I. Call to Order

II. Approval of Minutes (Vote)
   - Minutes of the 2019-2020 Faculty Senate Meeting #5, Sept. 15, 2020 Attach. #1

III. Chair’s Report

IV. Provost’s Report

V. Committee Reports
   - COVID 19 Update – David Lee Painter
   - Borah Foundation – Ben Kirchmeier and Bill Smith

VI. Other Announcements and Communications
   - Remove FSH 6925 Law Library (non-voting) Attach. #2
   - ASUI proposal to make election day a UI holiday

VII. Special Orders
   - Faculty responsibility for recruitment roundtable

VIII. New Business

IX. Adjournment

Attachments:

- Attach. #1 Minutes of the 2020-2021 Faculty Senate Meeting #5, Sept. 15, 2020
- Attach. #2 FSH 6925 Law Library
2020 – 2021 Faculty Senate – Pending Approval

Meeting # 5
Tuesday, September 15, 2020, 3:30 pm – 5:00 pm
Zoom only

Present: Ahmadzadeh, Brantz, Bridges, Carney, Chapman, Dezzani, Fairley, Goebel, Hichman, Keim, Kirchmeier (Chair), Lee-Painter, McKellar, Meeuf (Vice-Chair), Paul, Quinnett, Raja, Rashed, Rinker, Sammarruca (w/o vote), Schwarzaender, Smith, Stroebel, Tibbals, Torrey Lawrence (w/o vote), Wargo

Absent: Tenuto (excused), McIntosh (excused), Rose (excused)

Guest Speakers: Rich Seamon, Brian Smentkowski, Suzi Ball

Call to Order: Chair Kirchmeier called the meeting to order at 3:30pm.

Approval of Minutes (vote):
• Minutes of the 2020-21 Meeting #4– Attach. #1
There were no corrections to the minutes of the 2020-21 Meeting #4. The minutes were approved as distributed.

Chair’s Report:
• Zoom etiquette:
  o Change your display name to your preferred name + pronouns + the college or group you are representing here
  o Raise your hand using the electronic “raise my hand” feature.
  o Type questions in the chat if that works better for you.
• If there are students on your ineligible to attend class list(s) with whom you know there are special circumstances, please contact Diane Kelly-Riley at dkr@uidaho.edu by Tomorrow, September 16, 2020 at 5 PM PDT with the following information:
  o The first and last name(s),
  o Vandal ID number(s),
  o Course Prefix(es) and Number(s)
  o A brief description of the arrangement(s).
• The first University Faculty Meeting of the year will be held via Zoom on Wednesday, September 16 at 2:30pm. This will be a voting meeting, so please encourage fellow faculty members to attend so we can conduct the business which requires a quorum.
• The Women’s Center will partner with Violence Prevention Programs and other campus entities to host Take Back the Night—an event to spread awareness of interpersonal violence on campus and to show support for those affected by it—on Thursday, September 17.
• The University Committee for General Education is seeking feedback on plans for using the six institutionally designated general education credits. Please contact your UCGE representative for more information and to provide feedback. https://www.uidaho.edu/-/media/UIdaho-Responsive/Files/governance/committee-members/2020-2021/university-committee-for-general-education-20-21.pdf?la=en&hash=993BC2C13F2C80ED7AF6911F7C315DF004351CF0

There were no questions or comments following the Chair’s report.
Provost’s Report:

- The Provost acknowledged Diane Kelly-Riley and Brandi Terwilliger who conducted the first Q&A session for supervisors. The session was well attended.
- The ranking from U.S. News & World Report came out. There is some good news: we moved up from last year in a number of factors. We are now ranked 37 among best value schools compared to 79 from last year, which is above all other national universities in the West. We rank #3 among all public colleges and universities nationwide. Overall ranking of all public universities: we are now #170 compared to 179 last year. Some of our programs earned special recognition: the undergraduate programs in Business and in Computer Science, and the doctoral degree in Engineering. Read more at https://www.uidaho.edu/news/usnwr
- “Talks with Torrey” will restart on Thursday 9/24 at 11:30 am, alternating every other week between Thursdays and Wednesdays.
- Follow-up: we are working on making flu shots available on campus.
- Follow-up: the on Online Workinggroup membership is a very large group and chaired by Jerry McMurtry. They are completing their findings and recommendations from their summer work. For more information, see the President’s website: https://www.uidaho.edu/president/university-working-groups/online-education
- Update on enrollment: the general figure is a drop of 5.4% compared to this time last Fall, with 7.1% for new students and 4.7% for continuing students. Four colleges – Arts and Architecture, Law, CLASS, and CNR– have experienced an increase in enrollment. For Law, this is due to the closure of a law school in Boise. The number of foreign students is down by 28.2%, due to the many complications with travel and COVID-19. Non-resident students paying full tuition are down by 17%, but WUE students are up 20%. Non-degree students are down by 50%. Of course, the financial impact on the institution varies for different types of students who are lost.
- Update on budget: units and colleges are managing the legislative hold-back, amounting to 2.7% on top of other significant cuts. In addition, there are COVID-related costs. We hope for more federal support, but additional national relief funds are presently on hold. At this time, there is too much uncertainty to know exactly how big our financial challenges are. Brian Foisy will give a more detailed report in a few weeks when we know more.
- Update on COVID-19: the most recent memo from the president contains important information. Six hundred students from dorm areas where the wastewater revealed the presence of the Corona virus were tested, and only 6 were positive. We have seen a very high testing compliance rate from students, which we expect to reach 100%. To date, over 8,500 tests have been performed, and the infection rate is still around 1.1%. Masks are worn across campus (also outdoors). So far, we had only 8 calls to Campus Security about infractions. Testing continues. Those who traveled over the holiday weekend are being tested this week.
- Finally, the smoke situation. The news is bad. Air filters are being clogged by the oily smoke. At the same time, filters are becoming less and less available across the country due to the large demand. We had to shut down nearly all HVAC systems to avoid damaging the system so we had to go back to online/virtual instruction. We will send an update by 1PM tomorrow about plans for Thursday and Friday. The forecast is not good, and we may have to deal with this situation for the next few days. The Centers will make their own arrangements.

