although actions taken pursuant to it may have fiscal impacts.

3. Related Policies/Procedures: Describe other UI policies or procedures related or similar to this proposed change, or that will be impacted by it.

Temporary emergency policy FSH 6990 COVID-19 Emergency Response. Actions taken pursuant to the temporary policy may be viewed on the [Emergency Action Items](#) page of the UI COVID-19 site.

4. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

To be effective as of the date of final approval.

FSH 6990

Communicable Disease Emergency Response

A. Scope. This policy applies to all University of Idaho students and employees.

B. Purpose. The purpose of this policy is to ensure that the University is able to respond quickly and effectively to protect the UI community and the interests of the institution in the event of a public health emergency caused by a communicable disease outbreak.

C. Definitions

1. Communicable disease: A disease which may be transmitted from one person or an animal to another person either by direct contact or through an intermediate host, vector, inanimate object, or other means which may result in infection, illness, disability or death.
2. Outbreak: An unusual rise in the incidence of a disease. An outbreak may consist of a single case.
3. Public health emergency: For the purposes of this policy, a communicable disease outbreak is determined to be a public health emergency by local, state, or federal health authorities.

D. Policy

1. Applicability. In the event of a communicable disease outbreak, the president will consult with local, state, or federal health authorities as appropriate. If the outbreak is determined by public health authorities to be a public health emergency, the president may take action under the provisions of D-2. In the absence of a declaration of public health emergency, and if necessary to protect the UI community and the interests of the institution, the president may, after consultation with public health authorities, and with the consent of Faculty Senate leadership and Staff Council leadership, take action under the provisions of D-2.
2. Temporary policies and procedures. To the extent necessary to implement or enforce the University's response to a public health emergency caused by a communicable disease outbreak, the University may establish temporary policies and procedures which may be inconsistent with existing policies and procedures. Prior to final implementation, the administration shall seek the input of affected constituencies, Staff Council leadership, and Faculty Senate leadership as appropriate and reasonable under the circumstances. Any such policy or procedure must be approved by the president or designee and published online, with a notice published in the Register as soon as reasonably practical.
3. Termination. If there is a declaration of public health emergency by local, state, or federal authorities, temporary actions under this policy will remain in effect only for so long as the declaration of public health emergency remains in effect. In the absence of a declaration of public health emergency, actions taken under this policy will remain in effect for up to 180 days.

Commented [WD(1)]: Definition drawn from <https://healthandwelfare.idaho.gov/Portals/0/Health/Epi/Disease%20Summaries/Rules%20Regulations.pdf>.

Commented [WD(2)]: Definition drawn from <https://healthandwelfare.idaho.gov/Portals/0/Health/Epi/Disease%20Summaries/Rules%20Regulations.pdf>; committee concerned about ambiguity but will address possible amendment to definition at later date.

Commented [WD(3)]: Board policy I.E.2.a. states that "[f]or the higher education institutions, the Board expects the Presidents to obtain the necessary input from the faculty, classified and exempt employees, and students, but it holds the Presidents ultimately responsible for the well-being of the institutions, and final decisions at the institutional level rest with the Presidents."

a. At any time prior to the expiration of 180 days, the president, in consultation with Faculty Senate leadership, Staff Council leadership, and public health authorities, may terminate the temporary actions if deemed no longer necessary.

b. Actions taken under this policy may be granted a one-time 180-day renewal by the president. Prior to renewing the actions, the president shall seek input from Faculty Senate leadership, Staff Council leadership, and public health authorities.

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E. Effective date. This policy shall be effective as of the date of final approval.