Discussion:
A Senator asked about the impact on faculty and staff salaries. Should we expect additional furlough? Provost Lawrence replied that there are presently no talks about additional furlough, although it is a possibility. We may know more in the next couple of weeks.
There was a question about plans to acquire more filters next year to avoid similar problems. Provost Lawrence answered that it is a complicated matter due to the very large number of filters. A larger stock may have to be requested, and he will bring it up to Facilities.

A Senator asked whether the buildings on campus are locked. That may create problems for those who need to go in for internet access. Provost Lawrence will check to be sure. (From chat: Facilities report that most buildings are locked. If you need access, contact Campus Security at 885-2254.)

There were no more questions or comments for the Provost.

**Committee Reports**

- **COVID-19 Committee Update – David Lee-Painter**
  Committee Chair Lee-Painter reported that the committee is working on improving communication channels. There are 4 graduate and 4 undergraduate students on the committee, and their contribution is being very valuable. David Lee-Painter encouraged everyone to email him or covid19questions@uidaho.edu with any questions or concerns.

**Other Announcements and Communications**

- **FSH 1590 Unit Bylaws (voting) – Faculty Affairs Committee (FAC) Attach. #2**
  Current FAC Chair Rich Seamon gave a brief introduction and background of the proposed changes to FSH 1590 Unit Bylaws. The purpose is primarily to provide greater uniformity both in format and content across the various unit bylaws. The overarching idea is to facilitate review by making bylaws across campus more uniform. Since 2007 (last time unit bylaws were approved), some have grown non-compliant, and the review process is cumbersome. Some of the original provisions have been kept in place. Clarifications have been included about, for instance, the process to review bylaws.

  **Discussion:**
  A Senator and former department chair commented that these changes will make the work within the units much smoother.

  Secretary Sammarruca noted that templates will be available for unit and college bylaws which will greatly facilitate the reorganization process.

  There were no more questions or comments. A motion was made (Lee-Painter/Fairley) to approve the FAC proposal. No further discussion was requested. The votes were as follows: 20 in favor, 0 against.

**Special Orders**

- **Faculty efforts during COVID – Brian Smentkowski, CETL Director**
  Brian Smentkowski wishes to celebrate faculty success. The purpose of his presentation is to recognize faculty efforts and highlight points of pride. Our faculty have been inventive, flexible, nimble, adaptable in finding new ways to teach our students. At a time of unprecedented uncertainty, faculty have been innovative pedagogically and technologically, communicative and inclusive. In Spring 2020 and Summer 2020, faculty have invested 13,338 and 15,120 faculty development hours, respectively. These number do not reflect the one-on-one work done daily. Since the second week of March, 32 sessions have been offered, 14 of which during the summer, when faculty are off-contract. They spent 17,000 hours to prepare for the Fall. The attendance at the CETL sessions was 817 and 1300 in Spring and Summer, respectively. Faculty have developed new communication strategies. What is next? Continuing the collaborative
approach to figure out new ways. CETL’s goal is to support faculty success. There will be new faculty seminars, “Faculty Spotlights,” and a Student Success Conference next year. We are committed to increasing community engagement in learning and scholarship. Faculty input is very important for what we should be doing next.

Discussion:
A Senator expressed gratitude to Brian for having acknowledged the faculty’s efforts, particularly the thousands of hours of their unpaid time during the summer. Idaho legislators are not aware of these circumstances, but they should be.

Provost Lawrence followed up and offered to be the contact person with the legislators.

• Vandal Gateway - Suzi Ball, Vandal Gateway Coordinator
Suzi Ball took on this new position the first day of classes. First, she provided a brief background on her experience in higher education. She is very excited about the VGP program and thanked everyone who helped make it possible, in spite of its “bumpy” start. She proceeded to give an overview of where the program is. Students admitted under the one-year VGP program do not meet the standard admission criteria. They are given extra support, both academic and social, and participate into enrichment activities. As they move to the second semester, they are allowed to take electives to explore their interests in preparation for selecting their major. There are currently 24 students in the program, who represent a broad demographic. So far, we received positive feedback, mostly focused on specific instructors. VGP is a cohesive program which cannot function well without the help and support of the faculty. As the students move on, the support will not stop. The program provides access to deserving students who may otherwise not have an opportunity to higher education. We are in the process of drafting admission criteria.

Discussion:
A Senator noted that admission criteria are the faculty’s prerogative. Suzi Ball replied that the draft is meant to be just a starting point for the faculty consideration.

Chair Kirchmeier followed up and clarified that she had asked Suzi to work on an initial draft to get the conversation going.

Secretary Sammarruca wondered about possible recruiting for Spring 2021. VGP is not in the Catalog, because UCC did not approve that proposal last Spring. Could we admit VGP students as we have always done for those who do not meet standard criteria, namely through a petition to the Admissions Committee? Suzi replied that there would be no problems with admitting additional students for the spring from the programmatic standpoint.

A Senator expressed concerns that students would fall significantly behind in the College of Arts and Architecture if they were allowed to take electives for the first time in their second semester. She offered to be of assistance with this problem that VGP students could potentially encounter. Suzi noted that during the first year VGP students would take mainly GenEd courses.

A Senator recalled that one of the initial concerns when Senate first approved the VGP pilot program was about data gathering. How will data be collected? Suzi explained that both qualitative and quantitative data will be collected. They plan to assess, for instance, how useful the program services are and whether the students are utilizing them, and how students are following through in their second year. They plan to come up with academic metrics and
communicate with faculty about those metrics. They want data to help them improve and redirect their course as necessary.

Addressing an earlier question, Mark Warner noted that there is no mechanism to recruit for Spring 2021, as the emergency policy which allowed the pilot program has expired.

Secretary Sammarruca followed up: FSL has been talking about the possibility of Spring 2021 recruiting for VGP – it makes sense to use the resources which are available since fewer students than expected are currently in the program. She cited from FSH 4345 and noted that, while there are requirements which apply to the students admitted prior to September 4, 2020, nothing in the policy seems to address additional students.

Vice-Chair Meeuf wondered: if we find a way to allow VGP admissions for Spring 2021 within current policies, should we? Suzi confirmed that the present cohort is smaller than expected and that resources would be available.

**Adjournment:** There was a motion to adjourn (Tibbles/Lee-Painter). The meeting was adjourned at 5:01pm.

Respectfully Submitted,

Francesca Sammarruca
Secretary of the University Faculty & Secretary to Faculty Senate
POLICY COVER SHEET

For instructions on policy creation and change, please see https://sitecore.uidaho.edu/governance/policy.

All policies must be reviewed, approved, and returned by the policy sponsor, with a cover sheet attached, to ui-policy@uidaho.edu.

Faculty Staff Handbook (FSH)
☐ Addition ☐ Revision* X Deletion* ☐ Emergency ☐ Minor Amendment
Policy Number & Title: FSH 6925 LAW LIBRARY

Administrative Procedures Manual (APM)
☐ Addition ☐ Revision* ☐ Deletion* ☐ Emergency ☐ Minor Amendment
Policy Number & Title:

*Note: If revision or deletion, request original document from ui-policy@uidaho.edu. All changes must be made using “track changes.”

Originator: Diane Whitney, University Policy and Compliance Coordinator
Policy Sponsor, if different from Originator: Jerry Long, Dean, College of Law
Reviewed by General Counsel X Yes ___No Name & Date: Jim Craig, 9/18/20

1. **Policy/Procedure Statement:** Briefly explain the reason for the proposed addition, revision, and/or deletion.

   FSH 6925 is mostly descriptive and procedural and does not serve any of the standard functions of policy such as guiding decision making, mitigating institutional risk, etc. The information is subject to frequent updates and is already housed on the library website. This deletion has the support of the Dean of the College of Law.

2. **Fiscal Impact:** What fiscal impact, if any, will this addition, revision, or deletion have?

   None.

3. **Related Policies/Procedures:** Describe other UI policies or procedures related or similar to this proposed change, or that will be impacted by it.

   Referenced in FSH 6920.

4. **Effective Date:** This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.
LAW LIBRARY

PREAMBLE: This section provides information on the Law Library. For further information contact the Law Library (208-885-2160).

A. GENERAL. The College of Law maintains a library that houses the largest collection of legal materials in the state. The collection includes: statute and case law from all federal and state jurisdictions, Canada, and Great Britain; law reviews and other legal periodicals; treatises relating to legal subjects; also, indexes and digests of law. The Law Library is a selective U.S. government depository and receives documents related to legal research only.

B. CIRCULATION POLICY. Members of the UI community are free to use the Law Library for legal research. On presentation of proper identification, patrons may borrow treatises and any materials with white check-out cards for a two-week period. Statutes and codes, reports of court decisions, periodicals, some loose-leaf services, and such reference aids as indexes, digests, and directories may not circulate. Materials in the reference aid category may not be removed from the area in which they are shelved; all other noncirculating items may be checked out on blue "carrel slips" for in-library use only.

C. PHOTOCOPY SERVICES. Photocopies of library materials will be furnished either on cash payment or, with proper identification and budget number, on charge to departmental budgets.